



2026-27 COURSE CATALOG



**Take Your Training Fund
Experience to the Next Level**

How to Use Your 32BJ Training Catalog

This catalog contains all you need to participate in training courses during the coming school year.

- ➡ Locate courses offered within your region and a list of remote and self-paced online courses beginning on page 42.
- ➡ Flip through your catalog with a pen, pencil, or highlighter marking courses and information that interest you. (Don't worry about "ruining" them; they're made to be used!)
- ➡ Read descriptions carefully as they contain lots of information in a small amount of space, including what you need to take each class and how they are offered.
- ➡ Grab a catalog for a colleague! Compare notes!

And, as always, we're here to answer questions:
training@32bjfunds.com or (888) 284-3225.

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“The Training Fund instructors make everything easy to understand. I was surprised with how much I have learned in a short period of time.”

Lorena Torres

Job Title: Janitor

Location: Miami, FL

Employer: ABM Janitorial Services, Inc.

Courses Taken: Citizenship Exam; Test Preparation; CPR/AED; English as a Second Language

Welcome!

In the recent school year, over 6,500 individual members took classes with the 32BJ Training Fund for the first time, and over 25,000 individual members took at least one class. Many took far more than just one.

You strive daily both to “build environments where you want to live and work” and to improve your skills, knowledge, and abilities by participating in the courses offered by the Training Fund. With courses such as Computer Basics, English as a Second Language, Human Relations, our suite of FDNY test preparation classes, Green Buildings, and Security courses, all our class offerings are designed to help you

meet your work and career goals. And that is just a small sampling of courses, as you will find when you go through this catalog.

We offer these courses in-person, remotely, via Zoom, and online to allow you to take classes at your convenience, knowing that you do this while working long, challenging shifts, raising families, taking care of parents, and being active in your communities.

The Training Fund also offers an annual Scholarship—28 undergraduate and 6 graduate—so that you or your eligible dependents can have a chance to pursue secondary education while lessening your financial burden.

Your stories inspire us to try to match your efforts and ambitions. If you are a returning student, we wish you success as you continue your journey. And if you are a member considering taking a class for the first time, you have an incredible opportunity in front of you. Have a wonderful school year.



Manny Pastreich
President
32BJ SEIU



Howard Rothschild
President
Realty Advisory Board



Student Calendar

This calendar applies to the Manhattan location.

Fall 2026

Tuesday, August 11	Registration Starts: Fall Trimester
Saturday, September 19	First Day of Classes: Fall Trimester
Monday, October 12	Indigenous People's/Columbus Day: No Classes
Tuesday, November 10	Registration Starts: Winter Trimester
Wednesday, November 25–Saturday, November 28	Thanksgiving: No Classes
Saturday, December 19	Last Day of Classes: Fall Trimester

Winter 2027

Monday, January 4	First Day of Classes: Winter Trimester
Monday, January 18	Martin Luther King Jr. Day: No Classes
Monday, February 15	Presidents' Day: No Classes
Wednesday, February 17	Registration Starts: Spring Trimester
Wednesday, March 24	Last Day of Classes: Winter Trimester

Spring 2027

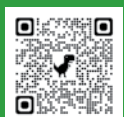
Saturday, April 3	First Day of Classes: Spring Trimester
Saturday, May 29–Monday, May 31	Memorial Day: No Classes
Friday, June 18 (Observed)	Juneteenth: No Classes
Saturday, June 19	Juneteenth: No Classes
Saturday, June 26	Last Day of Classes: Spring Trimester
Saturday, June 26	Graduation

32BJ Pledge of Professionalism

We strive to create a positive and professional learning environment for all members. To accomplish this, we will provide:

- ➡ A safe, supportive learning environment
- ➡ Training that helps individuals maximize their potential
- ➡ Respect for the diverse learning needs and contributions of all students
- ➡ Courteous and knowledgeable support from all instructors and staff

Members who feel they have constructive criticism to offer, have been treated improperly, or experienced or witnessed unprofessionalism should feel free to contact us to discuss their concerns. All conversations will remain confidential.



Scan here for contact info.

Registration & Eligibility



English as a Second Language, Queens, NY

Registration

Fall Trimester

Tuesday,
August 11, 2026

Winter Trimester

Tuesday,
November 10, 2026

Spring Trimester

Wednesday,
February 17, 2027

Online Registration

Log in to
32bjmemberportal.org

Stay Updated on Your Registration with Text Messaging!

ARE YOU ON THE WAITLIST FOR A CLASS?

Occasionally, courses are oversubscribed, so make sure you have your educational prerequisites confirmed and completed. You will be notified if a seat opens up.

DID YOUR PLANS CHANGE AFTER YOU REGISTERED?

You can help other students by letting us know. Respond to our texts and free up a seat for another member on the waitlist.

DIDN'T GET INTO YOUR CLASS?

Contact us for information on the next available session. Also, log in to ensure your contact information is up to date/accurate.

About Us

The 32BJ Training Fund is a joint labor-management partnership that offers training to eligible members at no cost. The Fund is supported by contributions negotiated between 32BJ SEIU and participating employers.

Our mission is to train every participant to grow to the next level. We want to continually raise standards by providing 32BJ members with the tools they need to meet the challenges of a changing industry.

Everything we do supports the goal of making it possible for members to get the education, training, and skills they need to grow in the quickly changing property services world.

Registration

ONLINE

Go to 32bjmemberportal.org to learn more.

BY PHONE

Please call (888) 284-3225 (toll-free outside New York City) on the registration dates specified in the box above.

WALK-IN

See pages 60-63.

What to bring:

- ☐ Union ID to enter building.
- ☐ Member Portal Welcome Screen (logged in).
- ☐ Name(s) of the course(s) you want to take and the day(s) and the time(s) that you are available to take the course(s).
- ☐ Check if your desired course(s) require(s) any prerequisites. See Course/Quick Course Prerequisites starting on page 9 for more information. If you miss the registration dates for any location, call (888) 284-3225.

Eligibility

To check if you are eligible for Training Fund benefits, visit our website at 32bjmemberportal.org, then click on "About" to learn more. You can also download our summary plan description from the same place.

EMERGENCY SCHOOL CLOSINGS

To inquire about the possible cancellation of classes in the event of a weather emergency or other hazardous conditions, contact your Site Manager, whose contact information can be found on pages 60-63.

NOTICE OF NONDISCRIMINATION POLICY

We do not discriminate on the basis of race, color, age, gender, sexual orientation, national origin, ethnicity, or religion in the administration of our educational or admission policies.

Career Tracks

Career Tracks are based on job titles and the skills and qualifications the union and employers believe are necessary for that position. Each Career Track is designed to provide the essential skills needed to progress to the next level in your career.

The courses in these Career Tracks are in the order in which you should take them, following the identifying description (Commercial, Residential, etc.).

Training Fund staff are here to assist you and provide one-on-one consultation to help you make the best decision for you and your career.

Please note: If you do not complete at least one course toward your Career Track within a two-year period you will be automatically unenrolled from that Career Track. This unenrollment won't prevent you from taking any training classes you are eligible for, and you may reenroll in a Career Track at any time.

Enroll in a Career Track via the 32BJ Member Portal: 32bjmemberportal.org

1

Select a Track.

2

Register and complete the courses in your Career Track.

3

Graduate! Participate in our annual graduation ceremonies at several locations.



Career Services available in person in New York City and via Zoom for members in other locations.

Looking for assistance with determining a career path, interviewing, or resume writing? See Career Development classes listed on page 16. Contact me to guide you through our Career Track and to explore how to improve your resume and interviewing skills. We offer the tools you need to ensure your continued success. To make an appointment, email careerservices@32bjfunds.com or call (888) 284-3225.

Takbir Blake

Educational Services Coordinator

Commercial/Residential Handyman

ESTIMATED CLASSROOM HOURS (MAX): 410

Gain the ability to perform basic electrical, plumbing, carpentry, and other repairs required of a Handyman.

The Handyman Career Track is the prerequisite for BOTH Assistant Engineer/Mechanic, and Superintendent/Resident Manager I Career Tracks.

REQUIRED COURSES

- ☐ Air Pollution Control (P-99)
- ☐ Carpentry Basics
- ☐ Computer: Basics/New Users
- ☐ Electricity Basics
- ☐ Heating Systems I
- ☐ Heating Systems II
- ☐ OSHA 30-Hour General Industry OR
Online: OSHA 30-Hour General Industry
- ☐ Plumbing Basics

REQUIRED QUICK COURSES

- ☐ Bed Bug Awareness OR Online:
Bed Bug Awareness
- ☐ Customer Service OR
Online: Customer Service
- ☐ Fire Safety for Residential Buildings

- ☐ Green Buildings: Advanced Air Sealing
- ☐ Mold Awareness OR
Online: Mold Awareness
- ☐ Superintendent: How to Become One

ELECTIVES (CHOOSE THREE COURSES)

- ☐ Asbestos Awareness OR Online:
Asbestos Awareness*
- ☐ Gas Safety Awareness OR Online:
Gas Safety Awareness*
- ☐ Heating Systems III: Lab
- ☐ Lead Safety for Renovation, Repair,
and Painting: Initial*
- ☐ Steam: Theory
- ☐ Visual Assessment & Local Law 1*

**Designed for pre-war buildings*

Commercial: Assistant Engineer/Mechanic

ESTIMATED CLASSROOM HOURS (MAX): 307

Obtain the knowledge of air conditioning and sustainable technologies in building systems to become an Assistant Engineer/Mechanic.

PREREQUISITE

- ☐ Commercial/Residential
Handyman Career Track
The Handyman Career Track is the prerequisite for BOTH Assistant Engineer/Mechanic, and Superintendent/Resident Manager I Career Tracks.

REQUIRED COURSES

- ☐ Air Conditioning & Refrigeration I
- ☐ Air Conditioning & Refrigeration II
- ☐ Air Conditioning & Refrigeration III
- ☐ Green Commercial I: GPRO Mechanical,
Electrical & Plumbing (MEP)
- ☐ Human Relations

REQUIRED QUICK COURSES

- ☐ Building Management: Ethics
- ☐ Heat Pumps

RECOMMENDED COURSE

- ☐ Air Conditioning & Refrigeration:
Absorption Systems*

**This class is required to receive the maximum credits available from City Tech–New York City College of Technology. See box below.*

Commercial: Engineer

ESTIMATED CLASSROOM HOURS: 468

Acquire the building blocks necessary to gain access to an entry-level Building Engineer.

PREREQUISITE

- ☐ Assistant Engineer/Mechanic Career Track

REQUIRED COURSES

- ☐ Building Automation Systems I:
HVAC Concepts
- ☐ Building Automation Systems II:
Core Concepts
- ☐ Building Automation Systems III: Advanced
- ☐ Building Automation Systems:
Sustainable Technologies
- ☐ FDNY: Refrigerating System
Operating Engineer I (Q-01)

- ☐ FDNY: Refrigerating System
Operating Engineer II (Q-01)
- ☐ FDNY: Refrigerating System
Operating Engineer III (Q-01)
- ☐ Green Commercial II: Building
Operator Certification I
- ☐ Green Professional I: LEED Green Associate

REQUIRED QUICK COURSES

- ☐ FDNY: Refrigerating System Operating
Engineers Practical Examination (Q-01)
- ☐ Green Buildings: Energy Grade &
Carbon Emissions



Students who successfully complete all required courses for the Residential: Superintendent/Resident Manager III career track, and pass the Refrigeration System Operating Engineer (Q-01) Practical Exam are eligible for up to 27 credits at City Tech–New York City College of Technology toward the Bachelor of Technology degree in Facilities Management and its included Associate's Degree in Environmental Control Technology. Certificates must be presented upon admission to the program.

Career Tracks

Lead Security Officer

ESTIMATED CLASSROOM HOURS: 257.5

Obtain the knowledge and certifications that will help you become a leader in the security field.

REQUIRED COURSES

- ☐ Computer: Basics/New Users
- ☐ FDNY: Fire & Life Safety Director (F-89)
- ☐ FDNY: Standpipe & Sprinkler Systems (S-12, S-13, S-14, S-15)
- ☐ Human Relations
- ☐ Security Officer: Security Control Room

Certain Security Officers may meet the requirements for the Security Officer Incentive Program. See page 52 for details.

REQUIRED QUICK COURSES

- ☐ CPR/AED/First Aid
- ☐ FDNY: Fire & Non-Fire Emergency Drill Conductor (F-07)
- ☐ FDNY: Fire Guard for Impairment Citywide (F-01)
- ☐ FDNY: Fire Guard for Torch Operations (F-60)
- ☐ FDNY: Indoor/Outdoor Place of Assembly Safety Personnel (F-03, F-04)
- ☐ FDNY: Inspection Cleaning & Testing of Smoke Detectors (F-78)
- ☐ FDNY: Supervision of Fire Alarm Systems (S-95)
- ☐ Leadership & Supervisory Skills OR Leadership Scenarios
- ☐ Mental Health First Aid
- ☐ Opioid Awareness OR Online: Opioid Awareness
- ☐ OSHA 10-Hour General Industry*

- ☐ Security Officer: Basic Tips You Can Use During Difficult Encounters
- ☐ Security Officer: Bomb Threat Awareness
- ☐ Security Officer: Crisis Intervention and De-Escalation Techniques
- ☐ Security Officer: Emergency & Disaster Management
- ☐ Security Officer: Ethics for the Security Professional
- ☐ Security Officer: Event Risk Management
- ☐ Security Officer: Report Writing
- ☐ Security Officer: Terrorism Awareness & Prevention Strategies
- ☐ Self-Defense

*Completing OSHA 30-Hour General Industry fulfills this requirement.

Residential: Superintendent/Resident Manager I

ESTIMATED CLASSROOM HOURS: 352

Obtain the knowledge needed to become an entry-level Superintendent.

PREREQUISITE

- ☐ Commercial/Residential Handyperson Career Track
The Handyperson Career Track is the prerequisite for BOTH Assistant Engineer/Mechanic, and Superintendent/Resident Manager I Career Tracks.

REQUIRED COURSES

- ☐ Blueprint Reading
- ☐ Computer: Spreadsheets (MS Excel)
- ☐ FDNY: Standpipe & Sprinkler Systems (S-12, S-13, S-14, S-15)
- ☐ Green Residential I: BPI Multifamily Building Operator (MFBO)
- ☐ Human Relations
- ☐ Locksmith Basics

REQUIRED QUICK COURSES

- ☐ Building Management: Ethics
- ☐ Carbon Monoxide Awareness OR Online: Carbon Monoxide Awareness

- ☐ Carpentry Troubleshooting: Patching & Plastering Repair
- ☐ Disaster Preparedness & Crisis Management
- ☐ Electricity: Troubleshooting
- ☐ Green Buildings: Energy Grade & Carbon Emissions
- ☐ Green Residential II: GPRO O&M
- ☐ Heat & Hot Water
- ☐ Integrated Pest Management OR Online: Integrated Pest Management
- ☐ Leadership & Supervisory Skills OR Leadership Scenarios
- ☐ Plumbing: Troubleshooting

Residential: Superintendent/Resident Manager II

ESTIMATED CLASSROOM HOURS: 358

Gain the skills necessary to move to a higher level of Superintendent or Resident Manager.

PREREQUISITE

- ☐ Superintendent/Resident Manager I Career Track

REQUIRED COURSES

- ☐ Air Conditioning & Refrigeration I
- ☐ Air Conditioning & Refrigeration II
- ☐ Air Conditioning & Refrigeration III
- ☐ Building Management I: Budgets & Preventative Maintenance

- ☐ Building Management II: Documentation & the Law
- ☐ Building Management III: Project Management
- ☐ Green Professional I: LEED Green Associate
- ☐ Green Residential III: BPI Multifamily Building Analyst (MFBA)

REQUIRED QUICK COURSES

- ☐ Building Management: Taking Over a New or Existing Building
- ☐ Green Residential: Recycling for Multifamily Buildings
- ☐ Renovation Projects: How to Manage
- ☐ Time Management OR Online: Time Management

RECOMMENDED COURSE

- ☐ Air Conditioning & Refrigeration: Absorption Systems*

*This class is required to receive the maximum credits available from City Tech–New York City College of Technology. See box on page 7.

Residential: Superintendent/Resident Manager III (Refrigerating System Operating Engineer License)

ESTIMATED CLASSROOM HOURS: 366

Acquire the knowledge necessary to work at the highest level of Superintendent/Resident Manager.

PREREQUISITE

- ☐ Superintendent/Resident Manager II Career Track

REQUIRED COURSES

- ☐ Building Automation Systems I: HVAC Concepts
- ☐ Building Automation Systems II: Core Concepts
- ☐ Building Automation Systems III: Advanced
- ☐ Building Automation Systems: Sustainable Technologies
- ☐ FDNY: Refrigerating System Operating Engineer I (Q-01)

- ☐ FDNY: Refrigerating System Operating Engineer II (Q-01)
- ☐ FDNY: Refrigerating System Operating Engineer III (Q-01)

REQUIRED QUICK COURSES

- ☐ FDNY: Refrigerating System Operating Engineers Practical Examination (Q-01)
- ☐ Heat Pumps



Students who successfully complete all required courses for the Residential: Superintendent/Resident Manager III career track, and pass the Refrigeration System Operating Engineer (Q-01) Practical Exam are eligible for up to 27 credits at City Tech–New York City College of Technology toward the Bachelor of Technology degree in Facilities Management and its included Associate's Degree in Environmental Control Technology. Certificates must be presented upon admission to the program.

Utility/Foreperson Cleaner

ESTIMATED CLASSROOM HOURS: 165

Develop the skills to directly supervise and coordinate activities of a crew of commercial cleaners.

PREREQUISITE

- ☐ Must provide high school diploma or its equivalent or pass reading and/or math assessment.

REQUIRED COURSES

- ☐ Cleaning: Products & Techniques
- ☐ Computer: Basics/New Users
- ☐ Human Relations

REQUIRED QUICK COURSES

- ☐ Cleaning: Industrial Floor Surface Cleaning
- ☐ Cleaning: Long-Term Floor Care
- ☐ Cleaning: Terrazzo & Tile Floor Care
- ☐ Cleaning: Wall Maintenance

- ☐ Customer Service OR Online: Customer Service
- ☐ Green Buildings: How to Conduct a Waste Audit
- ☐ Green Commercial: Recycling
- ☐ Leadership & Supervisory Skills OR Leadership Scenarios
- ☐ Log Keeping
- ☐ OSHA 10-Hour General Industry*
- ☐ Security Awareness
- ☐ Time Management OR Online: Time Management

*Completing OSHA 30-Hour General Industry fulfills this requirement.

New York Association of Realty Managers



Attaining a Building Management Certification Means Achieving:

- Greater self-confidence and job satisfaction
- Command of building management's essential components
- Industry prominence with access to advanced positions and significantly higher earning potential

COMMERCIAL/RESIDENTIAL

Gain the New York Accredited Realty Manager Certification

**PREREQUISITE**

- ☐ Superintendent/Resident Manager II Career Track

REQUIRED QUICK COURSE

- ☐ Building Management: Ethics

CERTIFICATION/COMPETENCY

- ☐ New York Accredited Realty Manager Certification (NYARM)

For certification, students must pass a written exam administered by NYARM. NYARM is dedicated to raising the standard of excellence for real estate and property management professionals through education, information, legislative initiatives, and a peer network that makes NYARM the benchmark for technological advancement and career enhancement.

Information & Policies

Courses

Courses take place in all trimesters of the academic year unless otherwise noted. Each trimester is eleven to sixteen weeks long. The length is indicated under each course title, shown in the following format:

COURSE: 11 WEEKS

Quick Courses

Quick courses vary in length from one to ten sessions. The number of sessions and the length are indicated under each Quick Course title, shown in the following format:

QUICK COURSE: TWO 3-HOUR SESSIONS

Courses and Quick Courses are offered during the day, evenings, and on weekends. Schedules and locations are located underneath the descriptions. Eleven-week courses run all three trimesters unless otherwise stated.

Weekday Sessions meet once or twice per week. **Weekend Sessions** meet once per week.

Please note that for courses that have both weekday and weekend sessions, most longer weekend sessions contain a one-hour break (i.e., Carpentry Basics 9am–4pm has a one-hour break).

Remote Courses

For courses being offered remotely via Zoom, look for this symbol () under each course description.

To register:

Go to 32bjmemberportal.org

Call (888) 284-3225

Email training@32bjfunds.com for more information

On-Site Courses

A contributing employer may request that we hold certain classes for its eligible employees at the employer's location if it provides appropriate space and registers at least ten eligible participants. Email employer-request@32bjfunds.com for more information.

Creating an Environment for Learning

Participants who take courses through the 32BJ Training Fund are hardworking people who make a commitment to their personal and professional development. Our rules and regulations are distributed at the start of each course and on our website. Not only are you expected to read the rules and regulations, you must also show your fellow students the respect they deserve by abiding by these rules.

Attendance Policy

Minimum attendance of 80% is required. Ask your instructor to assign makeup work to improve your attendance rate. Unfortunately, classes that do not have regular attendance of at least eight students may be combined, shortened, or canceled. We will do our best to accommodate all students into another section.

Course/Quick Course Prerequisites

Some Courses and Quick Courses require you to complete a prerequisite—a preparatory course—before you enroll. Some courses require minimum reading and math skills. Achievement of these skills can be established by presenting a high school diploma or its equivalent from an English-speaking country, or by passing a standardized test at or before registration. Several industry courses require completion of Online: Tools of the Trade before the course is complete. These pre- or co-requisites are noted with each course description.

Test Out Available

We allow members to test out of some of our prerequisite courses:

- Air Conditioning & Refrigeration III (online test out)
- Computer: Basics/New Users (online test out)
- Computer: Spreadsheets (MS Excel) (online test out)
- Electricity Basics (50-question paper exam; 70% passing)
- Plumbing Basics (50-question paper exam; 70% passing)

To find out where and how to take these test outs, call (888) 284-3225.

Key to Symbols

EQUIVALENT COURSE AVAILABLE	
NEW COURSE/LOCATION	
PRACTICE TEST AVAILABLE	
REMOTE LEARNING (ZOOM)	
SPANISH SESSIONS AVAILABLE	
TESTING FEES PAID BY STUDENT	
THIRD-PARTY CERTIFICATE	

Exemptions

Have a certification or license for a class that is a prerequisite for another course or part of a Career Track? Contact us at (888) 284-3225 to learn how to submit proof of exemption. See full details on the "How Training Works" page in the Member Portal.

Tutoring

Are you trying to pass a third-party exam like Citizenship, FDNY, or High School Equivalency? We can help! Our subject matter expert instructors will help you with efficient and in-depth study in your area of learning.

Do You Know a Member Looking for Math or Literacy Help?

We can help provide tutoring for these important work and life skills. Contact (212) 388-3745.

Courses & Quick Courses

Active Shooter Preparedness

QUICK COURSE: ONE 3-HOUR SESSION

Sp

Formerly known as Active Shooter Awareness

Understand how to look for the warning signs of a potential active shooter and consider interventions. Understand the concept of Run, Hide, Fight used in active shooter situations that can increase chances of survival.

CONNECTICUT

Bridgeport: University of Bridgeport

Jan 30, Sat, 12-3pm

Hartford: 32BJ SEIU Office

Nov 7, Sat, 12-3pm

Norwalk: SONO 50

Mar 20, Sat, 12-3pm

Stamford: University of Connecticut (UConn)

Oct 10, Sat, 12-3pm (Spanish)

FLORIDA

Davie: NOVA Southeastern University

Nov 21, Sat, 10am-1pm

Apr 10, Sat, 10am-1pm (Spanish)

Miami: 32BJ SEIU Office

Dec 12, Sat, 10am-1pm

Feb 27, Sat, 10am-1pm (Spanish)

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 13, Tue, 10am-1pm

Oct 24, Sat, 9am-12pm

Oct 26, Mon, 1-4pm

Oct 30, Fri, 6-9pm

Jan 21, Thu, 6-9pm

Feb 6, Sat, 9am-12pm

Apr 9, Fri, 6-9pm

May 1, Sat, 1-4pm

PENNSYLVANIA

Pittsburgh: 32BJ SEIU Office

Oct 6, Tue, 12-3pm

Jan 23, Sat, 10am-1pm

May 21, Fri, 6-9pm



Air Conditioning & Refrigeration III, Manhattan, NY

Air Conditioning & Refrigeration I

COURSE: 11 WEEKS

Prerequisites: *Electricity Basics, Plumbing Basics*

Understand fundamental refrigeration theories and principles, identify and use essential tools and gauges. Develop soldering and brazing skills essential to air conditioning repairs. Perform system evacuations, pressure tests, leak detection tests, and leak repairs.

MARYLAND

Largo: Prince George's Community College

Sat, 9am-4pm (All Trimesters)

NEW JERSEY

Bayonne: Bayonne High School

Sat, 9am-4pm (Fall)

NEW YORK

Bronx: Monroe University (East Fordham Road)

Sat, 9am-4pm (Winter)

Mon & Wed, 6-9pm (Winter)

Tue & Thu, 6-9pm (Fall)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-4pm (Fall)

Tue & Thu, 8:30-11:30am (Fall)

Tue & Thu, 11:45am-2:45pm (Fall)

Tue & Thu, 6-9pm (Fall)

Wed & Fri, 6-9pm (Fall)

Queens: Queens College

Sat, 9am-4pm (Fall)

White Plains: 300 Hamilton Avenue

Sat, 9am-4pm (Fall)

Tue & Thu, 6-9pm (Fall)

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Sat, 8am-3pm (Fall)

Air Conditioning & Refrigeration II

COURSE: 11 WEEKS

Prerequisite: *Air Conditioning & Refrigeration I*

Understand and perform the recovery, evacuation, and charging of refrigerants. Learn about automatic controls. Read electrical schematics, study basic motor principles and operation, and learn how to troubleshoot electrical motors.

MARYLAND

Largo: Prince George's Community College

Sat, 9am-4pm (All Trimesters)

NEW JERSEY

Bayonne: Bayonne High School

Sat, 9am-4pm (Winter)

NEW YORK

Bronx: Monroe University (East Fordham Road)

Sat, 9am-4pm (Spring)

Mon & Wed, 6-9pm (Spring)

Tue & Thu, 6-9pm (Winter)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-4pm (Winter)

Tue & Thu, 8:30-11:30am (Winter)

Tue & Thu, 11:45am-2:45pm (Winter)

Tue & Thu, 6-9pm (Winter)

Wed & Fri, 6-9pm (Winter)

Queens: Queens College

Sat, 9am-4pm (Winter)

White Plains: 300 Hamilton Avenue

Sat, 9am-4pm (Winter)

Tue & Thu, 6-9pm (Winter)

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Sat, 8am-3pm (Winter)

Courses & Quick Courses

Air Conditioning & Refrigeration III

COURSE: 11 WEEKS

Prerequisite: Air Conditioning & Refrigeration II

Troubleshoot domestic and light commercial AC systems and refrigeration controls. Improve wiring skills and build a functional control panel. *Note: Test out available.*

MARYLAND

Largo: Prince George's Community College
Sat, 9am-4pm (All Trimesters)

NEW JERSEY

Bayonne: Bayonne High School
Sat, 9am-4pm (Spring)

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Sat, 9am-4pm (Fall)
Mon & Wed, 6-9pm (Fall)
Tue & Thu, 6-9pm (Spring)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-4pm (Spring)
Tue & Thu, 8:30-11:30am (Spring)
Tue & Thu, 11:45am-2:45pm (Spring)
Tue & Thu, 6-9pm (Spring)
Wed & Fri, 6-9pm (Spring)

Queens: Queens College

Sat, 9am-4pm (Spring)
White Plains: 300 Hamilton Avenue
Sat, 9am-4pm (Spring)
Tue & Thu, 6-9pm (Spring)

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office
Sat, 8am-3pm (Spring)

Air Conditioning & Refrigeration: Absorption Systems

COURSE: 11 WEEKS

Prerequisite: Air Conditioning & Refrigeration III

Master basic absorption theory, operations, and maintenance. Understand the internal cycle of the absorption machine.

NEW YORK

Manhattan: 32BJ SEIU Main Office
Tue, 6-9pm (Fall)
Wed, 6-9pm (Spring)

Air Conditioning & Refrigeration: EPA Refrigerant Recovery (608)

QUICK COURSE: FIVE 3-HOUR SESSIONS

Prerequisite: Air Conditioning & Refrigeration II

Prepare to take the EPA certification exam for Refrigerant Recovery. The certification is a prerequisite for Refrigerating System Operating Engineer I and may be necessary for license renewal. The exam will be administered in the final class.
Certifying Body: United States Environmental Protection Agency

MARYLAND

Largo: Prince George's Community College
Oct 3-31, Sat, 9am-12pm
Apr 17-May 15, Sat, 9am-12pm

NEW YORK

Manhattan: 32BJ SEIU Main Office
Oct 31-Dec 5, Sat, 1-4pm
Feb 5-Mar 5, Fri, 11:45am-2:45pm
Feb 19-Mar 19, Fri, 6-9pm
Apr 23-May 21, Fri, 9am-12pm
Apr 23-May 21, Fri, 6-9pm

Air Pollution Control (P-99)

COURSE: 11 WEEKS



Prerequisite: Reading Assessment

Learn methods of energy conservation, understand the differences between various types of fuel oil, and how to protect air quality in compliance with NYC Department of Environmental Protection regulations.
Note: Must provide high school diploma or its equivalent or pass reading assessment. Practice tests available in the online class listings.

Certifying Body: New York City Department of Environmental Protection

NEW YORK

Bronx: Monroe University
(East Fordham Road)
Wed, 6-8:30pm (All Trimesters)

Manhattan: 32BJ SEIU Main Office

Sat, 9:30am-12pm (Spring)
Tue, 6-8:30pm (All Trimesters)
Thu, 6-8:30pm (Winter)
Fri, 6-8:30pm (Fall, Spring)

Queens: Queens College

Sat, 9:30am-12pm (All Trimesters)
Thu, 6-8:30pm (All Trimesters)

White Plains: 300 Hamilton Avenue
Wed, 6-8:30pm (All Trimesters)

REMOTE LEARNING (ZOOM)

Sat, 9-11:30am (All Trimesters)
Wed, 10am-12:30pm (Fall, Winter)
Thu, 12-2:30pm (All Trimesters)

"The Training Fund has impacted my life by introducing me to a variety of opportunities."

Nyuma Sillah

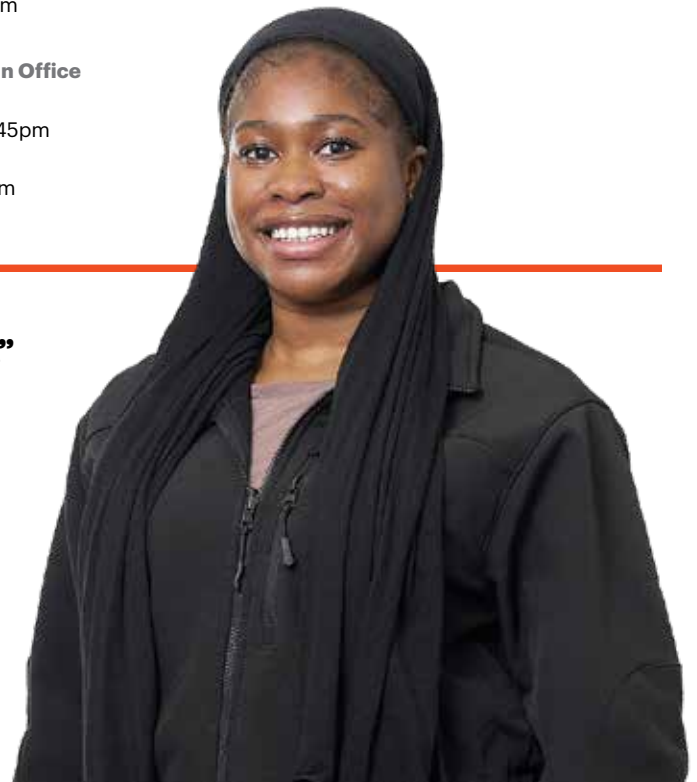
Job Title: Security Officer

Location: Manhattan, NY

Employer: Allied Universal Security Services

Courses Taken: CPR/AED/First Aid; Electricity Basics;

FDNY: Fire & Life Safety Director; Security Officer: 8-Hour Annual



Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

Air Pollution Reduction

COURSE: 11 WEEKS

Learn how to protect air quality, conserve energy, and understand the environmental impacts of different types of fuel oil.

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office
Sat, 9am-12pm (Spring)

Airports: Miami Begins with MIA

QUICK COURSE: ONE 1-HOUR SESSION 

Learn basic customer service skills to welcome airport visitors. *Note: Must be actively employed in an Airport.*

By employer request only.

Partner: Greater Miami Convention & Visitors Bureau

Airport Worker: Customer Service

QUICK COURSE: ONE 3-HOUR SESSION 

Develop the skills to deliver exceptional customer service, communicate effectively under pressure, and confidently handle challenging situations. *Note: Must be actively employed in an Airport. By employer request only.*

Airport Worker Initial: 16-Hour

QUICK COURSE: TWO 8-HOUR SESSIONS 

Learn the security, safety, and soft skills to help maintain a safe, inclusive, and customer-centered environment for visitors and staff.

Note: Must be actively employed at Miami International Airport. By employer request only.

Airport Worker Refresher: 8-Hour

QUICK COURSE: ONE 8-HOUR SESSION 

Prerequisite: Airport Worker Initial: 16-Hour

Refresh your knowledge of safety and soft skills to help maintain a safe, inclusive, and customer-centered environment for visitors and staff. *Note: Must be actively employed at Miami International Airport. By employer request only.*

Protect Yourself (and Others)

See our Self-Defense course listing on page 55.

Alarm Systems

COURSE: 11 WEEKS

Prerequisite: Electricity Basics

Identify the alarm needs of various buildings. Understand circuits, switches, and panels. Learn to construct a basic system and to supervise installation.

NEW YORK

Manhattan: 32BJ SEIU Main Office
Mon, 11:45am-2:45pm (Fall)
Tue, 6-9pm (Fall, Spring)

American Sign Language I

COURSE: 11 WEEKS 

Learn basic American Sign Language (ASL) vocabulary and grammar. Learn numbers 1-100, practice fingerspelling and begin to understand the use of space and gestures. Receive an introduction to interacting with the Deaf community.

Partner: Deaf-Hearing Communication Centre

REMOTE LEARNING (ZOOM)

Sat, 9am-1pm (All Trimesters)
Tue, 5:30-9:30pm (Fall)

American Sign Language II

COURSE: 11 WEEKS 

Prerequisite: American Sign Language I

Build on the foundations learned in Level I. Continue to develop more ASLary (ASL vocabulary). Learn numbers up to 500. Fine-tune the ability to recognize and distinguish signs, fingerspelling, and use of space and gestures. Understand common Deaf slang and idioms. *Partner: Deaf-Hearing Communication Centre*

REMOTE LEARNING (ZOOM)

Sat, 9am-1pm (All Trimesters)
Tue, 5:30-9:30pm (Fall, Winter)

Anger Management

QUICK COURSE: TWO 3-HOUR SESSIONS

Develop practical skills to defuse anger in yourself and others. Understand feelings and behaviors when confronted by anger, increase awareness of the causes of rage and hostility, and acquire skills to resolve confrontations peacefully. *Note: By employer request only.*

Asbestos Awareness

QUICK COURSE: ONE 2-HOUR SESSION 

Learn how to identify the presence of asbestos inside and outside of a building. Understand the health effects of asbestos and how to handle a situation where it has been disturbed or is damaged. *Note: For an equivalent online course, please see the online class listing on page 42.*

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Oct 15, Thu, 6-8pm

Feb 2, Tue, 6-8pm

May 11, Tue, 6-8pm

Manhattan: 32BJ SEIU Main Office

Oct 6, Tue, 6-8pm

Nov 12, Thu, 6-8pm

Jan 30, Sat, 1:30-3:30pm

Feb 26, Fri, 6-8pm

May 5, Wed, 6-8pm

Jun 10, Thu, 6-8pm

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office
Mar 6, Sat, 12:30-2:30pm

Looking to advance
your career?
Check out our

Career Tracks
on pages 4-7.

Courses & Quick Courses



Blueprints: An Introduction, Manhattan, NY

Bed Bug Awareness

QUICK COURSE: ONE 2.5-HOUR SESSION 

Learn about strategies to detect, control, and eradicate bed bugs. *Note: For an equivalent online course, please see the online class listing on page 42.*

NEW YORK

**Bronx: Monroe University
(East Fordham Road)**

Nov 5, Thu, 6-8:30pm
Mar 3, Wed, 6-8:30pm
Jun 2, Wed, 6-8:30pm

Manhattan: 32BJ SEIU Main Office

Oct 3, Sat, 10am-12:30pm
Nov 2, Mon, 6-8:30pm
Feb 16, Tue, 6-8:30pm
Mar 13, Sat, 9-11:30am
Apr 26, Mon, 6-8:30pm
Jun 5, Sat, 1:30-4pm

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

May 1, Sat, 9-11:30am

REMOTE LEARNING (ZOOM)

Nov 4, Wed, 6-8:30pm
Nov 17, Tue, 6-8:30pm
Jan 28, Thu, 10am-12:30pm
Apr 20, Tue, 10am-12:30pm

Blueprints: An Introduction

QUICK COURSE: ONE 3-HOUR SESSION 

Receive a basic overview of the symbols and scales contained in blueprints, and a brief look at how to decipher them.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Nov 19, Thu, 6-9pm
Dec 10, Thu, 6-9pm
Mar 3, Wed, 12-3pm
Jun 17, Thu, 6-9pm

REMOTE LEARNING (ZOOM)

Oct 3, Sat, 1-4pm
Nov 14, Sat, 10am-1pm
Feb 2, Tue, 6-9pm
Apr 22, Thu, 6-9pm
May 4, Tue, 12-3pm
Jun 9, Wed, 6-9pm

Blueprints I: Reading Blueprints

COURSE: 11 WEEKS 

Formerly known as Blueprint Reading

Prerequisites: Math Assessment,
Reading Assessment

Acquire skills in reading and understanding blueprints. Review symbols, scale, and other basic concepts related to repair and renovation projects in residential and commercial buildings. *Note: Must provide high school diploma or its equivalent or pass reading and math assessment.*

NEW YORK

Manhattan: 32BJ SEIU Main Office

Sat, 9am-12pm (Fall)
Sat, 12-3pm (Winter)
Tue, 12-3pm (Spring)
Wed, 6-9pm (All Trimesters)
Fri, 6-9pm (Fall)

REMOTE LEARNING (ZOOM)

Wed, 5:30-8:30pm (Fall)

Blueprints II: AutoCAD

COURSE: 11 WEEKS

Formerly known as Computer: AutoCAD

Prerequisites: Blueprints I: Reading

Blueprints, Computer: Basics/New Users

Apply blueprint reading skills while learning the fundamentals of Computer-Aided Design (CAD) through AutoCAD software. Explore the design principles and conventions used by drafting/engineering professionals. Gain the skills necessary to improve communication with contractors regarding design and blueprints. *Note: This is not an advanced version of Blueprint Reading, but rather a method of applying what was learned into the digital space of AutoCAD.*

NEW YORK

Manhattan: 32BJ SEIU Main Office

Sat, 9am-4pm (Winter, Spring)
Mon & Fri, 6-9pm (Spring)
Tue & Thu, 6-9pm (Winter)
Wed & Fri, 6-9pm (Winter)

Boiler Feed Water Testing & Treatment

QUICK COURSE: ONE 7-HOUR SESSION

Acquire the skills and knowledge to test and treat boiler water properly. Assess the type of water, and learn to control corrosives, chlorides, and pH. Test feed water, and understand operation of the shunt feeder and chemical safety.

Partner: New York City College of Technology

NEW YORK

**Brooklyn: New York City College of
Technology (Jay Street)**

Oct 31, Sat, 9am-4pm
Mar 6, Sat, 9am-4pm
Apr 17, Sat, 9am-4pm

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

Boiler Parts & Accessories

QUICK COURSE: TWO 7-HOUR SESSIONS

Gain a basic understanding of heat and heat transfer. Learn to identify various types of gas and oil boilers, their operating controls, safeties, burner equipment, and feed-water piping.

Partner: New York City College of Technology

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)

Oct 2-9, Fri, 9am-4pm

Nov 7-14, Sat, 9am-4pm

Jan 15-22, Fri, 9am-4pm

Feb 12-19, Fri, 9am-4pm

Apr 9-16, Fri, 9am-4pm

Apr 24-May 1, Sat, 9am-4pm

Boiler Parts & Systems

QUICK COURSE: TWO 4-HOUR SESSIONS

Understand basic boiler operation principles including steam, draft, fuel, and feed-water boiler systems in large-scale environments such as schools and office buildings.

Note: Must be actively employed in the Philadelphia School District.

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Oct 3-10, Sat, 9am-1pm

Jan 23-30, Sat, 9am-1pm

Building Automation Systems I: HVAC Concepts

COURSE: 11 WEEKS

Prerequisites: *Air Conditioning & Refrigeration I, Computer: Basics/New Users*

Learn basic HVAC concepts such as psychrometrics, heat load calculations, and HVAC design. Diagnose and solve scenarios using a Building Automation System (BAS).

NEW YORK

Bronx: Monroe University (East Fordham Road)

Wed, 6-9pm (Winter)

Thu, 6-9pm (Winter)

Manhattan: 32BJ SEIU Main Office

Mon, 11am-2pm (Fall)

Tue, 6-9pm (Fall)

Wed, 6-9pm (Fall)

Building Automation Systems II: Core Concepts

COURSE: 11 WEEKS

Prerequisite: *Building Automation Systems I: HVAC Concepts*

Gain practical experience using a Building Automation System (BAS). Identify the hardware in BAS architecture and use a BAS to adjust set points, manage alarms, schedule events, analyze system trends, and troubleshoot scenarios.

NEW YORK

Bronx: Monroe University (East Fordham Road)

Wed, 6-9pm (Spring)

Thu, 6-9pm (Spring)

Manhattan: 32BJ SEIU Main Office

Mon, 11am-2pm (Winter)

Tue, 6-9pm (Winter)

Wed, 6-9pm (Winter)

Building Automation Systems III: Advanced

COURSE: 11 WEEKS

Prerequisite: *Building Automation Systems II: Core Concepts*

Learn advanced applications of Building Automation Systems (BAS), including accessing runtime reports and trend logs, reading and writing simple Control BASIC code, and using a BAS for building commissioning purposes.

NEW YORK

Bronx: Monroe University (East Fordham Road)

Wed, 6-9pm (Fall)

Thu, 6-9pm (Fall)

Manhattan: 32BJ SEIU Main Office

Mon, 11am-2pm (Spring)

Tue, 6-9pm (Spring)

Wed, 6-9pm (Spring)

Building Automation Systems: Sustainable Technologies

COURSE: 11 WEEKS

Prerequisite: *Building Automation Systems I: HVAC Concepts*

Control and monitor a solar array, battery storage, heat pump, and other sustainable technologies. Analyze system trend reports and troubleshoot scenarios.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Tue, 11:45am-2:45pm (Spring)

Wed, 11:45am-2:45pm (Fall)

Thu, 6-9pm (All Trimesters)



“The Training Fund has helped me learn many new skills.”

Martin Aguilar

Job Title: Porter

Location: White Plains, NY

Employer: Service Management Group, LLC

Courses Taken: Air Pollution Control; Carpentry Basics; Computer: Word Processing (MS Word); Locksmith Basics, and more!

Courses & Quick Courses

Building Code Awareness

QUICK COURSE: ONE 3-HOUR SESSION



Understand the history of building codes and how to research them in New York City. Learn about the violation removal process.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 30, Fri, 6-9pm

Mar 12, Fri, 6-9pm

REMOTE LEARNING (ZOOM)

Nov 7, Sat, 2-5pm

Feb 6, Sat, 1:30-4:30pm

Jun 5, Sat, 9am-12pm



OSHA 10-Hour General Employer Class, Allied Partners Residential Management, Manhattan, NY

Building Engineer Trainee: BET Entrance Exam Preparation

COURSE: EIGHT 3-HOUR SESSIONS



Prepare for the School District of Philadelphia Building Engineer Entrance Exam to be eligible for enrollment in the Building Engineer Trainee (BET) Program.

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Oct 10-Dec 5, Sat, 9am-12pm

Jan 30-Mar 20, Sat, 9am-12pm

Apr 17-Jun 12, Sat, 9am-12pm

Building Engineer Trainee: Class A Engineer License Exam Preparation

COURSE: EIGHT 4-HOUR SESSIONS



Prepare for the Building Engineer Class A License Exam. Learn HVAC operation and maintenance, and other required skills. Must be shadowing a Class A Engineer. *Note: By employer request only.*

Building Insurance: Who is Covered?

QUICK COURSE: ONE 3-HOUR SESSION



Understand who and what is covered by property, liability, and workers' compensation insurance. Identify what additional coverage should be in place during renovation projects or special events in a building.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Mar 18, Thu, 6-9pm

May 13, Thu, 2-5pm

REMOTE LEARNING (ZOOM)

Dec 2, Wed, 10am-1pm

Apr 28, Wed, 6-9pm

Building Management: An Introduction

QUICK COURSE: ONE 3-HOUR SESSION



Discover how a management company operates on a day-to-day basis, including back-office procedures, staff management, and building staff hiring practices. *Note: For an equivalent online course, please see the online class listing on page 42.*

NEW YORK

Manhattan: 32BJ SEIU Main Office

Nov 20, Fri, 6-9pm

Dec 4, Fri, 6-9pm

Jan 28, Thu, 6-9pm

May 4, Tue, 6-9pm

REMOTE LEARNING (ZOOM)

Oct 6, Tue, 6-9pm

Jan 22, Fri, 6-9pm

May 5, Wed, 12-3pm

Building Management I: Budgets & Preventative Maintenance

COURSE: 11 WEEKS

Prerequisites: Computer: Basics/New Users, Math Assessment, Reading Assessment

Become familiar with operating budgets, their review process, and how to interpret building financials. Learn how to create budgets as well as preventative maintenance schedules in Microsoft Excel. *Note: Must provide high school diploma or its equivalent, or pass reading and math assessment.*

NEW YORK

Manhattan: 32BJ SEIU Main Office

Sat, 12-2pm (Fall)

Tue, 6-8pm (Fall)

Building Management II: Documentation & the Law

COURSE: 11 WEEKS

Prerequisite: Building Management I: Budgets & Preventative Maintenance

Understand the property manager's obligations under OSHA, Fair Housing, EEOC, NYC Administrative Codes, and local laws. Use Microsoft Excel for required recordkeeping and learn to navigate the NYC Department of Buildings website.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Sat, 12-2pm (Winter)

Tue, 6-8pm (Winter)

Coming Soon:

Learn about Legionnaires disease and what building workers can do to maintain water systems, recognize risks, and report concerns.

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

Building Management III: Project Management

COURSE: 11 WEEKS

Prerequisite: Building Management II: Documentation & the Law

Learn how to complete rehabilitation projects on schedule, within budget, and to code. Understand capital budgets, construction contracts, alteration agreements, payment breakdowns, and requisitioning.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Sat, 12-2pm (Spring)

Tue, 6-8pm (Spring)

Building Management: Artificial Intelligence (AI)

QUICK COURSE: TWO 3-HOUR SESSIONS 

Prerequisite: Computer: Basics/New Users

Receive an introduction to practical AI uses that can assist superintendents and resident managers with everyday building operations. Learn how to use AI to write communications, research repairs, organize tasks, and improve efficiency while managing building responsibilities.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 19-26, Mon, 6-9pm

Feb 24-Mar 3, Wed, 6-9pm

Jun 7-14, Mon, 6-9pm

Building Management: Ethics

QUICK COURSE: ONE 3-HOUR SESSION 

Explore ethical issues such as fair housing and conflicts of interest. Develop models to evaluate situations and make sound ethical decisions.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 7, Wed, 6-9pm

Dec 8, Tue, 6-9pm

Feb 4, Thu, 6-9pm

Mar 23, Tue, 6-9pm

Apr 24, Sat, 1-4pm

May 25, Tue, 6-9pm

REMOTE LEARNING (ZOOM)

Oct 20, Tue, 6-9pm

Nov 3, Tue, 6-9pm

Feb 20, Sat, 2-5pm

May 7, Fri, 6-9pm



Computer: Word Processing (MS Word), Miami, FL

Building Management: Taking Over a New or Existing Building

QUICK COURSE: FOUR 3-HOUR SESSIONS

Understand all aspects of commissioning a building and develop effective strategies for communicating with key players. Determine how to assess an existing property, its systems, and personnel. Explore strategies for effective leadership.

NEW YORK

Manhattan: 32BJ SEIU Main Office

May 1-22, Sat, 9am-12pm

Bystander Response

QUICK COURSE: ONE 3-HOUR SESSION 

Develop awareness about what contributes to barriers to intervening in a conflict. Identify traits and factors that may contribute to aggression. Apply different tools and techniques before, during, and after intervention in practice scenarios.

Partner: Center for Anti-Violence Education

NEW YORK

Manhattan: 32BJ SEIU Main Office

Apr 20, Tue, 10am-1pm

REMOTE LEARNING (ZOOM)

Oct 24, Sat, 1-4pm

Mar 17, Wed, 2-5pm

Apr 21, Wed, 6-9pm

Carbon Monoxide Awareness

QUICK COURSE: ONE 3-HOUR SESSION  

Learn about the hazards of carbon monoxide (CO) in residential buildings and the requirements for installing CO detectors. *Note: For an equivalent online course, please see the online class listing on page 43.*

NEW YORK

Bronx: Monroe University (East Fordham Road)

Nov 18, Wed, 6-9pm

Manhattan: 32BJ SEIU Main Office

Oct 28, Wed, 6-9pm

Jan 27, Wed, 10am-1pm

Jun 1, Tue, 6-9pm

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Feb 27, Sat, 9am-12pm

REMOTE LEARNING (ZOOM)

Feb 24, Wed, 6-9pm

May 1, Sat, 1:30-4:30pm

32BJ Training Fund's "Building Stories" Podcast

Hear the stories of colleagues, employers, and Training Fund staff on Apple Podcasts or YouTube!

Courses & Quick Courses



Carpentry Basics, Bronx, NY

Career Development: Creating a Career Path

QUICK COURSE: ONE 2-HOUR SESSION

Discover how to develop a professional career path in the building service industry. Explore the benefits of advancing your lifelong goals and distinguish between short-term and long-term success. *Note: Looking to advance your career further? See our Career Tracks listings on pages 4-7.*

NEW YORK

Manhattan: 32BJ SEIU Main Office

Nov 9, Mon, 6-8pm

REMOTE LEARNING (ZOOM)

Oct 3, Sat, 3-5pm

Feb 20, Sat, 1:30-3:30pm

May 8, Sat, 1:30-3:30pm

Career Development: Interviewing Skills

QUICK COURSE: ONE 2-HOUR SESSION

Develop the skills to prepare for and perform in an interview setting. Become aware of how thoughts and feelings are communicated with body language in an interview. *Note: Looking to advance your career further? See our Career Tracks listings on pages 4-7.*

MASSACHUSETTS

Boston: 32BJ SEIU Office

Nov 19, Thu, 3-5pm

Mar 23, Tue, 3-5pm

May 20, Thu, 3-5pm

REMOTE LEARNING (ZOOM)

Oct 17, Sat, 2-4pm

Mar 6, Sat, 1:30-3:30pm

May 22, Sat, 1:30-3:30pm

Career Development: Resume Writing

QUICK COURSE: ONE 2-HOUR SESSION

Learn how to create an impressive resume or to improve the one you already have. Develop the tools to write an effective cover letter.

Note: Looking to advance your career further? See our Career Tracks listings on pages 4-7.

MASSACHUSETTS

Boston: 32BJ SEIU Office

Nov 12, Thu, 3-5pm

Mar 16, Tue, 3-5pm

May 13, Thu, 3-5pm

NEW YORK

Bronx: Monroe University

(East Fordham Road)

Dec 3, Thu, 6-8pm

Manhattan: 32BJ SEIU Main Office

Oct 26, Mon, 6-8pm

Nov 18, Wed, 6-8pm

Dec 11, Fri, 6-8pm

Jan 19, Tue, 11am-1pm

Feb 18, Thu, 6-8pm

May 13, Thu, 6-8pm

REMOTE LEARNING (ZOOM)

Oct 24, Sat, 2-4pm

Feb 27, Sat, 2-4pm

May 15, Sat, 1:30-3:30pm

Carpentry Basics

COURSE: 11 WEEKS

Prerequisites: Math Assessment, Reading Assessment

Learn to diagnose problems, make minor floor, wall, and ceiling repairs, and perform basic carpentry tasks on existing structures. Identify appropriate materials, tools, and repair techniques. Gain practical skills and safety awareness through hands-on experience. *Note: Must provide high school diploma or its equivalent, or pass reading and math assessment, and successfully have completed (or be enrolled in) Online: Tools of the Trade.*

NEW JERSEY

Bayonne: Bayonne High School

Sat, 9am-4pm (Fall)

NEW YORK

Bronx: Monroe University

(East Fordham Road)

Sat, 9am-4pm (All Trimesters)

Mon & Wed, 6-9pm (All Trimesters)

Brooklyn: New York City College of Technology (Jay Street)

Mon, 9am-4pm (Fall, Spring)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-4pm (All Trimesters)

Tue & Thu, 8:30-11:30am (All Trimesters)

Tue & Thu, 6-9pm (All Trimesters)

Wed & Fri, 8:30-11:30am (All Trimesters)

Wed & Fri, 6-9pm (All Trimesters)

White Plains: 300 Hamilton Avenue

Sat, 9am-4pm (All Trimesters)

Mon & Wed, 6-9pm (All Trimesters)

Tue & Thu, 6-9pm (All Trimesters)

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Sat, 8am-3pm (All Trimesters)

Tue & Wed & Thu, 5-8pm (Fall, Winter)

Carpentry Troubleshooting: Patching & Plastering Repair

QUICK COURSE: FOUR 3-HOUR SESSIONS

Prerequisite: Carpentry Basics

Learn how to make minor repairs in plaster and drywall surfaces and prepare them for painting. Recognize materials used to create and finish walls, and learn how to choose materials and tools for the job.

NEW JERSEY

Bayonne: Bayonne High School

Apr 3-24, Sat, 9am-12pm

NEW YORK

Bronx: Monroe University

(East Fordham Road)

Oct 13-22, Tue & Thu, 6-9pm

Feb 2-11, Tue & Thu, 6-9pm

May 11-20, Tue & Thu, 6-9pm

Manhattan: 32BJ SEIU Main Office

Oct 26-Nov 16, Mon, 6-9pm

Oct 30-Nov 20, Fri, 1-4pm

Jan 25-Feb 22, Mon, 6-9pm

Feb 5-26, Fri, 1-4pm

May 3-24, Mon, 6-9pm

May 21-Jun 11, Fri, 1-4pm

White Plains: 300 Hamilton Avenue

Oct 5-14, Mon & Wed, 3-6pm

Oct 6-15, Tue & Thu, 3-6pm

Jan 18-27, Mon & Wed, 3-6pm

Jan 19-28, Tue & Thu, 3-6pm

Apr 19-28, Mon & Wed, 3-6pm

Apr 20-29, Tue & Thu, 3-6pm

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Apr 17-May 8, Sat, 10am-1pm

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

Citizenship Exam: Test Preparation

COURSE: 11 WEEKS



Prepare for the U.S. Citizenship examination and learn about the 32BJ Legal Fund benefit. Review the questions on the exam and practice the citizenship interview. Must have the appropriate English skills, or be currently enrolled in English as a Second Language course. Call (888) 284-3225 to see if you qualify to take this course in Spanish. *Note: Consult the Legal Fund for questions about immigration fees. Practice tests available in the online class listings.*

Partner: 32BJ Legal Fund

CONNECTICUT

Bridgeport: University of Bridgeport

Sat, 1-3pm (All Trimesters)

Hartford: Capital Community College

Sat, 9-11am (All Trimesters)

Norwalk: SONO 50

Sat, 1-3pm (All Trimesters)

Stamford: University of

Connecticut (UConn)

Sat, 1-3pm (All Trimesters)

FLORIDA

Davie: NOVA Southeastern University

Sat, 2-4pm (All Trimesters)

Miami: 32BJ SEIU Office

Sat, 2-4pm (All Trimesters)

MARYLAND

Baltimore: Coppin State University

Sat, 1:30-3:30pm (All Trimesters)

Hyattsville: Prince George's

Community College

Sat, 1:30-3:30pm (All Trimesters)

Sat, 1:30-3:30pm (Spanish) (All Trimesters)

Rockville: Montgomery College

Sat, 1:30-3:30pm (All Trimesters)

Silver Spring: Montgomery College

Sat, 1:30-3:30pm (All Trimesters)

MASSACHUSETTS

Boston: 32BJ SEIU Office

Sat, 9-11am (All Trimesters)

Sat, 11am-1pm (Spanish) (All Trimesters)

Sat, 3-5pm (All Trimesters)

Thu, 10am-12pm (All Trimesters)

Brockton: Massasoit Community College

Sat, 1:30-3:30pm (All Trimesters)

Framingham: Framingham State University

Sat, 1:30-3:30pm (All Trimesters)

Lawrence: Northern Essex

Community College

Sat, 1:30-3:30pm (All Trimesters)

Lowell: First United Baptist Church

Sat, 1:30-3:30pm (All Trimesters)



Citizenship Exam: Test Preparation, Washington, DC

Lynn: Lynn Vocational Technical Institute

Sat, 1:30-3:30pm (All Trimesters)

Marlborough: Assabet Valley Collaborative

Sat, 1-3pm (All Trimesters)

Waltham: Waltham Community and Cultural Center

Sat, 1:30-3:30pm (All Trimesters)

Worcester: Worcester State University

Sat, 1:30-3:30pm (All Trimesters)

NEW JERSEY

Bound Brook: Community Middle School

Sat, 1:30-3:30pm (All Trimesters)

Camden: Camden County College

Sat, 1:30-3:30pm (All Trimesters)

Dover: The Organization for Hispanic Affairs

Sat, 1:30-3:30pm (All Trimesters)

Elizabeth: Union County College (Kellogg)

Sat, 1:30-3:30pm (All Trimesters)

Hackensack: Bergen County

Technical Schools

Sat, 1:30-3:30pm (All Trimesters)

Jersey City: Hudson County

Community College

Sat, 1:30-3:30pm (All Trimesters)

Lincroft: Brookdale Community College

Sat, 1:30-3:30pm (All Trimesters)

Morristown: Morristown High School

Sat, 1:30-3:30pm (All Trimesters)

New Brunswick: Middlesex County College

Sat, 1:30-3:30pm (All Trimesters)

Newark: 32BJ SEIU Office

Sat, 1:30-3:30pm (All Trimesters)

Tue, 4-6pm (All Trimesters)

Thu, 9-11am (All Trimesters)

Paterson: Passaic County

Community College

Sat, 1:30-3:30pm (All Trimesters)

Plainfield: Union County College

Sat, 1:30-3:30pm (All Trimesters)

Trenton: Mercer County

Community College

Sat, 1:30-3:30pm (All Trimesters)

Union City: Hudson County

Community College

Sat, 1:30-3:30pm (All Trimesters)

NEW YORK

Bronx: Monroe University

(East Fordham Road)

Sat, 1:30-3:30pm (All Trimesters)

Manhattan: 32BJ SEIU Main Office

Sat, 2-4pm (All Trimesters)

Wed, 11am-1pm (All Trimesters)

New Rochelle: Monroe University

Sat, 1:30-3:30pm (All Trimesters)

Queens: Queens College

Sat, 2-4pm (All Trimesters)

White Plains: 300 Hamilton Avenue

Sat, 1:30-3:30pm (All Trimesters)

Tue, 6-8pm (All Trimesters)

Yonkers: SUNY Westchester

Community College

Sat, 1:30-3:30pm (All Trimesters)

RHODE ISLAND

Providence: Rhode Island School of Design

(Washington Place)

Sat, 1:30-3:30pm (All Trimesters)

VIRGINIA

Arlington: Syphax Adult Education Center

Sat, 1:30-3:30pm (All Trimesters)

WASHINGTON, DC

Washington DC: SED Center

Sun, 10am-1pm (All Trimesters)

Sun, 10am-1pm (Spanish) (All Trimesters)

REMOTE LEARNING (ZOOM)

Sat, 9-11am (All Trimesters)

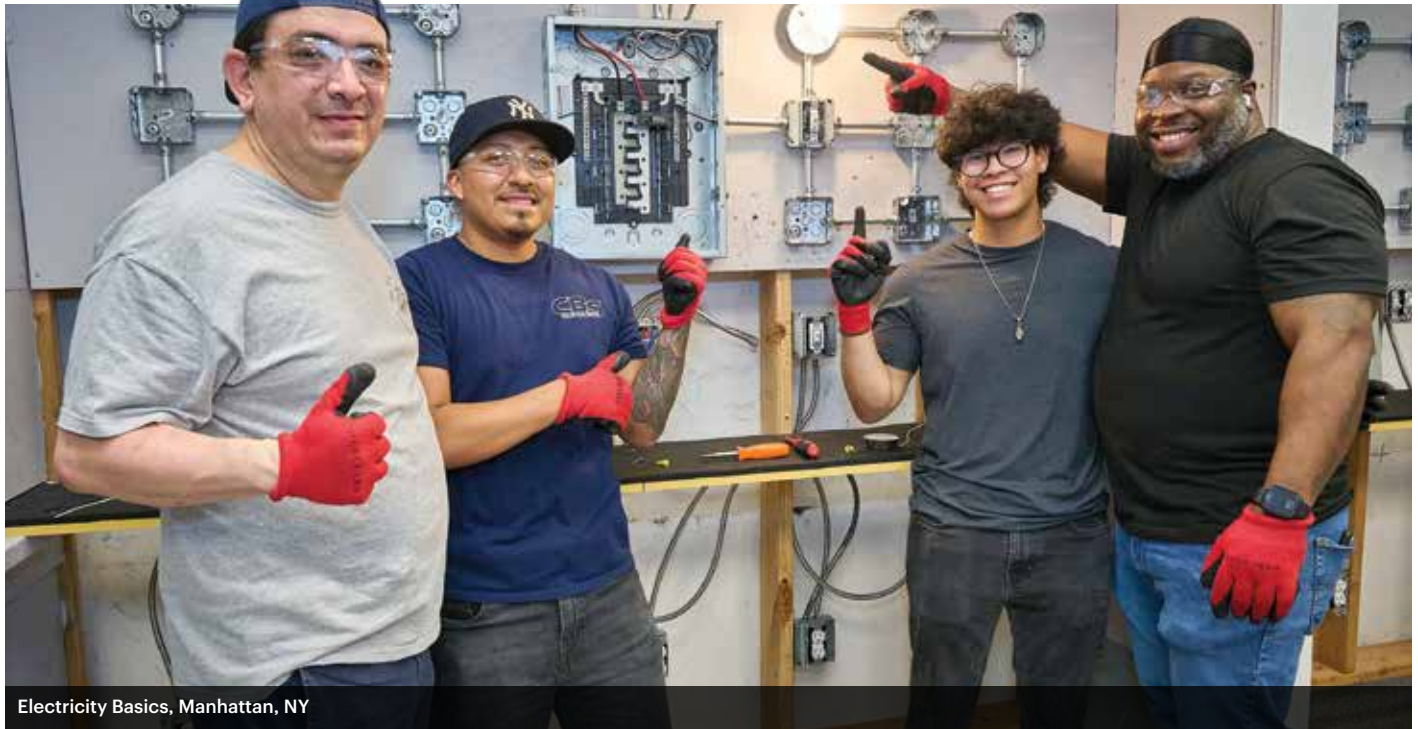
Sat, 2-4pm (All Trimesters)

Wed, 10:30am-12:30pm (All Trimesters)

Thu, 1:30-3:30pm (Spanish) (All Trimesters)

Thu, 6-8pm (All Trimesters)

Courses & Quick Courses



Electricity Basics, Manhattan, NY

Cleaning: Industrial Floor Surface Cleaning

QUICK COURSE: THREE 7-HOUR SESSIONS

Learn to select and use cleaning chemicals, machinery, and equipment on a variety of surfaces (vinyl, ceramic tile, carpeting, concrete, etc.) according to industry and safety guidelines.

Partner: New York City College of Technology

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)

Oct 16-30, Fri, 9am-4pm

Mar 5-19, Fri, 9am-4pm

May 7-21, Fri, 9am-4pm

Cleaning: Long-Term Floor Care

QUICK COURSE: ONE 7-HOUR SESSION

Learn to operate high-speed floor machines and review procedures for long-term floor care.

Partner: New York City College of Technology

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)

Oct 9, Fri, 9am-4pm

Feb 26, Fri, 9am-4pm

May 28, Fri, 9am-4pm

Cleaning: Products & Techniques

COURSE: 11 WEEKS

Safely use cleaning chemicals, machinery, and equipment according to industry and OSHA guidelines, including strategies for low-impact environmental cleaning and housekeeping.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Wed, 6-9pm (All Trimesters)

Fri, 6-9pm (All Trimesters)

Cleaning: Terrazzo & Tile Floor Care

QUICK COURSE: ONE 7-HOUR SESSION

Learn to clean and maintain terrazzo floors properly. Develop skills in stripping, waxing, and finishing terrazzo floors.

Partner: New York City College of Technology

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)

Nov 6, Fri, 9am-4pm

Mar 20, Sat, 9am-4pm

Apr 24, Sat, 9am-4pm

Cleaning: Wall Maintenance

QUICK COURSE: ONE 7-HOUR SESSION

Learn how to clean various wall surfaces, such as glazed and unglazed tile, unpainted walls, windows, foundation walls, brass, aluminum, and stainless steel. Gain hands-on experience.

Partner: New York City College of Technology

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)

Oct 3, Sat, 9am-4pm

Apr 9, Fri, 9am-4pm

Computer: Artificial Intelligence (AI) Basics

QUICK COURSE: ONE 3-HOUR SESSION

Prerequisite: Computer: Basics New Users

Understand what AI actually is, how it can make daily tasks easier, and how to use it safely and ethically.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Dec 12, Sat, 12-3pm

Feb 25, Thu, 6-9pm

May 22, Sat, 1-4pm

Key to
SymbolsEquivalent Course Available 
New Course/Location Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available Testing Fees Paid by Student 
Third-Party Certificate REGISTER AT
32BJMEMBERPORTAL.ORG

Computer: Basics/ New Users

COURSE: 11 WEEKS

Learn basic computer skills and terminology, including keyboard, mouse, and navigation in Microsoft Windows. Establish a free email account and learn to navigate the internet while avoiding scams and security breaches. *Note: Test out available.*

FLORIDA**Davie: NOVA Southeastern University**

Sat, 2-5pm (Fall)

Miami: 32BJ SEIU Office

Sat, 2-5pm (Fall)

MARYLAND**Hyattsville: Prince George's****Community College**

Sat, 1:30-4:30pm (Fall)

MASSACHUSETTS**Boston: 32BJ SEIU Office**

Sat, 1-4pm (All Trimesters)

Fri, 10am-1pm (All Trimesters)

NEW JERSEY**Bound Brook: Community Middle School**

Sat, 1:30-4:30pm (Fall)

Elizabeth: Union County College (Kellogg)

Sat, 1:30-4:30pm (Fall)

Newark: 32BJ SEIU Office

Sat, 1:30-4:30pm (Fall)

Wed, 4-7pm (Fall)

Fri, 10am-1pm (Fall)

Paterson: Passaic County**Community College**

Sat, 1:30-4:30pm (Fall)

Plainfield: Union County College

Sat, 1:30-4:30pm (Fall)

Trenton: Mercer County**Community College**

Sat, 1:30-4:30pm (Fall)

Union City: Hudson County**Community College**

Sat, 1:30-4:30pm (Fall)

NEW YORK**Bronx: Monroe University****(East Fordham Road)**

Sat, 1:30-4:30pm (Fall)

Hempstead: Hofstra University

Sat, 2:30-5:30pm (All Trimesters)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-12pm (Fall)

Sat, 1:30-4:30pm (All Trimesters)

Tue, 11:30am-2:30pm (Fall)

Tue, 6-9pm (Winter, Spring)

Wed, 9am-12pm (All Trimesters)

Wed, 6-9pm (Spring)

Queens: Queens College

Sat, 9am-12pm (All Trimesters)

White Plains: 300 Hamilton Avenue

Sat, 1:30-4:30pm (Fall)

PENNSYLVANIA**Philadelphia: 32BJ SEIU Office**

Sat, 9am-12pm (All Trimesters)

RHODE ISLAND**Providence: Rhode Island School of Design****(Washington Place)**

Sat, 1:30-4:30pm (All Trimesters)

WASHINGTON, DC**Washington DC: SED Center**

Sun, 10am-1pm (All Trimesters)

Computer: Customized Skills

QUICK COURSE: ONE 3-HOUR SESSION

Gain foundational computer skills and enhance proficiency in different software. Develop internet usage and other digital literacy skills necessary for navigating the digital world. *Note: By employer request only.*

Computer: Hardware

COURSE: 11 WEEKS

Learn how computers function by understanding their hardware. Identify PC components and practice installing, uninstalling, and testing parts like motherboards, processors, memory, and drives. Build a PC from scratch and learn data backup and recovery.

NEW YORK**Manhattan: 32BJ SEIU Main Office**

Fri, 6-9pm (All Trimesters)

**“Thank you to the Training Fund!”**

Dayami Herrera Cardenas

Job Title: Cleaner**Location: Miami, FL****Employer: ABM Janitorial Services, Inc.****Courses Taken: Computer: Spreadsheets (MS Excel);****Computer: Word Processing (MS Word); English as a Second Language**

Courses & Quick Courses



Electricity Basics, Bronx, NY

Computer: Internet Basics/Social Media

COURSE: 11 WEEKS

Prerequisite: *Computer: Basics/New Users*

Develop the skills to use search engines effectively, create accounts, and participate in various social media sites while protecting personal content. Understand how to use hashtags, share, and comment.

FLORIDA

Davie: NOVA Southeastern University

Sat, 2-5pm (Winter)

Miami: 32BJ SEIU Office

Sat, 2-5pm (Winter)

MARYLAND

Hyattsville: Prince George's Community College

Sat, 1:30-4:30pm (Winter, Spring)

Computer: Introduction to Virtual Reality (VR)

COURSE: ONE 3-HOUR SESSION

NEW

Explore virtual reality fundamentals, safely operate VR equipment, and test industry-specific modules in electricity, carpentry, and workplace safety.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 23, Fri, 6-9pm

Nov 13, Fri, 10am-1pm

Dec 2, Wed, 6-9pm

Dec 19, Sat, 10am-1pm

Jan 16, Sat, 10am-1pm

Feb 12, Fri, 6-9pm

Feb 22, Mon, 6-9pm

Mar 15, Mon, 6-9pm

Apr 20, Tue, 6-9pm

May 15, Sat, 10am-1pm

Jun 12, Sat, 10:30am-1:30pm

Computer: Running a Building with a Computer

COURSE: 11 WEEKS

Prerequisite: *Computer: Spreadsheets (MS Excel)*

Test-drive the most popular building management and communication systems. Discover how to perform advanced industry-related tasks and participate in a building tour to view new technologies and features.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Tue, 6-9pm (Fall)

Fri, 6-9pm (Winter, Spring)

Computer: Spreadsheets (MS Excel)

COURSE: 11 WEEKS

Prerequisite: *Computer: Basics/New Users*

Utilize Microsoft Excel to enter and format data using formulas to create budgets, invoices, and spreadsheets. Illustrate data through charts and learn about data types and validation.

MASSACHUSETTS

Boston: 32BJ SEIU Office

Sat, 9:30am-12:30pm (All Trimesters)

Thu, 10am-1pm (All Trimesters)

NEW JERSEY

Bound Brook: Community Middle School

Sat, 1:30-4:30pm (Spring)

Elizabeth: Union County College (Kellogg)

Sat, 1:30-4:30pm (Spring)

Newark: 32BJ SEIU Office

Sat, 1:30-4:30pm (Spring)

Wed, 4-7pm (Spring)

Fri, 10am-1pm (Spring)

Paterson: Passaic County Community College

Sat, 1:30-4:30pm (Spring)

Plainfield: Union County College

Sat, 1:30-4:30pm (Spring)

Trenton: Mercer County Community College

Sat, 1:30-4:30pm (Spring)

Union City: Hudson County Community College

Sat, 1:30-4:30pm (Spring)

NEW YORK

Bronx: Monroe University

(East Fordham Road)

Sat, 1:30-4:30pm (Spring)

Manhattan: 32BJ SEIU Main Office

Wed, 6-9pm (All Trimesters)

New Rochelle: Monroe University

Sat, 1:30-4:30pm (Spring)

White Plains: 300 Hamilton Avenue

Sat, 1:30-4:30pm (Spring)

Yonkers: SUNY Westchester Community College

Sat, 1:30-4:30pm (Spring)

Computer: Word Processing (MS Word)

COURSE: 11 WEEKS

Prerequisite: *Computer: Basics/New Users*

Develop word processing skills using Microsoft Word. Create a document from a template, perform basic formatting, insert graphics, spell-check, and print.

FLORIDA

Davie: NOVA Southeastern University

Sat, 2-5pm (Spring)

Miami: 32BJ SEIU Office

Sat, 2-5pm (Spring)

MASSACHUSETTS

Boston: 32BJ SEIU Office

Tue & Thu, 3-4:30pm (All Trimesters)

NEW JERSEY

Bound Brook: Community Middle School

Sat, 1:30-4:30pm (Winter)

Elizabeth: Union County College (Kellogg)

Sat, 1:30-4:30pm (Winter)

Newark: 32BJ SEIU Office

Sat, 1:30-4:30pm (Winter)

Wed, 4-7pm (Winter)

Fri, 10am-1pm (Winter)

Paterson: Passaic County Community College

Sat, 1:30-4:30pm (Winter)

Plainfield: Union County College

Sat, 1:30-4:30pm (Winter)

Trenton: Mercer County Community College

Sat, 1:30-4:30pm (Winter)

Union City: Hudson County Community College

Sat, 1:30-4:30pm (Winter)

Sat, 1:30-4:30pm (Winter)

Sat, 1:30-4:30pm (Winter)

Sat, 1:30-4:30pm (Winter)

Sat, 1:30-4:30pm (Winter)

Sat, 1:30-4:30pm (Winter)

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Sat, 1:30-4:30pm (Winter)

Sat, 1:30-4:30pm (Winter)

Sat, 1:30-4:30pm (Winter)

Sat, 1:30-4:30pm (Winter)

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

CPR/AED

QUICK COURSE: ONE 4-HOUR SESSION  

Recognize the signs of cardiac arrest, ensure immediate notification of emergency response, and learn how to perform cardiopulmonary resuscitation (CPR) on an adult, child, or infant, and use an automated external defibrillator (AED). *Note: Certification must be renewed after two years.*

Certifying Body: American Heart Association or American Red Cross, depending on course location.

CONNECTICUT

Bridgeport: University of Bridgeport

Oct 24, Sat, 9am-1pm (Spanish)

Danbury: Leaders for Educational Advocacy and Diversity

Nov 7, Sat, 9am-1pm (Spanish)

Hartford: 32BJ SEIU Office

Nov 21, Sat, 9am-1pm

Stamford: University of Connecticut (UConn)

Feb 13, Sat, 9am-1pm

Jun 5, Sat, 9am-1pm

FLORIDA

Davie: NOVA Southeastern University

Jan 23, Sat, 10am-2pm

May 1, Sat, 10am-2pm (Spanish)

Miami: 32BJ SEIU Office

Mar 13, Sat, 10am-2pm

Jun 5, Sat, 10am-2pm (Spanish)

MARYLAND

Baltimore: Coppin State University

Nov 7, Sat, 12:30-4:30pm (Spanish)

May 22, Sat, 12:30-4:30pm (Spanish)

Hyattsville: Prince George's

Community College

Oct 24, Sat, 12:30-4:30pm (Spanish)

May 15, Sat, 12:30-4:30pm (Spanish)

Rockville: Montgomery College

Feb 27, Sat, 12:30-4:30pm (Spanish)

Silver Spring: Montgomery College

Feb 13, Sat, 12:30-4:30pm (Spanish)

NEW JERSEY

Camden: Camden County College

Nov 14, Sat, 12:30-4:30pm (Spanish)

Dover: The Organization for Hispanic Affairs

Feb 20, Sat, 12:30-4:30pm (Spanish)

Paterson: Passaic County

Community College

Oct 3, Sat, 12:30-4:30pm (Spanish)

Union City: Hudson County

Community College

May 1, Sat, 12:30-4:30pm (Spanish)

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)

Nov 7, Sat, 12-4pm

Manhattan: 32BJ SEIU Main Office

Oct 9, Fri, 10am-2pm

Oct 22, Thu, 1-5pm (Spanish)

Nov 3, Tue, 1-5pm

Nov 10, Tue, 9am-1pm

Dec 3, Thu, 5-9pm

Dec 5, Sat, 10:30am-2:30pm (Spanish)

Jan 9, Sat, 10am-2pm

Jan 14, Thu, 5-9pm

Jan 22, Fri, 1-5pm

Feb 1, Mon, 10am-2pm

Feb 9, Tue, 4-8pm

Feb 20, Sat, 9am-1pm (Spanish)

Feb 25, Thu, 9am-1pm (Spanish)

Feb 26, Fri, 1-5pm

Mar 13, Sat, 9am-1pm

Mar 20, Sat, 12:30-4:30pm (Spanish)

Apr 17, Sat, 9am-1pm

Apr 27, Tue, 5-9pm (Spanish)

Apr 30, Fri, 4-8pm

May 5, Wed, 5-9pm

May 22, Sat, 10am-2pm

May 28, Fri, 2-6pm

Jun 11, Fri, 9am-1pm

Jun 23, Wed, 1-5pm (Spanish)

Queens: Queens College

Mar 6, Sat, 12-4pm

Jun 5, Sat, 12-4pm

PENNSYLVANIA

Pittsburgh: 32BJ SEIU Office

Oct 24, Sat, 10am-2pm

Feb 9, Tue, 10am-2pm

Jun 3, Thu, 5-9pm

VIRGINIA

Arlington: Syphax Adult Education Center

Oct 31, Sat, 12-4pm (Spanish)

Feb 20, Sat, 12-4pm (Spanish)

May 8, Sat, 12-4pm (Spanish)

McLean: International Language Academy

Oct 17, Sat, 12-4pm (Spanish)

Feb 6, Sat, 12-4pm (Spanish)

May 1, Sat, 12-4pm (Spanish)

WASHINGTON, DC

Washington DC: SED Center

Nov 1, Sun, 12-4pm (Spanish)

Feb 21, Sun, 12-4pm (Spanish)

May 16, Sun, 12-4pm (Spanish)



Carpentry Basics, Manhattan, NY

Hands-Only CPR

Learn how to perform Hands-Only CPR through a brief hands-on demonstration with a CPR mannequin. Sessions last around fifteen minutes and will be offered throughout the school year in various courses and quick courses. Email training@32bjfunds.com or call (888) 284-3225 for more information.

CPR/AED (Including Pets)

QUICK COURSE: ONE 5-HOUR SESSION 

Recognize the signs of cardiac arrest, ensure immediate notification for emergency response, and learn how to perform cardiopulmonary resuscitation (CPR) on an adult, child, infant, and use an automated external defibrillator (AED). This enhanced version includes an extra module on CPR for cats and dogs. *Note: CPR/AED Certification lasts two years. Certifying Body: American Heart Association or American Red Cross depending on course location.*

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 30, Fri 11am-4pm

Nov 5, Thu, 9am-2pm

Dec 17, Thu, 9am-2pm

Feb 19, Fri, 9am-2pm

Mar 19, Fri 10am-3pm

Apr 7, Wed 9am-2pm

Courses & Quick Courses

CPR/AED/First Aid

QUICK COURSE: ONE 8-HOUR SESSION



Recognize the signs of cardiac arrest, how to notify emergency response, perform CPR on an adult or child, and use an automated external defibrillator (AED). Learn appropriate responses to heart attacks, choking, diabetic shock, and how to stabilize victims until EMS arrives. *Note: Certification must be renewed after two years. Certifying Body: American Heart Association or American Red Cross, depending on course location.*

MASSACHUSETTS

Boston: 32BJ SEIU Office

Oct 21, Wed, 9am-5pm (Spanish)

May 22, Sat, 9am-5pm (Spanish)

Brockton: Massasoit Community College

Dec 5, Sat, 9am-5pm (Spanish)

Marlborough: Assabet Valley Collaborative

Nov 14, Sat, 9am-5pm (Spanish)

NEW YORK

Bronx: Monroe University

(East Fordham Road)

Nov 14, Sat, 9am-5pm

Feb 27, Sat, 9am-5pm

Jun 5, Sat, 9am-5pm

Manhattan: 32BJ SEIU Main Office

Oct 6, Tue, 9am-5pm

Oct 13, Tue, 9am-5pm (Spanish)

Oct 17, Sat, 8:30am-4:30pm

Oct 24, Sat, 8:30am-4:30pm

Oct 27, Tue, 9am-5pm

Oct 31, Sat, 8:30am-4:30pm

Nov 11, Wed, 9am-5pm

Nov 17, Tue, 9am-5pm

Nov 21, Sat, 8:30am-4:30pm (Spanish)

Dec 1, Tue, 9am-5pm

Dec 10, Thu, 9am-5pm

Dec 12, Sat, 8:30am-4:30pm

Dec 16, Wed, 9am-5pm

Jan 16, Sat, 8:30am-4:30pm

Jan 21, Thu, 9am-5pm (Spanish)

Jan 30, Sat, 8:30am-4:30pm

Feb 5, Fri, 9am-5pm

Feb 13, Sat, 8:30am-4:30pm

Feb 18, Thu, 9am-5pm (Spanish)

Mar 9, Tue, 9am-5pm

Mar 11, Thu, 9am-5pm

Mar 19, Fri, 9am-5pm

Mar 23, Tue, 9am-5pm

Apr 15, Thu, 9am-5pm

Apr 23, Fri, 9am-5pm

May 8, Sat, 8:30am-4:30pm (Spanish)

May 18, Tue, 9am-5pm

May 27, Thu, 9am-5pm

Jun 1, Tue, 9am-5pm (Spanish)

Jun 16, Wed, 9am-5pm

White Plains: 300 Hamilton Avenue

Oct 3, Sat, 9am-5pm

Mar 13, Sat, 9am-5pm

Apr 24, Sat, 9am-5pm (Spanish)

May 22, Sat, 9am-5pm

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Dec 5, Sat, 8am-4pm

Mar 20, Sat, 8am-4pm

Jun 12, Sat, 8am-4pm

Pittsburgh: 32BJ SEIU Office

Nov 14, Sat, 9am-5pm

Feb 6, Sat, 9am-5pm

Apr 24, Sat, 9am-5pm

RHODE ISLAND

Providence: Rhode Island School of Design

(Washington Place)

Apr 10, Sat, 9am-5pm (Spanish)

CUNY Information Session

QUICK COURSE: ONE 1.5-HOUR SESSION



Explore college options and achieve your academic goals. Topics include Degree/Career Planning, CUNY Admissions Process, Financial Aid...and more!

Partner: CUNY School of Labor and Urban Studies (SLU)

NEW YORK

Manhattan: 32BJ SEIU Main Office

Nov 14, Sat, 11am-12:30pm

Jan 14, Thu, 4-5:30pm

Mar 16, Tue, 4-5:30pm

May 29, Sat, 11am-12:30pm

REMOTE LEARNING (ZOOM)

Oct 8, Thu, 4-5:30pm

Dec 8, Tue, 4-5:30pm

Feb 20, Sat, 11am-12:30pm

Apr 10, Sat, 11am-12:30pm

Jun 12, Sat, 11am-12:30pm

Customer Service

QUICK COURSE: ONE 4-HOUR SESSION



Learn to communicate effectively with tenants, employers, coworkers, and members of the public. Through discussion and role-play, learn about conflict resolution, professional conduct, and communication skills. *Note: For an equivalent online course, please see the online class listing on page 43.*

FLORIDA

Miami: 32BJ SEIU Office

Jun 26, Sat, 10am-2pm

NEW YORK

Manhattan: 32BJ SEIU Main Office

Nov 12, Thu, 11am-3pm

Dec 10, Thu, 5-9pm

Feb 18, Thu, 5-9pm

Mar 5, Fri, 5-9pm

May 1, Sat, 12:30-4:30pm

Jun 5, Sat, 10am-2pm

PENNSYLVANIA

Pittsburgh: 32BJ SEIU Office

Oct 27, Tue, 10am-2pm

Mar 6, Sat, 10am-2pm

May 13, Thu, 5-9pm

VIRGINIA

McLean: International Language Academy

Oct 24, Sat, 12-4pm

Feb 13, Sat, 12-4pm

May 15, Sat, 12-4pm

WASHINGTON, DC

Washington DC: SED Center

Oct 24, Sat, 9am-1pm

Feb 13, Sat, 9am-1pm

May 1, Sat, 9am-1pm

REMOTE LEARNING (ZOOM)

May 11, Tue, 4-8pm

Disaster Preparedness & Crisis Management

QUICK COURSE: ONE 7-HOUR SESSION



Learn about the phases of disasters, their potential impacts, and how to support residents and restore building operations. Understand how to manage emergencies to prevent crisis situations.

Partner: Pinnacle Performance Management

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 17, Sat, 9am-4pm

Feb 13, Sat, 9am-4pm

Mar 6, Sat, 9am-4pm

Jun 12, Sat, 9am-4pm

REMOTE LEARNING (ZOOM)

Oct 10, Sat, 9am-4pm

Dec 5, Sat, 9am-4pm

Jan 16, Sat, 9am-4pm

Apr 24, Sat, 9am-4pm

May 22, Sat, 9am-4pm

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

Learn CCTV!

Does your building have a CCTV system? Want to know more about how it works and how to review footage? See the Security Officer: Security Control Room course listing on page 55. This course can be taken by any building service worker.

Doorperson Skills: Excellence in Service

QUICK COURSE: ONE 3-HOUR SESSION 

Develop strong communication skills to maintain professionalism, multitask, and remain calm under pressure. Harness the many talents it takes to run the customer service functions of a building.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Nov 21, Sat, 1-4pm
Mar 13, Sat, 1-4pm
May 5, Wed, 6-9pm
Jun 4, Fri, 6-9pm

REMOTE LEARNING (ZOOM)

Oct 8, Thu, 6-9pm
Feb 23, Tue, 11am-2pm
Apr 21, Wed, 6-9pm

Electricity Basics

COURSE: 11 WEEKS

Prerequisites: Math Assessment, Reading Assessment

Learn basic electrical theory, codes, and energy efficient best practices. Identify wires, cables, and service distribution panels. Maintain and repair electrical components in existing structures safely. *Note: Must provide high school diploma or its equivalent or pass reading and math assessment and successful completion of, or concurrent enrollment in, Online: Tools of the Trade. Test out available.*

MARYLAND

Largo: Prince George's Community College

Sat, 8:30am-4:30pm (Winter)

NEW JERSEY

Bayonne: Bayonne High School

Sat, 9am-4pm (Winter)

NEW YORK

**Bronx: Monroe University
(East Fordham Road)**

Sat, 9am-4pm (All Trimesters)
Mon & Wed, 6-9pm (All Trimesters)
Tue & Thu, 6-9pm (All Trimesters)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-4pm (All Trimesters)
Tue & Thu, 8:30-11:30am (All Trimesters)
Tue & Thu, 11:45am-2:45pm (All Trimesters)
Tue & Thu, 6-9pm (All Trimesters)
Wed & Fri, 8:30-11:30am (All Trimesters)
Wed & Fri, 6-9pm (All Trimesters)

Queens: Queens College

Sat, 9am-4pm (All Trimesters)
Mon & Wed, 9am-12pm (All Trimesters)
Mon & Wed, 6-9pm (All Trimesters)
White Plains: 300 Hamilton Avenue
Sat, 9am-4pm (All Trimesters)
Tue & Thu, 6-9pm (All Trimesters)
Wed & Fri, 6-9pm (All Trimesters)

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Sat, 8am-3pm (All Trimesters)
Tue & Wed & Thu, 5-8pm (Fall)

Electricity: Troubleshooting

QUICK COURSE: SIX 3-HOUR SESSIONS

Prerequisite: Electricity Basics

Learn to read electrical blueprints. Troubleshoot and repair lighting fixtures, circuits, and low voltage systems such as control devices.

NEW JERSEY

Bayonne: Bayonne High School

May 1-Jun 12, Sat, 9am-12pm

NEW YORK

Manhattan: 32BJ SEIU Main Office

Nov 2-Dec 7, Mon, 6-9pm
Nov 9-Dec 14, Mon, 8:30-11:30am
Jan 4-Feb 22, Mon, 8:30-11:30am
Jan 4-Feb 22, Mon, 11:45am-2:45pm
Jan 8-Feb 12, Fri, 11:45am-2:45pm
Jan 13-Feb 17, Wed, 11:45am-2:45pm
Jan 25-Mar 8, Mon, 8:30-11:30am
Jan 25-Mar 8, Mon, 6-9pm
Apr 19-May 24, Mon, 8:30-11:30am
Apr 19-May 24, Mon, 6-9pm
White Plains: 300 Hamilton Avenue
Apr 5-May 10, Mon, 6-9pm



“The Training Fund has helped me gain a better understanding of how a boiler, plumbing, and electrical systems function at the property I work in.”

Luis A. Montalvo, Jr.

Job Title: Building Superintendent

Location: White Plains, NY

Employer: The Broadlawn Apartments

Courses Taken: Air Conditioning & Refrigeration; Fire Safety for Residential Buildings; Heating Systems II, and more!

Courses & Quick Courses

English as a Second Language: Intro & Levels I-IV

COURSE: 11 WEEKS



Develop English skills to become more successful and confident at work and in daily life. Practice speaking, listening, reading, writing, grammar, and pronunciation through interactive activities inspired by real-world scenarios. Students will be assessed to ensure placement in the correct level. We will contact you promptly to arrange the assessment, which can occur by telephone, in-person, or via Zoom. *Note: For an equivalent online course, please see the online class listing on page 43.*

CONNECTICUT

Bridgeport: University of Bridgeport

Sat, 8:30am-12:30pm (All Trimesters)

Danbury: Leaders for Educational

Advocacy and Diversity

Sat, 8:30am-12:30pm (All Trimesters)

Hartford: Capital Community College

Sat, 9am-1pm (All Trimesters)

New Haven: Leaders for Educational Advocacy and Diversity

Sat, 8:30am-12:30pm (All Trimesters)

Norwalk: SONO 50

Sat, 8:30am-12:30pm (All Trimesters)

Norwich: Leaders for Educational Advocacy and Diversity

Sat 8:30am-12:30pm (All Trimesters)

Stamford: University of Connecticut (UCONN)

Sat, 8:30am-12:30pm (All Trimesters)

FLORIDA

Davie: NOVA Southeastern University

Sat, 9:30am-1:30pm (All Trimesters)

Miami: 32BJ SEIU Office

Sat, 9:30am-1:30pm (All Trimesters)

MARYLAND

Baltimore: Coppin State University

Sat, 9am-1pm (All Trimesters)

Hyattsville: Prince George's Community College

Sat, 9am-1pm (All Trimesters)

Rockville: Montgomery College

Sat, 9am-1pm (All Trimesters)

Silver Spring: Montgomery College

Sat, 9am-1pm (All Trimesters)

MASSACHUSETTS

Boston: 32BJ SEIU Office

Sat, 8:30am-12:30pm (All Trimesters)

Sat, 1-5pm (All Trimesters)

Tue, 9:30am-1:30pm (All Trimesters)

Tue, 1-5pm (All Trimesters)

Wed, 9:30am-1:30pm (All Trimesters)

Pre-English as a Second Language

Develop basic literacy including reading, writing, and communication skills. Recognize letters and sounds to develop vocabulary. Build reading fluency and practice sentence formation. Call (888) 284-3225 for more information.

Three Ways to Learn English!

Go to the 32BJ Member Portal (32bjmemberportal.com) and use the search terms below. Call (888) 284-3225 for more information.

1. In Person

Participate in one of our traditional in-person classes. Search for "English as a Second Language Placement," then select the location, date, and time you prefer.

2. Remote

Take a class over Zoom with a live instructor and other students. Search for "English as a Second Language Placement," then select the date and time you prefer.

3. Online

Take class at your own pace online. Search for "Online: English as a Second Language."

Wed & Fri, 10am-12pm (All Trimesters)

Wed & Fri, 3-5pm (All Trimesters)

Brockton: Massasoit Community College

Sat, 9am-1pm (All Trimesters)

Framingham: Framingham State University

Sat, 9am-1pm (All Trimesters)

Lawrence: Northern Essex Community College

Sat, 9am-1pm (All Trimesters)

Lowell: First United Baptist Church

Sat, 9am-1pm (All Trimesters)

Lynn: Lynn Vocational Technical Institute

Sat, 9am-1pm (All Trimesters)

Marlborough: Assabet Valley Collaborative

Sat, 8:30am-12:30pm (All Trimesters)

Waltham: Waltham Community and Cultural Center

Sat, 9am-1pm (All Trimesters)

Worcester: Worcester State University

Sat, 9am-1pm (All Trimesters)

NEW JERSEY

Bound Brook: Community Middle School

Sat, 9am-1pm (All Trimesters)

Camden: Camden County College

Sat, 9am-1pm (All Trimesters)

Dover: The Organization for Hispanic Affairs

Sat, 9am-1pm (All Trimesters)

Elizabeth: Union County College (Kellogg)

Sat, 9am-1pm (All Trimesters)

Hackensack: Bergen County Technical Schools

Sat, 9am-1pm (All Trimesters)

Jersey City: Hudson County Community College

Sat, 9am-1pm (All Trimesters)

Lincroft: Brookdale Community College

Sat, 9am-1pm (All Trimesters)

Morristown: Morristown High School

Sat, 9am-1pm (All Trimesters)

New Brunswick: Middlesex County College

Sat, 9am-1pm (All Trimesters)

Newark: 32BJ SEIU Office

Sat, 9am-1pm (All Trimesters)

Mon, 9am-1pm (All Trimesters)

Mon & Wed, 5-7pm (All Trimesters)

Tue, 9am-1pm (All Trimesters)

Wed, 9am-1pm (All Trimesters)

Thu, 9am-1pm (All Trimesters)

Paterson: Passaic County Community College

Sat, 9am-1pm (All Trimesters)

Perth Amboy: Middlesex College

Sat, 9am-1pm (All Trimesters)

Plainfield: Union County College

Sat, 9am-1pm (All Trimesters)

Trenton: Mercer County Community College

Sat, 9am-1pm (All Trimesters)

Union City: Hudson County Community College

Sat, 9am-1pm (All Trimesters)

NEW YORK

Bronx: Monroe University (East Fordham Road)

Sat, 9am-1pm (All Trimesters)

Tue & Thu, 6-8pm (All Trimesters)

Hempstead: Hofstra University

Sat, 10am-2pm (All Trimesters)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-1pm (All Trimesters)

Mon & Wed, 12-2pm (All Trimesters)

Mon & Wed, 2:30-4:30pm (All Trimesters)

Tue & Thu, 12-2pm (All Trimesters)

Tue & Thu, 2-4pm (All Trimesters)

Tue & Thu, 6-8pm (All Trimesters)

Wed & Fri, 2-4pm (All Trimesters)

Key to
SymbolsEquivalent Course Available 
New Course/Location Practice Test Available Remote Learning (Zoom) Spanish Sessions Available Testing Fees Paid by Student Third-Party Certificate REGISTER AT
32BJMEMBERPORTAL.ORG**New Rochelle: Monroe University**

Sat, 9am-1pm (All Trimesters)

Queens: Queens College

Sat, 9am-1pm (All Trimesters)

White Plains: 300 Hamilton Avenue

Sat, 9am-1pm (All Trimesters)

Tue & Thu, 6-8pm (All Trimesters)

Yonkers: SUNY Westchester**Community College**

Sat, 9am-1pm (All Trimesters)

PENNSYLVANIA**Pittsburgh: 32BJ SEIU Office**

Wed & Fri, 1:30-3:30pm (All Trimesters)

RHODE ISLAND**Providence: Rhode Island School of Design
(Washington Place)**

Sat, 9am-1pm (All Trimesters)

VIRGINIA**Arlington: Syphax Adult Education Center**

Sat, 9am-1pm (All Trimesters)

McLean: International Language Academy

Sat, 9am-1pm (All Trimesters)

WASHINGTON, DC**Washington DC: SED Center**

Sat, 9am-1pm (All Trimesters)

Mon & Wed & Thu, 10am-12pm (All Trimesters)

REMOTE LEARNING (ZOOM)

Sat, 9am-1pm (All Trimesters)

Sat, 1-5pm (All Trimesters)

Mon & Wed, 6-8pm (All Trimesters)

Tue & Thu, 10am-12pm (All Trimesters)

Tue & Thu, 6-8pm (All Trimesters)

Wed & Fri, 10am-12pm (All Trimesters)

English as a Second Language: Pronunciation Intensive

COURSE: 11 WEEKS 

Learn to properly articulate the sounds of American English in this conversational course. Must be currently enrolled in English as a Second Language course or have appropriate English skills. *Note: Unlike other ESL courses, this is not a year long course. This course ends after 11 weeks.*

REMOTE LEARNING (ZOOM)

Wed, 1-3pm (All Trimesters)

Wed, 6-8pm (All Trimesters)

Fri, 1-3pm (All Trimesters)

English as a Second Language: Electricity Projects

COURSE: EIGHT 3-HOUR SESSIONS

Prerequisite: English as a Second Language II

Learn work-specific English from two instructors, one ESL instructor and one electricity instructor, while doing basic hands-on electricity projects. Must have proven ability to speak and write English.

MASSACHUSETTS**Boston: 32BJ SEIU Office**

Oct 3-Dec 12, Sat, 2-5pm

Jan 30-Mar 27, Sat, 2-5pm

Apr 22-Jun 10, Thu, 2-5pm

NEW JERSEY**Bayonne: Bayonne High School**

Sep 19-Nov 14, Sat, 9am-12pm

Jan 9-Mar 13, Sat, 9am-12pm

Apr 3-May 22, Sat, 9am-12pm

NEW YORK**White Plains: 300 Hamilton Avenue**

Sep 22-Nov 10, Tue, 6-9pm

Jan 5-Feb 23, Tue, 6-9pm

Apr 9-Jun 4, Fri, 6-9pm

Exercise for the Workplace

COURSE: 11 WEEKS 

Work with a certified personal trainer to increase strength, balance, flexibility, and cardiovascular fitness. *Note: Injured or pregnant participants must have their doctor's permission to enroll.*

NEW YORK**Manhattan: 32BJ SEIU Main Office**

Tue & Thu, 5:30-6:30pm (All Trimesters)

Facilities Management: Basics

QUICK COURSE: ONE 3-HOUR SESSION

Learn about the skills needed to coordinate and oversee the operations and maintenance of a building in a cost-effective manner. Explore ways to meet tenant needs, coordinate vendors, and manage the day-to-day demands of maintaining and upgrading a building.

NEW YORK**Manhattan: 32BJ SEIU Main Office**

Nov 19, Thu, 6-9pm

Jan 21, Thu, 6-9pm

Apr 22, Thu, 6-9pm

**“My Training Fund instructors
are always helpful.”**

Silvia Palencia

Job Title: Custodian**Location: New Haven, CT****Employer: Service Management Group, LLC****Courses Taken: English as a Second Language; Self-Defense**

Courses & Quick Courses

FDNY

The Fire Department of the City of New York (FDNY) requires Certificates of Fitness for many job responsibilities. The Training Fund's FDNY courses prepare members to take the necessary exams to earn these certificates. The FDNY requires a letter of recommendation from employers for all exams, but a letter is not required to attend our classes.

- See page 43 for the full list of Online FDNY Practice Tests. Look for this icon (T) for courses with practice tests.
- Be sure to check the qualifications required to take FDNY classes listed in each course description.
- FDNY Certificates of Fitness must be renewed every three years.
- Visit www.nyc.gov/site/fdny/business/all-certifications/certificates-of-fitness.page to find more information on FDNY Certificates of Fitness.

FDNY: Coordinator of Fire Safety & Alarm Systems in Homeless Shelters (F-80)

QUICK COURSE:
TWO 4-HOUR SESSIONS



Prepare to take the FDNY Certificate of Fitness examination for Coordinator of Fire Safety & Alarm Systems in Homeless Shelters (F-80). *Note: Your employer must complete the appropriate FDNY forms for you to qualify to take the exam. Upon completion, 32BJ will provide a certificate of completion to be presented to the FDNY. Practice tests available in the online class listings.*

Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Jan 20-27, Wed, 5-9pm

Manhattan: 32BJ SEIU Main Office

Oct 6-13, Tue, 5-9pm

Oct 24-31, Sat, 10am-2pm

Nov 11-18, Wed, 5-9pm

Dec 5-12, Sat, 10am-2pm

Jan 14-21, Thu, 2-6pm

Jan 22-29, Fri, 5-9pm

Feb 2-9, Tue, 10am-2pm

Feb 12-19, Fri, 2-6pm

Apr 27-May 4, Tue, 10am-2pm

May 11-18, Tue, 10am-2pm

REMOTE LEARNING (ZOOM)

Oct 9-16, Fri, 10am-2pm

Oct 15-22, Thu, 10am-2pm

Nov 11-18, Wed, 10am-2pm

Dec 1-8, Tue, 10am-2pm

Feb 4-11, Thu, 10am-2pm

Mar 2-9, Tue, 10am-2pm

May 14-21, Fri, 1-5pm

FDNY: Emergency One-Way Voice Announcement Personnel (F-53)

QUICK COURSE:
TWO 2-HOUR SESSIONS
OR ONE 4-HOUR SESSION



Prepare to take the FDNY's Certificate of Fitness examination for Emergency One-Way Voice Announcement Personnel (F-53). *Note: Your employer must complete the appropriate FDNY forms and you must have a verification letter from your building's fire alarm company in order to qualify to take the exam.*

Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Jan 25, Mon, 5-9pm

Jun 16, Wed, 5-9pm

Manhattan: 32BJ SEIU Main Office

Nov 12, Thu, 5-9pm

Feb 27, Sat, 12:30-4:30pm

Jun 7, Mon, 5-9pm

REMOTE LEARNING (ZOOM)

Jun 7-14, Mon, 6-8pm

FDNY: Fire & Life Safety Director (F-89)

COURSE: 12 WEEKS



Prerequisite: Reading Assessment

Prepare for the FDNY Fire & Life Safety Director (FLSD) Certificate of Fitness examinations (N-85/Z-89). *Note: Must provide high school diploma or its equivalent or pass reading assessment. In addition to the letter of verification from your employer, 32BJ will provide a certificate of completion to be presented to the FDNY. Practice tests available in the online class listings.*
Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Thu, 5-9pm (All Trimesters)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-1pm (All Trimesters)

Tue, 5-9pm (All Trimesters)

Wed, 9am-1pm (Spring)

Fri, 9am-1pm (Fall, Winter)

Queens: Queens College

Sat, 9am-1pm (All Trimesters)

REMOTE LEARNING (ZOOM)

Wed, 11am-3pm (Winter)

Thu, 9am-1pm (Fall, Spring)

FDNY: Fire & Life Safety Director On-Site Prep (F-89)

QUICK COURSE:
ONE 3-HOUR SESSION



Prerequisite: FDNY: Fire & Life Safety Director (F-89)

Prepare for the FDNY Fire Life & Safety Director (FLSD) Certificate of Fitness On-Site examinations (F-89/T-89). *Note: Must be assigned to a commercial building to take the On-Site exam.*

Certifying Body: Fire Department of the City of New York

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 24, Sat, 1-4pm

Jan 13, Wed, 6-9pm

Feb 6, Sat, 1-4pm

Apr 28, Wed, 1-4pm

May 1, Sat, 1-4pm

REMOTE LEARNING (ZOOM)

Oct 14, Wed, 6-9pm

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

FDNY: Fire & Non-Fire Emergency Drill Conductor (F-07)

QUICK COURSE:

ONE 3-HOUR SESSION



Prepare to take the FDNY Certificate of Fitness examination for Fire and Emergency Drill Conductor (F-07). Learn how to lead fire drills in buildings that do not require a Fire Safety Director. *Note: Practice tests available in the online class listings.*

Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Feb 3, Wed, 6-9pm

Manhattan: 32BJ SEIU Main Office

Mar 11, Thu, 6-9pm

REMOTE LEARNING (ZOOM)

Nov 6, Fri, 6-9pm

Nov 24, Tue, 6-9pm

Dec 4, Fri, 1-4pm

Feb 5, Fri, 6-9pm

May 6, Thu, 6-9pm



FDNY: Fire Guard for Impairment Citywide, Manhattan, NY

Apr 26, Mon, 6-9pm

May 21, Fri, 6-9pm

Jun 7, Mon, 9am-12pm

REMOTE LEARNING (ZOOM)

Oct 1, Thu, 6-9pm

Oct 7, Wed, 10am-1pm

Oct 14, Wed, 3-6pm

Oct 20, Tue, 10am-1pm

Nov 11, Wed, 6-9pm

Nov 19, Thu, 6-9pm

Apr 24, Sat, 1:30-4:30pm

May 22, Sat, 1:30-4:30pm

Jun 11, Fri, 6-9pm

May 28, Fri, 2-5pm

Jun 5, Sat, 1-4pm

Jun 9, Wed, 9am-12pm

REMOTE LEARNING (ZOOM)

Mar 5, Fri, 2-5pm

May 12, Wed, 6-9pm

FDNY: Fire Guard for Torch Operations (F-60)

QUICK COURSE:

ONE 3-HOUR SESSION



Prepare to take the FDNY Certificate of Fitness examination for Fire Guard for Torch Operations (F-60).

Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Nov 2, Mon, 6-9pm

May 24, Mon, 6-9pm

Manhattan: 32BJ SEIU Main Office

Oct 21, Wed, 6-9pm

Feb 11, Thu, 11am-2pm

May 10, Mon, 11am-2pm

Jun 11, Fri, 6-9pm

White Plains: 300 Hamilton Avenue

Nov 12, Thu, 6-9pm

Jun 3, Thu, 6-9pm

REMOTE LEARNING (ZOOM)

Nov 3, Tue, 6-9pm

Nov 21, Sat, 1:30-4:30pm

Dec 4, Fri, 6-9pm

May 6, Thu, 6-9pm

FDNY: Fire Guard for Impairment Citywide (F-01)

QUICK COURSE:

ONE 3-HOUR SESSION



Prepare to take the FDNY Certificate of Fitness examination for Citywide Fire Guard for Impairment (F-01), which replaces the F-36 and F-91. *Note: Practice tests available in the online class listings.*

Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Dec 7, Mon, 6-9pm

Feb 8, Mon, 6-9pm

Jun 7, Mon, 6-9pm

Manhattan: 32BJ SEIU Main Office

Sep 25, Fri, 6-9pm

Oct 20, Tue, 6-9pm

Nov 21, Sat, 1-4pm

Jan 23, Sat, 1-4pm

Jan 27, Wed, 12-3pm

Jan 28, Thu, 6-9pm

Feb 19, Fri, 2-5pm

Feb 20, Sat, 1:30-4:30pm

Mar 4, Thu, 9am-12pm

Mar 19, Fri, 9am-12pm

FDNY: Fire Guard for Shelters Citywide (F-02)

QUICK COURSE:

ONE 3-HOUR SESSION



Prepare for the FDNY Certificate of Fitness examination for Fire Guard for Shelters Citywide (F-02). *Note: Practice tests available in the online class listings.*

Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Feb 10, Wed, 6-9pm

Manhattan: 32BJ SEIU Main Office

Oct 23, Fri, 2-5pm

Nov 20, Fri, 2-5pm

Dec 1, Tue, 1-4pm

Dec 5, Sat, 1-4pm

Apr 30, Fri, 11am-2pm

Courses & Quick Courses

FDNY: Indoor/Outdoor Place of Assembly Safety Personnel (F-03 & F-04)

QUICK COURSE:
ONE 4-HOUR SESSION



Prepare for the FDNY Certificates of Fitness Examinations for Certificate of Fitness for Indoor Place of Assembly Safety Personnel (F-03) and Certificate of Fitness for Temporary Indoor / Outdoor Place of Assembly Safety Personnel (Citywide) (F-04). *Note: Practice tests available in the online class listings.*
Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Feb 17, Wed, 5-9pm

Jun 9, Wed, 5-9pm

Manhattan: 32BJ SEIU Main Office

Oct 15, Thu, 5-9pm

Oct 29, Thu, 5-9pm

Nov 4, Wed, 5-9pm

Nov 14, Sat, 12:30-4:30pm

Nov 21, Sat, 9am-1pm

Dec 5, Sat, 9am-1pm

Jan 28, Thu, 1-5pm

Feb 18, Thu, 9am-1pm

Feb 23, Tue, 9am-1pm

Feb 25, Thu, 5-9pm

Mar 11, Thu, 9am-1pm

Apr 26, Mon, 9am-1pm

May 15, Sat, 12-4pm

Jun 8, Tue, 5-9pm

Yonkers: SUNY Westchester

Community College

May 11, Tue, 5-9pm

REMOTE LEARNING (ZOOM)

Oct 14, Wed, 5-9pm

Oct 20, Tue, 5-9pm

Dec 3, Thu, 5-9pm

Mar 2, Tue, 12-4pm

Mar 16, Tue, 12-4pm

May 8, Sat, 1:30-5:30pm

Jun 5, Sat, 1:30-5:30pm

FDNY: Inspection, Cleaning & Testing of Smoke Detectors (F-78)

QUICK COURSE:
ONE 3-HOUR SESSION



Prepare to take the examination for the FDNY Certificate of Fitness for Inspection, Cleaning & Testing of Smoke Detectors (F-78).
Note: Practice tests available in the online class listings.

Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Feb 22, Mon, 6-9pm

Manhattan: 32BJ SEIU Main Office

Oct 29, Thu, 6-9pm

Jan 7, Thu, 6-9pm

White Plains: 300 Hamilton Avenue

Nov 30, Mon, 6-9pm

Yonkers: SUNY Westchester

Community College

May 20, Thu, 6-9pm

REMOTE LEARNING (ZOOM)

Oct 17, Sat, 1:30-4:30pm

Nov 12, Thu, 6-9pm

Feb 12, Fri, 6-9pm

Apr 30, Fri, 6-9pm

FDNY: Refrigerating System Operating Engineer A2L Refrigerant Compliance

QUICK COURSE: ONE 8-HOUR
OR TWO 3.5-HOUR SESSIONS



Prerequisite: FDNY: Refrigerating System Operating Engineer III (Q-01)

Meet the FDNY requirements for renewal of the Q-01/Q-99 license. Understand A2L refrigerants and their required safety measures, rules, and regulations. This is a one-time renewal requirement for all members before they apply for their first renewal after July 1, 2025.

REMOTE LEARNING (ZOOM)

Oct 6-8, Tue & Thu, 5:30-9pm

Nov 7, Sat, 8:30am-4:30pm

Jan 23, Sat, 8:30am-4:30pm

Feb 19-26, Fri, 5:30-9pm

Get Computer Savvy!

See our Computer courses
on pages 18-20.

FDNY: Refrigerating System Operating Engineer I (Q-01)

COURSE: 11 WEEKS



Prerequisite: Air Conditioning & Refrigeration III

Learn advanced refrigerating theory and how it applies to evaporators, condensers, metering devices, and compressors in commercial refrigerating systems. *Note: In order to take the exam, you must have a high school diploma or GED. If you have a degree issued from outside the US and/or it is not in English, it needs to be evaluated by an independent evaluation service accepted by the FDNY. For a list of approved services visit: <https://on.nyc.gov/3bzg2zv>. Practice tests available in the online class listings.*
Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Sat, 9am-4pm (Winter)

Mon & Wed, 6-9pm (Winter)

Tue & Thu, 6-9pm (Fall)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-4pm (Fall)

Mon & Wed, 8:30-11:30am (Fall)

Mon & Wed, 11:45am-2:45pm (Fall)

Tue & Thu, 6-9pm (Fall)

Wed & Fri, 6-9pm (Fall)

Queens: Queens College

Sat, 9am-4pm (Fall)

White Plains: 300 Hamilton Avenue

Sat, 9am-4pm (Fall)

REMOTE LEARNING (ZOOM)

Tue & Thu, 9am-12pm (Fall)

Tue & Thu, 6-9pm (Fall)

Key to
SymbolsEquivalent Course Available 
New Course/Location Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available Testing Fees Paid by Student 
Third-Party Certificate REGISTER AT
32BJMEMBERPORTAL.ORG**FDNY: Refrigerating System Operating Engineer II (Q-01)**

COURSE: 11 WEEKS

**Prerequisite: FDNY: Refrigerating System Operating Engineer I (Q-01)**

Troubleshoot a variety of compressor systems and understand the fundamentals of commercial refrigerating system accessories. Understand the required New York City codes for refrigerating system operation.

Note: Practice tests available in the online class listings.

Certifying Body: Fire Department of the City of New York

NEW YORK**Bronx: Monroe University (East Fordham Road)**

Sat, 9am-4pm (Spring)

Mon & Wed, 6-9pm (Spring)

Tue & Thu, 6-9pm (Winter)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-4pm (Winter)

Mon & Wed, 8:30-11:30am (Winter)

Mon & Wed, 11:45am-2:45pm (Winter)

Tue & Thu, 6-9pm (Winter)

Wed & Fri, 6-9pm (Winter)

Queens: Queens College

Sat, 9am-4pm (Winter)

White Plains: 300 Hamilton Avenue

Sat, 9am-4pm (Winter)

REMOTE LEARNING (ZOOM)

Tue & Thu, 9am-12pm (Winter)

Tue & Thu, 6-9pm (Winter)

FDNY: Refrigerating System Operating Engineer III (Q-01)

COURSE: 11 WEEKS

**Prerequisite: FDNY: Refrigerating System Operating Engineer II (Q-01)**

Develop test-taking strategies and prepare to take the FDNY's Certificate of Qualification examinations for Refrigerating Operating Engineer (Z-51). *Note: Upon completion, 32BJ will provide a certificate of completion to be presented to the FDNY. Practice tests available in the online class listings.*

Certifying Body: Fire Department of the City of New York

NEW YORK**Bronx: Monroe University (East Fordham Road)**

Sat, 9am-4pm (Fall)

Mon & Wed, 6-9pm (Fall)

Tue & Thu, 6-9pm (Spring)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-4pm (Spring)

Mon & Wed, 8:30-11:30am (Spring)

Mon & Wed, 11:45am-2:45pm (Spring)

Tue & Thu, 6-9pm (Spring)

Wed & Fri, 6-9pm (Spring)

Queens: Queens College

Sat, 9am-4pm (Spring)

White Plains: 300 Hamilton Avenue

Sat, 9am-4pm (Spring)

REMOTE LEARNING (ZOOM)

Tue & Thu, 9am-12pm (Spring)

Tue & Thu, 6-9pm (Spring)

FDNY: Refrigerating System Operating Engineers Practical Examination (Q-01)QUICK COURSE:
SIX 3-HOUR SESSIONS**Prerequisite: FDNY: Refrigerating System Operating Engineer III (Q-01)**

Prepare to take the computer-simulated FDNY Refrigerating Systems Operating Engineer (RMO) Certificate of Qualification practical examination (Z-52). *Note: Students who register for this course will automatically be registered in Online: FDNY: Refrigerating System Operating Engineers Simulation Practice. Certifying Body: Fire Department of the City of New York*

NEW YORK**Manhattan: 32BJ SEIU Main Office**

Jan 15-Feb 19, Fri, 6-9pm

Apr 30-Jun 4, Fri, 6-9pm

White Plains: 300 Hamilton Avenue

Oct 5-26, Mon & Wed, 6-9pm

Oct 14-Nov 18, Wed, 9am-12pm



**"You don't have to be great to start,
but you do have to start to be great."**

Andre Brown

Employer: Jamie Towers**Location: Bronx, NY****Employer: Jamie Towers****Courses Taken: Green Buildings: Advanced Air Sealing;****Fire Safety for Residential Buildings; Mold Awareness, and many more!**

Courses & Quick Courses

FDNY: Standpipe & Sprinkler Systems (S-12, S-13, S-14, S-15)

COURSE: 11 WEEKS



Prerequisite: Reading Assessment

Prepare for the FDNY's Certificate of Fitness examinations for S-12, S-13, S-14, and S-15.

Note: Must provide high school diploma or its equivalent, or pass reading assessment. Practice tests available in the online class listings.

Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Tue, 6-9pm (All Trimesters)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-12pm (Fall)

Fri, 11am-2pm (All Trimesters)

Fri, 6-9pm (Winter)

Queens: Queens College

Sat, 1:30-4:30pm (All Trimesters)

White Plains: 300 Hamilton Avenue

Sat, 9am-12pm (Spring)

REMOTE LEARNING (ZOOM)

Sat, 9am-12pm (Fall, Spring)

Sat, 1-4pm (Spring)

Fri, 11am-2pm (Fall, Winter)

FDNY: Supervise Fuel-Oil Transfer in Buildings (P-98)

QUICK COURSE:

ONE 3-HOUR SESSION



Prepare for the FDNY consolidated examination for the Certificate of Fitness for Supervise Fuel-Oil Transfer in Buildings (P-98).

Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Feb 24, Wed, 6-9pm

Manhattan: 32BJ SEIU Main Office

Dec 4, Fri, 6-9pm

Mar 5, Fri, 6-9pm

White Plains: 300 Hamilton Avenue

Nov 20, Fri, 6-9pm

REMOTE LEARNING (ZOOM)

Oct 28, Wed, 6-9pm

Jan 27, Wed, 6-9pm

Apr 29, Thu, 6-9pm



Air Pollution Control, Manhattan, NY

FDNY: Supervision of Air Compressors (A-35)

QUICK COURSE:

TWO 3-HOUR SESSIONS
OR ONE 7-HOUR SESSION



Prepare to take the FDNY Certificate of Fitness examination for Supervision of Air Compressors (A-35).

Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Mar 1-8, Mon, 6-9pm

Manhattan: 32BJ SEIU Main Office

Oct 17-24, Sat, 1-4pm

Oct 19-26, Mon, 6-9pm

Nov 14, Sat, 9am-4pm

Feb 22-Mar 1, Mon, 6-9pm

May 17-24, Mon, 6-9pm

Yonkers: SUNY Westchester
Community College

Jun 14-21, Mon, 6-9pm

REMOTE LEARNING (ZOOM)

Oct 6-13, Tue, 6-9pm

Nov 11-18, Wed, 6-9pm

Jan 27-Feb 3, Wed, 9am-12pm

Apr 23-30, Fri, 6-9pm

May 5-12, Wed, 9am-12pm

FDNY: Supervision of Fire Alarm Systems (S-95)

QUICK COURSE:

ONE 3-HOUR SESSION



Prepare to take the FDNY's Certificate of Fitness examination for Supervision of Fire Alarm Systems (S-95). *Note: Practice tests available in the online class listings.*

Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Mar 15, Mon, 6-9pm

Jun 14, Mon, 6-9pm

Manhattan: 32BJ SEIU Main Office

Oct 3, Sat, 1:30-4:30pm

Mar 18, Thu, 6-9pm

Jun 5, Sat, 1:30-4:30pm

White Plains: 300 Hamilton Avenue

Feb 18, Thu, 6-9pm

May 1, Sat, 9am-12pm

REMOTE LEARNING (ZOOM)

Oct 7, Wed, 6-9pm

Oct 30, Fri, 6-9pm

Dec 3, Thu, 6-9pm

Feb 6, Sat, 2-5pm

Mar 10, Wed, 6-9pm

Apr 29, Thu, 6-9pm

Key to
SymbolsEquivalent Course Available 
New Course/Location Practice Test Available Remote Learning (Zoom) Spanish Sessions Available Testing Fees Paid by Student Third-Party Certificate REGISTER AT
32BJMEMBERPORTAL.ORG**FDNY: Supervision
of Flame Retardant
Treatment (Citywide)
(C-15)****QUICK COURSE:**ONE 3-HOUR SESSION  

Prepare to take the FDNY's Certificate of Fitness examination for Supervision of Flame Retardance Treatment (Citywide) (C-15).

Note: By employer request only.

Certifying Body: Fire Department of the City of New York

**FDNY: Supervision of
Handling & Dispensing
Flammable or
Combustible Liquids
in Portable Containers
(S-94)****QUICK COURSE:**TWO 3-HOUR SESSIONS   

Prepare to take the FDNY's Certificate of Fitness examination for Supervision of Handling and Dispensing Flammable or Combustible Liquids in Portable Containers (Citywide) (S-94).

Certifying Body: Fire Department of the City of New York

NEW YORK

Manhattan: 32BJ SEIU Main Office

Feb 11-18, Thu, 6-9pm

White Plains: 300 Hamilton Avenue

Jun 10-17, Thu, 6-9pm

REMOTE LEARNING (ZOOM)

Oct 16-23, Fri, 6-9pm

Jun 5-12, Sat, 1:30-4:30pm

**FDNY: Supervision of
Portable Fueled Space
Heaters at Construction
Sites (S-92)****QUICK COURSE:**ONE 3-HOUR SESSION  

Prepare to take the FDNY's Certificate of Fitness examination for Supervision of Portable Fueled Space Heaters at Construction Sites (S-92). *Note:*

By employer request only.

Certifying Body: Fire Department of the City of New York

**FDNY: Supervision
of Stationary Energy
Storage Systems (B-28)****QUICK COURSE:**FOUR 3-HOUR SESSIONS   

Learn the accepted standards, requirements, and procedures for the design, installation, operation, inspection, maintenance, and decommissioning of outdoor stationary storage battery systems (B-28). *Note:*

Applicants must submit a Battery System Training Verification Letter to FDNY from the battery system owner, manufacturer, or the installer of the battery system, as well as a B-28 specific letter of recommendation from their employer. Practice tests available in the online class listings.

Certifying Body: Fire Department of the City of New York

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 19-Nov 9, Mon, 6-9pm

Feb 20-Mar 13, Sat, 9am-12pm

May 24-Jun 14, Mon, 6-9pm

**FDNY: Supervision of
Storage, Handling &
Use of Compressed
Flammable Gas
Containers (Citywide)
(G-98)****QUICK COURSE:**THREE 2-HOUR SESSIONS  

Prepare to take the FDNY's Certificate of Fitness examination for Supervision of Storage, Handling and Use of Compressed Flammable Gas Containers (Citywide) (G-98).

Note: By employer request only.

Certifying Body: Fire Department of the City of New York

**Interested in
College?**

See our CUNY Information
Sessions listing on page 22.

**FDNY: Supervision of
Storage, Handling &
Use of Corrosives &
Oxidizers (C-42)****QUICK COURSE:**TWO 3-HOUR SESSIONS   

Prepare to take the FDNY Certificate of Fitness examination for Supervision of Storage, Handling and Use of Corrosives and Oxidizers (C-42). *Note: Practice tests available in the online class listings.*

Certifying Body: Fire Department of the City of New York

NEW YORK

**Bronx: Monroe University
(East Fordham Road)**

Oct 19-26, Mon, 6-9pm

Manhattan: 32BJ SEIU Main Office

Feb 18-25, Thu, 6-9pm

**FDNY: Supervision of
Storage, Handling &
Use of Flammable or
Combustible Liquids
(C-92)****QUICK COURSE:**THREE 3-HOUR SESSIONS   

Prepare to take the FDNY's Certificate of Fitness examination for Supervision of Storage, Handling, and use of Flammable or Combustible Liquids (C-92). *Note: Practice tests available in the online class listings.*

By employer request only.

Certifying Body: Fire Department of the City of New York

Courses & Quick Courses



FDNY: Supervision of Temporary Storage, Handling & Dispensing Flammable or Combustible Liquids at Construction Sites (S-93)

QUICK COURSE: TWO 3-HOUR SESSIONS

Prepare to take the FDNY's Certificate of Fitness examination for Supervision of Temporary Storage and Dispensing of Flammable or Combustible Liquids at Construction Sites (S-93). *Note: By employer request only.*
Certifying Body: Fire Department of the City of New York

FDNY: Use of Flammable Gases with Oxygen or Use of LPG/CNG for Hot Work Operations (G-60)

QUICK COURSE:
 ONE 3-HOUR SESSION

Prepare to take the examination for the Certificate of Fitness for Use of Flammable Gases with Oxygen or Use of LPG/CNG for Hot Work Operations (G-60).
Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
 (East Fordham Road)
 Mar 17, Wed, 6-9pm
White Plains: 300 Hamilton Avenue
 May 14, Fri, 6-9pm

REMOTE LEARNING (ZOOM)

Oct 3, Sat, 1:30-4:30pm
 Nov 13, Fri, 6-9pm
 Jan 20, Wed, 6-9pm
 May 3, Mon, 6-9pm

FDNY: Watchperson at Construction Sites (S-60)

QUICK COURSE:
 ONE 3-HOUR SESSION

Prepare to take the FDNY Certificate of Fitness examination for Watchperson at Construction Sites (S-60). *Note: Applicants must possess and present a valid New York State security guard license to take the test. Practice tests available in the online class listings.*
Certifying Body: Fire Department of the City of New York

NEW YORK

Bronx: Monroe University
 (East Fordham Road)
 Oct 7, Wed, 6-9pm
Manhattan: 32BJ SEIU Main Office
 Oct 27, Tue, 6-9pm
 Jan 23, Sat, 12-3pm
 Apr 30, Fri, 9am-12pm
 May 13, Thu, 6-9pm
 May 26, Wed, 6-9pm
White Plains: 300 Hamilton Avenue
 Jun 3, Thu, 6-9pm

REMOTE LEARNING (ZOOM)

Oct 24, Sat, 1:30-4:30pm
 Nov 18, Wed, 6-9pm
 Feb 4, Thu, 11am-2pm
 Mar 6, Sat, 11am-2pm
 Jun 10, Thu, 6-9pm

Financial Literacy

QUICK COURSE: ONE 7-HOUR SESSION
 OR TWO 3-HOUR SESSIONS

Learn to create a budget, manage credit, and set short-term and long-term financial goals. Receive guidance on how to purchase a home and gain an understanding of various types of mortgages.

Partner: 32BJ Legal Fund

FLORIDA

Miami: 32BJ SEIU Office
 Oct 24, Sat, 10am-5pm

MASSACHUSETTS

Boston: 32BJ SEIU Office
 Oct 30, Fri, 9:30am-4:30pm

NEW YORK

Manhattan: 32BJ SEIU Main Office
 Nov 13-20, Fri, 6-9pm
 May 7-14, Fri, 6-9pm

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office
 Feb 6-13, Sat, 9am-12pm
Pittsburgh: 32BJ SEIU Office
 Oct 3-10, Sat, 10am-1pm
 Jan 20-27, Wed, 1-4pm
 Apr 22-29, Thu, 5-8pm

VIRGINIA

McLean: International Language Academy
 Nov 21-Dec 5, Sat, 12-3pm
 Mar 6-13, Sat, 12-3pm
 May 22-Jun 5, Sat, 12-3pm
REMOTE LEARNING (ZOOM)
 Oct 7-14, Wed, 6-9pm
 Oct 20-27, Tue, 12-3pm
 Jan 30-Feb 6, Sat, 1:30-4:30pm
 Feb 17-24, Wed, 6-9pm
 Apr 23-30, Fri, 6-9pm
 May 8-15, Sat, 2-5pm

Coming Soon

**Residential Incentive Program
 for New Workers**

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

Fire Safety for Residential Buildings

QUICK COURSE: ONE 3-HOUR SESSION 

Learn how to conduct fire safety inspections and what is needed to comply with applicable codes and standards.

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Oct 14, Wed, 6-9pm
May 3, Mon, 6-9pm

Manhattan: 32BJ SEIU Main Office

Oct 8, Thu, 6-9pm
Dec 11, Fri, 6-9pm
Jan 30, Sat, 10am-1pm
Feb 19, Fri, 6-9pm
Mar 19, Fri, 6-9pm
May 1, Sat, 1:30-4:30pm
Jun 11, Fri, 6-9pm

White Plains: 300 Hamilton Avenue

Nov 9, Mon, 6-9pm
Feb 19, Fri, 6-9pm
May 22, Sat, 1-4pm

REMOTE LEARNING (ZOOM)

Oct 2, Fri, 6-9pm
Nov 13, Fri, 11am-2pm
Dec 5, Sat, 1:30-4:30pm
Jan 29, Fri, 11am-2pm
May 1, Sat, 1-4pm
May 21, Fri, 11am-2pm

Fire Safety: Building Evacuation Supervisor

COURSE: 11 WEEKS 

Know how to assist the Fire and Life Safety Director and how to perform their responsibilities when they are not on duty. Learn the practical measures required to protect life during fire and non-fire emergencies.

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Apr 21-Jun 2, Wed, 6-9pm

Manhattan: 32BJ SEIU Main Office

Sep 25-Nov 6, Fri, 6-9pm
Oct 10-Nov 21, Sat, 9am-12pm
Oct 26-Dec 7, Mon, 9am-12pm
Jan 14-Feb 25, Thu, 9am-12pm
Feb 2-Mar 16, Tue, 9am-12pm
Apr 16-May 28, Fri, 6-9pm
Apr 26-Jun 14, Mon, 9am-12pm

REMOTE LEARNING (ZOOM)

Oct 7-Nov 18, Wed, 6-9pm
Oct 19-Nov 30, Mon, 6-9pm
Jan 23-Mar 6, Sat, 9am-12pm
Jan 26-Mar 9, Tue, 12-3pm
Apr 23-Jun 11, Fri, 6-9pm
Apr 24-Jun 12, Sat, 1:30-4:30pm

Fireman: Low Pressure Black Seal Preparation

COURSE: 11 WEEKS 

Prepare for the Fireman Low Pressure Black Seal state examination by reviewing all aspects of boiler operation. Identify high-frequency questions, improve test-taking skills, and learn about the application process.

Note: Must be actively employed as a School Custodian in New Jersey with 300-hour logbook in a 90-day period completed or close to completion.

Certifying Body: New Jersey Department of Labor and Workforce Development

NEW JERSEY

Hackensack: Bergen County
Technical Schools

Sat, 9am-1pm (All Trimesters)

First Aid

QUICK COURSE: ONE 4-HOUR SESSION   

Learn appropriate responses to heart attacks, choking, diabetic shock, and how to stabilize victims until EMS arrives. *Note: Certification must be renewed after two years.*

Certifying Body: American Heart Association or American Red Cross, depending on course location

CONNECTICUT

Bridgeport: University of Bridgeport

Oct 24, Sat, 1-5pm (Spanish)

Danbury: Leaders for Educational
Advocacy and Diversity

Nov 7, Sat, 1-5pm

Hartford: 32BJ SEIU Office

Nov 21, Sat, 1-5pm

New Haven: Leaders for Educational

Advocacy and Diversity

May 15, Sat, 9am-1pm

Stamford: University of
Connecticut (UConn)

Feb 13, Sat, 1-5pm

Jun 5, Sat, 1-5pm

NEW JERSEY

Camden: Camden County College

May 15, Sat, 12:30-4:30pm (Spanish)

Morristown: Morristown High School

Oct 17, Sat, 12:30-4:30pm (Spanish)

New Brunswick: Middlesex County College

Nov 21, Sat, 12:30-4:30pm (Spanish)

Paterson: Passaic County

Community College

Feb 6, Sat, 12:30-4:30pm (Spanish)

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 8, Thu, 10am-2pm

Nov 12, Thu, 1-5pm

Jan 26, Tue, 10am-2pm

Mar 23, Tue, 9am-1pm (Spanish)

Apr 10, Sat, 12:30-4:30pm

May 14, Fri, 1-5pm

Jun 17, Thu, 10am-2pm

Gas Safety Awareness

QUICK COURSE: ONE 3-HOUR SESSION 

Learn how to comply with Local Law 157, which requires the installation of approved natural gas detectors in all New York City residential units. Learn how to minimize the impact to the building and how to work with first responders. *Note: For an equivalent online course, please see the online class listing on page 44.*

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 27, Tue, 6-9pm

Nov 19, Thu, 6-9pm

Feb 3, Wed, 2-5pm

Feb 12, Fri, 2-5pm

Apr 20, Tue, 6-9pm

May 8, Sat, 1-4pm

Jun 12, Sat, 1-4pm

Courses & Quick Courses

Green Buildings

Rise to the challenge of sustainable operations and maintenance! Building service workers are adapting to new requirements to address climate change and become more resilient. This includes decarbonization efforts through energy grades, carbon emission targets, and high-performance building standards. Green Building courses will help you master the concepts, strategies, and technologies used to make buildings more efficient and sustainable to meet these new demands. These courses also prepare members to earn green credentials and evaluate green certifications for buildings.

Green Buildings: Advanced Air Sealing

QUICK COURSE: TWO 3-HOUR SESSIONS

Learn air sealing concepts and techniques to reduce heating and cooling losses, lower carbon emissions, save money, and improve tenant comfort. Practice through hands-on exercises and develop a plan for your building.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 26-Nov 2, Mon, 9am-12pm

Oct 26-Nov 2, Mon, 1-4pm

Dec 2-9, Wed, 6-9pm

Dec 3-10, Thu, 6-9pm

Mar 9-16, Tue, 11am-2pm

Mar 9-16, Tue, 6-9pm

Mar 12-19, Fri, 12-3pm

Mar 22-29, Mon, 6-9pm

Jun 8-15, Tue, 6-9pm

Jun 9-16, Wed, 6-9pm

Jun 11-14, Mon & Fri, 6-9pm

White Plains: 300 Hamilton Avenue

Oct 13-20, Tue, 6-9pm

Nov 5-12, Thu, 6-9pm

Green Buildings: Advanced Lighting

QUICK COURSE: FOUR 3-HOUR SESSIONS

Prerequisite: Electricity Basics

Evaluate the features of various lamps and controls and understand the best practices to improve building appearance, save energy, and reduce operating costs and carbon emissions. Learn how to read lighting proposals and where to find lighting incentives.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 8-29, Thu, 6-9pm

Jan 8-29, Fri, 11:45am-2:45pm

Feb 5-26, Fri, 11:45am-2:45pm

Feb 10-Mar 3, Wed, 6-9pm

Feb 17-Mar 10, Wed, 8:30-11:30am

Feb 24-Mar 17, Wed 11:45am-2:45pm

Mar 1-22, Mon, 8:30-11:30am

Mar 1-22, Mon, 11:45am-2:45pm

May 18-Jun 8, Tue, 11am-2pm

Green Buildings: Combustion Safety & Efficiency Testing

QUICK COURSE: ONE 3-HOUR SESSION

Prerequisite: Air Pollution Control (P-99)

Learn to identify deficiencies or hazardous conditions using the CAZ (Combustion Appliance Zone) to calculate depressurization limits and proper chimney draft conditions. Analyze efficiency testing results for boilers in multifamily buildings.

REMOTE LEARNING (ZOOM)

Dec 11, Fri, 6-9pm

Mar 24, Wed, 6-9pm

Jun 14, Mon, 6-9pm

Green Buildings: Energy Grade & Carbon Emissions

QUICK COURSE: SEVEN 3-HOUR SESSIONS

Comprehend New York City energy grades and building carbon emission limits. Learn how to increase grades and comply with Local Law 97. Review your building's benchmarking data. Receive coaching, resources, and borrow tools to implement a targeted list of energy efficiency improvements.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Sep 30-Nov 11, Wed, 6-9pm

Jan 19-Mar 2, Tue, 11am-2pm

Apr 5-May 17, Mon, 6-9pm

Green Buildings: GPRO Fundamentals

QUICK COURSE:
THREE 3-HOUR SESSIONS



Prerequisite: English as a Second Language II

Learn how to make buildings efficient, healthy, and resilient! Discover the connections between building systems and foundational strategies to make them more sustainable. Qualify to take the GPRO: Fundamentals of Building Green certificate exam. Must have proven ability to read, speak, and write English. *Certifying Body: Urban Green Council*
Partner: Urban Green Council

MARYLAND

Hyattsville: Prince Georges

Community College

Oct 24-Nov 7, Sat, 1:30-4:30pm

Rockville: Montgomery College

Feb 13-27, Sat, 1:30-4:30pm

Silver Spring: Montgomery College

May 1-15, Sat, 1:30-4:30pm

NEW JERSEY

Newark: 32BJ SEIU Office

Oct 17-31, Sat, 1:30-4:30pm

Feb 27-Mar 13, Sat, 1:30-4:30pm

May 1-15, Sat, 1:30-4:30pm

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Oct 10-24, Sat, 9am-12pm

Jan 30-Feb 13, Sat, 9am-12pm

May 1-15, Sat, 9am-12pm

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

Green Buildings: How to Conduct a Waste Audit

QUICK COURSE: ONE 3-HOUR SESSION

Prerequisite: *Green Commercial: Recycling or Green Residential: Recycling for Multifamily Buildings*

Understand the purpose and benefits of conducting a building waste audit. Perform the steps of a waste audit. Interpret results and use targeted strategies to improve waste diversion in your building.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 9, Fri, 6-9pm

Mar 2, Tue, 6-9pm

Jun 4, Fri, 6-9pm

Green Buildings: LEED Arc

QUICK COURSE: ONE 3-HOUR SESSION 

Understand how Leadership in Energy and Environmental Design (LEED) uses the digital platform Arc to measure and track building performance. Learn how to set up an Arc account and how 32BJ HQ uses Arc.

REMOTE LEARNING (ZOOM)

Dec 12, Sat, 9am-12pm

Mar 23, Tue, 6-9pm

Apr 23, Fri, 9am-12pm



Carpentry Basics, Manhattan, NY

Green Buildings: Passive House Multifamily Buildings

QUICK COURSE: ONE 3-HOUR SESSION 

Learn about Passive House building design and discuss multifamily buildings that meet Passive House standards, the highest efficiency standards in the industry. Review the strategies used to slash energy costs and improve tenant comfort.

REMOTE LEARNING (ZOOM)

Dec 9, Wed, 6-9pm

Mar 19, Fri, 6-9pm

May 1, Sat, 9am-12pm

Green Commercial I: GPRO Mechanical, Electrical & Plumbing (MEP)

COURSE: 11 WEEKS  

Prerequisite: *Air Conditioning & Refrigeration III*

Explore advanced green technologies and strategies used in the mechanical, electrical, and plumbing trades and understand how workers collaborate to employ these strategies. Qualify to take exams for GPRO (Green Professional) Electrical Systems, Plumbing, and Mechanical certificates.

Certifying Body: Urban Green Council

MARYLAND

Largo: Prince George's Community College
Sat, 9am-4pm (Winter)

NEW YORK

Queens: Queens College
Mon, 6-9pm (Fall)

White Plains: 300 Hamilton Avenue
Sat, 9am-12pm (Fall)

REMOTE LEARNING (ZOOM)

Wed, 9am-12pm (Fall)

Thu, 6-9pm (Fall)

COMING SOON:
Solar One Partnership!

Green Buildings: Fundamentals of Solar PV + Energy Storage

Green Buildings: Resilient Construction & Building Operations

Location: Environmental Education Center, East River Waterfront

Courses & Quick Courses

Green Commercial II: Building Operator Certification I

COURSE: 11 WEEKS



Prerequisite: Green Commercial I: GPRO Mechanical, Electrical & Plumbing (MEP)

Gain an in-depth understanding of HVAC controls, common opportunities for operational improvements, and scoping for energy efficiency. Qualify to earn the Building Operator Certification Level I (BOC I). *Note: Certification must be renewed after two years.*

Certifying Body: Northwest Energy Efficiency Council

NEW YORK

Queens: Queens College

Mon & Wed, 6-9pm (Winter)

White Plains: 300 Hamilton Avenue

Sat, 9am-4pm (Winter)

REMOTE LEARNING (ZOOM)

Mon & Wed, 9am-12pm (Winter)

Thu & Fri, 6-9pm (Winter)

Green Commercial III: Building Operator Certification II

COURSE: 11 WEEKS



Prerequisite: Green Commercial II: Building Operator Certification I

Gain a better understanding of major building systems and the tools to measure performance, energy use, and savings. Qualify to earn the Building Operator Certification Level II (BOC II). *Note: The initial certification is valid for two years from the date of issuance. After that, it must be renewed every year.*

Certifying Body: Northwest Energy Efficiency Council

Certifying Body: Northwest Energy Efficiency Council

NEW YORK

Queens: Queens College

Mon & Wed, 6-9pm (Spring)

White Plains: 300 Hamilton Avenue

Sat, 9am-4pm (Spring)

REMOTE LEARNING (ZOOM)

Mon & Wed, 9am-12pm (Spring)

Thu & Fri, 6-9pm (Spring)

Green Commercial: Green Cleaning & Recycling

QUICK COURSE: ONE 3-HOUR SESSION

Recognize green product certifications, identify and utilize green practices in cleaning, and consider ways to improve indoor air quality. Review waste and recycling policies and inefficiencies and how to report them.

Note: By employer request only.

Green Commercial: Introduction to Green Building Concepts & Reporting

QUICK COURSE: ONE 2.5-HOUR SESSION

Understand the basic concepts of climate change and sustainability and how they relate to the building service industry. Explain the importance of building green and identify green building initiatives, such as Leadership in Energy and Environmental Design (LEED).

Recognize the importance of reporting inefficient practices in the workplace.

Note: By employer request only.

Green Commercial: Recycling

QUICK COURSE: ONE 2-HOUR SESSION



Understand recycling rules and regulations in commercial buildings. Define the roles of tenants, cleaners, and carters in fulfilling recycling procedures and avoiding fines. Learn how to set up a recycling station.

REMOTE LEARNING (ZOOM)

Nov 16, Mon, 6-8pm

Mar 23, Tue, 11am-1pm

Jun 23, Wed, 6-8pm

Green Commercial: Sustainability in Other Resources

QUICK COURSE: ONE 2.5-HOUR SESSION

Identify common energy and water inefficiencies in a commercial building and how to report them. Review health and safety guidelines, and green cleaning best practices.

Note: By employer request only.

Green Professional I: LEED Green Associate

COURSE: TEN 3-HOUR SESSIONS



Prerequisite: Green Commercial I: GPRO Mechanical, Electrical & Plumbing (MEP) OR Green Residential III: BPI Multifamily Building Analyst (MFBA)

Understand the LEED rating systems.

Learn the concepts used to certify a building as a LEED Building. Qualify to take the exam for the LEED Green Associate (LEED GA) credential. *Note: Certification must be renewed after two years.*

Certifying Body: Green Business Certification Inc.

REMOTE LEARNING (ZOOM)

Sep 19-Dec 5, Sat, 9am-12pm

Green Professional II: LEED AP (O+M)

COURSE: 11 WEEKS



Prerequisite: Green Professional I: LEED Green Associate

Learn about the credits and processes used to certify a building under the LEED Existing Building Operations and Maintenance rating system. Qualify to take the exam for the LEED Accredited Professional (AP) in Operations & Maintenance.

Certifying Body: Green Business Certification Inc.

REMOTE LEARNING (ZOOM)

Sat, 1-4pm (Fall)

Green Professional II: LEED AP (O+M) Test Preparation

COURSE: 11 WEEKS



Prerequisite: Green Professional II: LEED AP (O+M)

Prepare for the LEED AP O+M exam through class review and practice tests. *Note: Certification must be renewed after two years.*

Certifying Body: Green Business Certification Inc.

REMOTE LEARNING (ZOOM)

Sat, 1-4pm (Winter)

Key to Symbols

Equivalent Course Available 
New Course/Location Practice Test Available Remote Learning (Zoom) Spanish Sessions Available Testing Fees Paid by Student Third-Party Certificate REGISTER AT
32BJMEMBERPORTAL.ORG

Green Professional: WELL Accredited Professional (WELL AP)

COURSE: 12 WEEKS

**Prerequisite: Green Professional I:****LEED Green Associate**

Understand the WELL Building Standard. Learn the concepts used to fulfill the requirements of a WELL certified building. Qualify to take the exam for the WELL Accredited Professional (WELL AP) credential. *Note: Certification must be renewed after two years.*

Certifying Body: Green Business Certification Inc.

REMOTE LEARNING (ZOOM)

Sat, 9am-12pm (Winter)

Green Residential I: BPI Multifamily Building Operator (MFBO)

COURSE: 12 WEEKS

**Prerequisite: Air Pollution Control (P-99)**

Learn operations and maintenance strategies that can increase efficiency, save money, improve tenant comfort, and reduce waste and carbon emissions. Qualify to take the exam for the Building Performance Institute (BPI) Multifamily Building Operator (MFBO) Certification. *Note: Certification must be renewed after three years. Practice tests available in the online class listings.*

Certifying Body: Building Performance Institute

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Mon, 6-9pm (Fall)

Manhattan: 32BJ SEIU Main Office

Mon, 6-9pm (Fall)

Tue, 6-9pm (Fall)

Thu, 6-9pm (Winter)

White Plains: 300 Hamilton Avenue

Wed, 6-9pm (Fall)

REMOTE LEARNING (ZOOM)

Tue, 11am-2pm (Fall)

Green Residential II: GPRO Operations & Maintenance (O+M)

QUICK COURSE:

NINE 3-HOUR SESSIONS

**Prerequisite: Green Residential I:****BPI Multifamily Building Operator (MFBO)**

Understand concepts of sustainability, carbon emissions, and green building operations.

Learn strategies to reduce energy use while improving tenant comfort and health. Qualify to take exams for the GPRO (Green Professional) Fundamentals of Building Green and Operations and Maintenance Essentials certificates.

Certifying Body: Urban Green Council

Partner: Urban Green Council

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Jan 4-Mar 15, Mon, 6-9pm

Manhattan: 32BJ SEIU Main Office

Jan 4-Mar 15, Mon, 6-9pm

Jan 5-Feb 23, Tue, 6-9pm

Apr 8-May 27, Thu, 6-9pm

White Plains: 300 Hamilton Avenue

Jan 6-Mar 3, Wed, 6-9pm

REMOTE LEARNING (ZOOM)

Jan 5-Feb 23, Tue, 11am-2pm

Green Residential III: BPI Multifamily Building Analyst (MFBA)

COURSE: EIGHTEEN 3-HOUR SESSIONS

**Prerequisite: Green Residential II:****GPRO Operations & Maintenance (O+M)**

Evaluate a multifamily building and identify cost-effective projects to improve energy efficiency and reduce carbon emissions. Gain a deeper understanding of energy modeling, heating and ventilation systems, and lighting. Qualify to take the exams for BPI Multifamily Building Analyst Certification. *Note: Certification must be renewed after three years.*

Certifying Body: Building Performance Institute

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Apr 5-Jun 7, Mon & Wed, 6-9pm

Manhattan: 32BJ SEIU Main Office

Apr 5-Jun 7, Mon & Wed, 6-9pm

Apr 6-Jun 3, Tue & Thu, 11am-2pm

Apr 6-Jun 3, Tue & Thu, 6-9pm

White Plains: 300 Hamilton Avenue

Apr 5-Jun 7, Mon & Wed, 6-9pm

Green Buildings: Earth Day Celebrations

Every year the 32BJ Training Fund celebrates Earth Day with a week of events. Join us! (Check the 32BJ Member Portal for details closer to the dates).

NEW YORK

Manhattan: 32BJ SEIU Main Office

Earth Day Kick-Off: Movie Night

Apr 16, Fri, 6-9pm

Earth Day Celebration Event

Apr 22, Thu, 11am-2:30pm

Apr 22, Thu, 4-6:30pm

Green Residential: BPI Multifamily Building Operator Recertification (MFBO)

QUICK COURSE: FOUR 3-HOUR SESSIONS

**Prerequisite: Green Residential I:****BPI Multifamily Building Operator (MFBO)**

Prepare to recertify for BPI Multifamily Building Operator (MFBO). *Note: Certification lasts three years.*

Certifying Body: Building Performance Institute

NEW YORK

Manhattan: 32BJ SEIU Main Office

Feb 19-Mar 12, Fri, 6-9pm

Green Residential: Recycling for Multifamily Buildings

QUICK COURSE: ONE 2-HOUR SESSION



Review recycling and composting rules and regulations. Understand the resources available to set up recycling stations, including options for recycling electronics, textiles (clothing), and other waste.

REMOTE LEARNING (ZOOM)

Nov 30, Mon, 6-8pm

Mar 23, Tue, 6-8pm

Jun 22, Tue, 6-8pm

Courses & Quick Courses

Handyperson Basics

COURSE: 11 WEEKS

Learn how to make basic carpentry, electricity, and plumbing repairs essential to building maintenance. Must be actively employed as a school custodian in New Jersey.

NEW JERSEY

Bayonne: Bayonne High School

Sat, 9am-4pm (All Trimesters)

Heat & Hot Water

QUICK COURSE: ONE 3-HOUR SESSION



Gain a basic understanding of general heating concepts and New York City heat and hot water regulations.

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Oct 28, Wed, 6-9pm

May 17, Mon, 6-9pm

Manhattan: 32BJ SEIU Main Office

Dec 4, Fri, 6-9pm

Feb 3, Wed, 10am-1pm

Mar 3, Wed, 10am-1pm

Apr 29, Thu, 6-9pm

May 20, Thu, 1-4pm

White Plains: 300 Hamilton Avenue

Nov 6, Fri, 6-9pm

Yonkers: SUNY Westchester

Community College

Jun 11, Fri, 6-9pm

REMOTE LEARNING (ZOOM)

Oct 30, Fri, 6-9pm

Feb 17, Wed, 6-9pm

Apr 21, Wed, 9am-12pm

Heat Pumps

QUICK COURSE: SIX 3-HOUR SESSIONS

Prerequisite: Air Conditioning & Refrigeration III

Operate, maintain, and service heat pumps. Study basic refrigeration and heat pump theory and engage in hands-on troubleshooting of mechanical and electrical systems.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 16-Nov 20, Fri, 6-9pm

Jan 25-Mar 8, Mon, 6-9pm

Apr 20-May 25, Tue, 6-9pm

Heat Pumps: Packaged Window Units

QUICK COURSE: TWO 3-HOUR SESSIONS



Gain a basic understanding of this evolving technology. Explore the operation, maintenance, and troubleshooting of packaged window heat pumps through hands-on practice.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Dec 5-12, Sat, 9am-12pm

Feb 6-13, Sat, 9am-12pm

May 21-28, Fri, 6-9pm

Heat Timer: Hot Water Reset

QUICK COURSE: ONE 7-HOUR SESSION

Learn about the functions and settings of the Hot Water Reset (HWR) control panel. Review the sequence of operation, setting the controls, schedules, maintenance, and light troubleshooting.

Partner: New York City College of Technology

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)

Oct 10, Sat, 9am-4pm

Jun 18, Fri, 9am-4pm

Heating Systems I

COURSE: 11 WEEKS

Prerequisites: Electricity Basics, and one of the following: Air Pollution Control (P-99) or Air Pollution Reduction

Identify all phases of boiler operation. Learn the types of heating equipment used in residential and commercial buildings. Study combustion controls, steam output, and piping.

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Mon, 6-9pm (Winter)

Tue, 6-9pm (Fall, Spring)

Manhattan: 32BJ SEIU Main Office

Fri, 6-9pm (Fall, Spring)

Queens: Queens College

Thu, 6-9pm (Fall)

White Plains: 300 Hamilton Avenue

Thu, 6-9pm (Fall)

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Sat, 9am-12pm (Winter)

Heating Systems II

COURSE: 11 WEEKS

Prerequisite: Heating Systems I

Gain a basic understanding of #2, #4, and #6 boiler systems. Learn about fuel and draft control systems, boiler water treatment, and boiler operating procedures.

NEW YORK

Bronx: Monroe University
(East Fordham Road)

Mon, 6-9pm (Fall, Spring)

Tue, 6-9pm (Winter)

Manhattan: 32BJ SEIU Main Office

Fri, 6-9pm (Winter)

Queens: Queens College

Thu, 6-9pm (Winter)

White Plains: 300 Hamilton Avenue

Thu, 6-9pm (Winter)

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Sat, 9am-12pm (Spring)

Heating Systems III: Lab

QUICK COURSE: SEVEN 2.5-HOUR SESSIONS

Prerequisite: Heating Systems II

Understand and use boiler room logs, perform water treatment tests and oil strainer maintenance. Conduct efficiency combustion testing, make steam inspections, and inspect and repair radiators.

Partners: Association for Energy Affordability & New York City College of Technology

NEW YORK

Bronx: Association for Energy Affordability

Sep 22-Nov 3, Tue, 5:30-8pm

Jan 4-Mar 1, Mon, 5:30-8pm

Jan 5-Feb 16, Tue, 5:30-8pm

Apr 5-May 17, Mon, 5:30-8pm

Apr 6-May 18, Tue, 5:30-8pm

Brooklyn: New York City College of Technology (Jay Street)

May 4-Jun 15, Tue, 9:30am-12pm

May 4-Jun 15, Tue, 6-8:30pm

May 6-Jun 17, Thu, 6-8:30pm

Key to
SymbolsEquivalent Course Available 
New Course/Location Practice Test Available Remote Learning (Zoom) Spanish Sessions Available Testing Fees Paid by Student Third-Party Certificate REGISTER AT
32BJMEMBERPORTAL.ORG

High School Equivalency Preparation (GED)

COURSE: 11 WEEKS



Improve reading, writing, and math skills, and develop scientific and critical thinking to prepare for the High School Equivalency (GED) test. *Note: For an equivalent online course, please see the online class listing on page 44. Residents of certain states may be charged a fee to take the GED test. Due to partner location availability, certain sessions are shorter than 11 weeks. If you have a test date scheduled, ask your Site Manager about tutoring sessions.*

CONNECTICUT**Hartford: Capital Community College**

Sat, 9am-1pm (Spanish) (All Trimesters)

MARYLAND**Baltimore: Coppin State University**

Sat, 1-5pm (Spanish) (All Trimesters)

Hyattsville: Prince George's**Community College**

Sat, 1-5pm (Spanish) (All Trimesters)

MASSACHUSETTS**Boston: 32BJ SEIU Office**

Sat, 1-5pm (Spanish) (All Trimesters)

NEW JERSEY**Newark: 32BJ SEIU Office**

Sat, 1:30-5:30pm (Spanish) (All Trimesters)

Paterson: Passaic County**Community College**

Sat, 1:30-5:30pm (Spanish) (All Trimesters)

Trenton: Mercer County**Community College**

Sat, 1:30-5:30pm (Spanish) (All Trimesters)

NEW YORK**Bronx: Monroe University****(East Fordham Road)**

Sat, 9am-1pm (All Trimesters)

Sat, 9am-1pm (Spanish) (All Trimesters)

Tue & Thu, 9-11am (Spanish) (All Trimesters)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-1pm (All Trimesters)

Tue & Thu, 9-11am (All Trimesters)

Tue & Thu, 6-8pm (All Trimesters)

Queens: Queens College

Sat, 9am-1pm (All Trimesters)

White Plains: 300 Hamilton Avenue

Sat, 1:30-5:30pm (Spanish) (All Trimesters)

PENNSYLVANIA**Pittsburgh: 32BJ SEIU Office**

Tue & Thu, 1-3pm (Spanish) (All Trimesters)

Wed & Fri, 1-3pm (All Trimesters)

VIRGINIA**Arlington: Syphax Adult Education Center**

Sat, 9am-1pm (Spanish) (All Trimesters)

WASHINGTON, DC**Washington DC: SED Center**

Sun, 10am-2pm (Spanish) (All Trimesters)

REMOTE LEARNING (ZOOM)

Sat, 9am-1pm (All Trimesters)

Sat, 9am-1pm (Spanish) (All Trimesters)

Sat, 1:30-5:30pm (Spanish) (All Trimesters)

Mon & Wed, 6-8pm (All Trimesters)

Tue & Thu, 9-11am (Spanish) (All Trimesters)

Tue & Thu, 6-8pm (All Trimesters)

Tue & Thu, 6-8pm (Spanish) (All Trimesters)

Wed & Fri, 10am-12pm (All Trimesters)

Human Relations

COURSE: 11 WEEKS

**Prerequisite: Reading Assessment**

Develop workplace interpersonal skills.

Acquire a working knowledge of conflict resolution, understand standards of ethical conduct, and appreciate the value of diversity. *Note: Must provide high school diploma or its equivalent or pass reading assessment.*

MASSACHUSETTS**Boston: 32BJ SEIU Office**

Sat, 1-3pm (Fall)

NEW YORK**Manhattan: 32BJ SEIU Main Office**

Wed, 12-2pm (Spring)

Wed, 6-8pm (Winter)

Fri, 12-2pm (Fall, Winter)

Fri, 6-8pm (Spring)

Fri, 7-9pm (Fall)

REMOTE LEARNING (ZOOM)

Sat, 12-2pm (All Trimesters)

Fri, 12-2pm (All Trimesters)

HVAC Principles of Preventative Maintenance

QUICK COURSE: ONE 3-HOUR SESSION

Prerequisite: Air Conditioning & Refrigeration III

Understand the concept and benefits of a preventative maintenance (PM) program. Learn how to inventory and assess building HVAC systems and components. Identify factors that impact equipment performance and operation, and list the most common HVAC PM tasks.

NEW YORK**Manhattan: 32BJ SEIU Main Office**

Dec 8, Tue, 6-9pm

Jun 9, Wed, 6-9pm

**"I enjoy taking courses at the Training Fund!"**

Claudia Escobar

Job Title: Cleaner**Location: Stamford, CT****Employer: ABM Janitorial Services, Inc****Courses Taken: CPR/AED; English as a Second Language; First Aid;****Self-Defense, and more!**

Courses & Quick Courses

Hydronic Hot Water Systems

QUICK COURSE: TWO 7-HOUR SESSIONS

Acquire the necessary skills and knowledge to operate, maintain, and troubleshoot hydronic hot water heating systems.

Partner: New York City College of Technology

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)

Jan 30-Feb 6, Sat, 9am-4pm

Instantaneous Hot Water Heaters

QUICK COURSE: ONE 7-HOUR SESSION

Master the skills and knowledge to maintain, inspect, and clean instantaneous hot water generators.

Partner: New York City College of Technology

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)

Dec 12, Sat, 9am-4pm

Mar 13, Sat, 9am-4pm

Integrated Pest Management

QUICK COURSE: ONE 3-HOUR SESSION

Develop an Integrated Pest Management (IPM) program for your building. Learn how to prevent and control pest infestations using methods that rely less on pesticides and more on exclusion and sanitation. *Note: For an equivalent online course, please see the online class listing on page 44.*

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 10, Sat, 10am-1pm

Nov 24, Tue, 10am-1pm

Dec 7, Mon, 6-9pm

Feb 26, Fri, 6-9pm

Mar 22, Mon, 6-9pm

May 7, Fri, 6-9pm

Jun 7, Mon, 6-9pm

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

May 1, Sat, 12-3pm

REMOTE LEARNING (ZOOM)

Nov 19, Thu, 6-9pm

Feb 27, Sat, 10am-1pm

Apr 26, Mon, 6-9pm



Locksmith Basics, Manhattan, NY

Lead Safety for Renovation, Repair & Painting: Initial

QUICK COURSE: ONE 8-HOUR SESSION

Earn the required EPA certification for performing renovations that disturb lead-based paint. Learn techniques to contain the work area, minimize dust, and adhere to appropriate cleanup procedures. *Note: Certification lasts five years.*

Certifying Body: United States Environmental Protection Agency

Partner: Environmental Education Associates

NEW YORK

Bronx: Monroe University (East Fordham Road)

Nov 7, Sat, 9am-5pm

Feb 27, Sat, 9am-5pm

May 8, Sat, 9am-5pm

Manhattan: 32BJ SEIU Main Office

Oct 30, Fri, 8:30am-4:30pm

Nov 14, Sat, 8:30am-4:30pm

Dec 3, Thu, 8:30am-4:30pm

Jan 22, Fri, 8:30am-4:30pm

Mar 11, Thu, 8:30am-4:30pm

Mar 18, Thu, 8:30am-4:30pm

Apr 16, Fri, 8:30am-4:30pm

May 13, Thu, 8:30am-4:30pm

Jun 5, Sat, 8:30am-4:30pm

White Plains: 300 Hamilton Avenue

Nov 6, Fri, 9am-5pm

Mar 19, Fri, 9am-5pm

Jun 4, Fri, 9am-5pm

Lead Safety for Renovation, Repair & Painting: Renewal

QUICK COURSE: ONE 4-HOUR SESSION

Prerequisite: Lead Safety for Renovation, Repair & Painting: Initial

Prepare to renew the Lead Safety for Renovations, Repair, and Painting EPA Certification. *Note: Certification lasts five years. If your certification has already expired, you do not qualify for the renewal course.*

You must retake Lead Safety for Renovation, Repair & Painting: Initial.

Certifying Body: United States Environmental Protection Agency

Partner: Environmental Education Associates

NEW YORK

Manhattan: 32BJ SEIU Main Office

May 20, Thu, 9am-1pm

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

Leadership & Supervisory Skills

QUICK COURSE: FOUR 3-HOUR SESSIONS 

Recognize leadership strengths and explore how to apply them strategically for career advancement. Develop qualities of effective leaders and gain practical tools to put them into practice.

CONNECTICUT

Hartford: Capital Community College

Oct 3-24, Sat, 9am-12pm

Jan 23-Feb 13, Sat, 9am-12pm

Apr 10-May 1, Sat, 9am-12pm

MASSACHUSETTS

Boston: 32BJ SEIU Office

Oct 27-Nov 17, Tue, 2-5pm

NEW YORK

Manhattan: 32BJ SEIU Main Office

Apr 7-28, Wed, 6-9pm

Apr 24-May 15, Sat, 9am-12pm

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Feb 27-Mar 20, Sat, 9am-12pm

REMOTE LEARNING (ZOOM)

Oct 2-23, Fri, 6-9pm

Oct 30-Nov 20, Fri, 6-9pm

Jan 29-Feb 19, Fri, 6-9pm

Feb 26-Mar 19, Fri, 6-9pm

Leadership Scenarios

QUICK COURSE: FIVE 2-HOUR SESSIONS

Learn the components of a performance mindset and how to use them to lead your team through uncertainty. Explore what makes great leaders and teams, while practicing the tools through hands-on, scenario-based training.

Partner: FRsix LLC

NEW YORK

Manhattan: 32BJ SEIU Main Office

Sep 26-Oct 24, Sat, 10am-12pm

Nov 11-Dec 16, Wed, 6:30-8:30pm

Feb 2-Mar 2, Tue, 6:30-8:30pm

Feb 13-Mar 13, Sat, 10am-12pm

Apr 7-May 5, Wed, 6:30-8:30pm

Apr 17-May 15, Sat, 10am-12pm

May 4-Jun 1, Tue, 6:30-8:30pm

Sign up for the
Member Portal!
Many languages available!
32bjmemberportal.org

Locksmith Basics

COURSE: 11 WEEKS

Install and repair locks and cylinders, including mortise and key-in-knob locks common in commercial and residential buildings. Learn how to impression keys and understand the functions of card/fob access systems and panic bars.

NEW YORK

Bronx: Monroe University

(East Fordham Road)

Sat, 9am-4pm (All Trimesters)

Mon & Wed, 6-9pm (All Trimesters)

Tue & Thu, 6-9pm (All Trimesters)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-4pm (All Trimesters)

Tue & Thu, 6-9pm (All Trimesters)

Wed & Fri, 9am-12pm (Spring)

Wed & Fri, 11am-2pm (Fall, Winter)

Queens: Queens College

Sat, 9am-4pm (All Trimesters)

Mon & Wed, 6-9pm (All Trimesters)

White Plains: 300 Hamilton Avenue

Sat, 9am-4pm (All Trimesters)

Mon & Wed, 6-9pm (All Trimesters)

Tue & Thu, 6-9pm (All Trimesters)

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Sat, 8am-3pm (All Trimesters)

Log Keeping

QUICK COURSE: ONE 3-HOUR SESSION 

Explore the types of building equipment and services that require log keeping to identify trends, save energy, and improve efficiency. Understand the kind of information that needs recording and different ways of doing it.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Feb 26, Fri, 6-9pm

REMOTE LEARNING (ZOOM)

Feb 20, Sat, 1:30-4:30pm

May 15, Sat, 1:30-4:30pm

Mental Health First Aid

QUICK COURSE:
TWO 4-HOUR SESSIONS
OR ONE 8-HOUR SESSION   

Identify and respond to signs of mental illness and substance abuse. Learn to provide support when someone nearby experiences depression, anxiety, psychosis, or other mental health challenges. Obtain Mental Health First Aid Certification.

Certifying Body: National Council for Mental Wellbeing

CONNECTICUT

Hartford: Capital Community College

Nov 14-21, Sat, 9am-1pm

Mar 13-20, Sat, 9am-1pm

May 8-15, Sat, 9am-1pm

MASSACHUSETTS

Boston: 32BJ SEIU Office

Oct 17, Sat, 9am-5pm (Spanish)

Feb 26, Fri, 9am-5pm (Spanish)

Jun 5, Sat, 9am-5pm (Spanish)

NEW JERSEY

Bound Brook: Community Middle School

Mar 6-13, Sat, 1-5pm (Spanish)

Lincroft: Brookdale Community College

Nov 7-14, Sat, 1-5pm (Spanish)

Paterson: Passaic County

Community College

May 8-15, Sat, 1-5pm (Spanish)

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 14, Wed, 9am-5pm

Dec 11, Fri, 10am-6pm

Jan 28, Thu, 9am-5pm

Mar 16, Tue, 9am-5pm

Apr 17, Sat, 8:30am-4:30pm

May 19, Wed, 9am-5pm

Jun 14, Mon, 9am-5pm

White Plains: 300 Hamilton Avenue

Oct 3-10, Sat, 9am-1pm (Spanish)

Oct 24-31, Sat, 9am-1pm

Yonkers: SUNY Westchester

Community College

Apr 17-24, Sat, 9am-1pm

PENNSYLVANIA

Pittsburgh: 32BJ SEIU Office

Oct 16, Fri, 9am-5pm

Jan 30, Sat, 9am-5pm

May 4, Tue, 9am-5pm

REMOTE LEARNING (ZOOM)

Nov 19, Thu, 9am-5pm

Courses & Quick Courses

Mold Awareness

QUICK COURSE: ONE 3-HOUR SESSION



Identify mold, understand what causes it, and discover how it may affect your health. Learn how to protect yourself when cleaning and removing mold, and recognize when to hire a certified professional. *Note: For an equivalent online course, please see the online class listing on page 45.*

NEW YORK

**Bronx: Monroe University
(East Fordham Road)**

Oct 13, Tue, 6-9pm

Feb 9, Tue, 6-9pm

May 13, Thu, 6-9pm

Manhattan: 32BJ SEIU Main Office

Oct 14, Wed, 6-9pm

Nov 20, Fri, 6-9pm

Feb 3, Wed, 6-9pm

Mar 9, Tue, 6-9pm

Apr 22, Thu, 6-9pm

Jun 4, Fri, 6-9pm

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Mar 6, Sat, 9am-12pm

REMOTE LEARNING (ZOOM)

Nov 12, Thu, 10am-1pm

Jan 19, Tue, 10am-1pm

Mar 13, Sat, 10am-1pm

Apr 22, Thu, 10am-1pm

May 7, Fri, 6-9pm

Multimeters

QUICK COURSE: TWO 3-HOUR SESSIONS

Prerequisite: Electricity Basics

Gain an advanced, hands-on understanding of multimeters and how to use them. Learn to use digital and analog models, including proper device configurations and settings, and how to interpret readings.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Nov 14-21, Sat, 9am-12pm

May 8-15, Sat, 9am-12pm

Online

Learn at your own pace! Our online courses can keep you working toward your education and career goals. Take classes anytime, day or night! To register, go to the 32BJ Member Portal at 32bjmemberportal.org and search for online courses from the main Training page.

Online: AI Prompt Writing

QUICK COURSE: 1 HOUR



Identify the core elements of an effective AI prompt. Learn how to refine and write clear, specific prompts that guide AI to generate more relevant, well-structured, and useful responses.

Online: Asbestos Awareness

QUICK COURSE: TWO HOURS



Learn how to identify the presence of asbestos inside and outside of a building. Understand the health effects of asbestos and how to handle a situation where it has been disturbed or is damaged. *Note: For an equivalent in-person course, please see the course listing on page 11.*

Online: Asbestos Awareness for Schools

QUICK COURSE: TWO HOURS

Meet the requirements for the AHERA 2-hour asbestos awareness training for school maintenance and custodial staff. Identify areas where asbestos may be present, understand the harmful effects, describe methods to avoid exposure, and become familiar with OSHA and EPA standards. *Note: This is not a certification course and does not qualify anyone to work with or handle asbestos. Must be actively employed by New York City School Support Services.*

Online: Basic Budgeting

QUICK COURSE: ONE HOUR

Understand the importance of a financial budget for managing personal expenses. Discover common mistakes and learn how to avoid them. Create and maintain a personal budget.

Online: Basic Principles of Electricity

QUICK COURSE: ONE HOUR

Identify the differences between voltage, current, resistance, power, conductors, insulators, and semiconductors. Perform common conversions using Ohm's law and Watt's law. Calculate resistance, voltage, current, and power for series and parallel circuits.

Online: Bed Bug Awareness

QUICK COURSE: TWO HOURS



Learn about strategies to detect, control, and eradicate bed bugs. *Note: For an equivalent in-person or remote course, please see the course listing on page 12.*

Online: Building Management: An Introduction

QUICK COURSE: TWO HOURS



Discover how a management company operates on a day-to-day basis, including back-office procedures, staff management, and building staff hiring practices. *Note: For an equivalent in-person or remote course, please see the course listing on page 14.*

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

Online: Business Writing

QUICK COURSE: ONE HOUR

Create effective communications using a professional writing process. Select the best mode of communication, adjust your writing style to suit your audience, and learn strategies to avoid lawsuits.

Online: Business Writing: Letters & Emails

QUICK COURSE: ONE HOUR

Develop techniques for effective communication with customers, employees, and supervisors. Learn how to structure letters or emails and use proper professional tone and language.

Online: Carbon Monoxide Awareness

QUICK COURSE: TWO HOURS

Learn about the hazards of carbon monoxide (CO) in residential buildings and the requirements for installing CO detectors. *Note: For an equivalent in-person or remote course, please see the course listing on page 15.*

Online: Chemical Hazard Communications

QUICK COURSE: ONE HOUR

Recognize the hazards associated with chemical substances, learn how to communicate hazards effectively, and follow procedures to safely handle and store chemicals.

Online: Customer Service

QUICK COURSE: THREE HOURS

Identify the principles of excellent customer service. Using real-life building service worker scenarios, learn strategies to create a professional environment and navigate complex tenant interactions. *Note: For an equivalent in-person or remote course, please see the course listing on page 22.*

FDNY Online Practice Tests

T

These courses were designed to be used as study guides for the instructor-led courses that we offer. They are not a substitute for the instructor-led courses and no certificates are awarded for these practice sessions, though they have improved test scores for those who have spent significant time using them. These are the current FDNY Online Practice Tests:

FDNY: Air Pollution Control (P-99)

FDNY: Coordinator of Fire Safety & Alarm Systems in Homeless Shelters (F-80)

FDNY: Fire & Life Safety Director (F-89)

FDNY: Fire & Non-Fire Emergency Drill Conductor (F-07)

FDNY: Fire Guard for Impairment Citywide (F-01)

FDNY: Fire Guard for Shelters Citywide (F-02)

FDNY: Indoor/Outdoor Place of Assembly Safety Personnel (F-03 & F-04)

FDNY: Inspection, Cleaning & Testing of Smoke Detectors (F-78)

FDNY: Refrigeration Operating Engineer (Q-01)

FDNY: Refrigeration Operating Engineer Simulation Practice (Z-52)

FDNY: Standpipe & Sprinkler Systems (S-12, S-13, S-14, & S-15)

FDNY: Supervision of Fire Alarm Systems (S-95)

FDNY: Supervision of Stationary Energy Storage Systems (B-28)

FDNY: Supervision of Storage, Handling & Use of Corrosives & Oxidizers (C-42)

FDNY: Supervision of Storage, Handling & Use of Flammable or Combustible Liquids (C-92)

FDNY: Watchperson at Construction Sites (S-60)

The instructor-led FDNY courses that are required for FDNY Certifications of Fitness can be found on pages 26-32.

Find your practice test on the Member Portal by clicking "Find and register for an online course" and entering at least part of the course title.

(Non-FDNY practice tests are listed separately within this section.)

Online: Disaster Preparedness

QUICK COURSE: TWO HOURS

Learn what to do before, during, and after an emergency, loss of power, or weather-related disaster. Examine emergency communication, working with special needs tenants, and portable generator safety.

Online: Elder Abuse Awareness

QUICK COURSE: TWO HOURS

Understand the concept of healthy aging and misconceptions people commonly hold about the aging process. Gain knowledge about the issue of elder abuse, recognize the warning signs, and learn how to report suspected abuse.

Partner: The Harry and Jeanette Weinberg Center for Elder Abuse Prevention

Online: English as a Second Language

COURSE: 44 HOURS

Develop English skills to become more successful and confident at work and in daily life. Practice vocabulary and grammar through interactive activities. *Note: To use Rosetta Stone via your 32BJ Member Portal account: Open the Rosetta Stone app; Click the SSO option on the first login screen; Enter '32bjfunds'; Enter your Member Portal log in and password at the prompt. For an equivalent in-person or remote course, please see the course listing on page 24.*

Courses & Quick Courses

Online: Fire Extinguisher Safety

QUICK COURSE: ONE HOUR

Describe the causes of fires, identify preventive measures, indicate proper fire safety conduct, and properly use and list the different types of fire extinguishers.

Online: Fireman Low Pressure Black Seal Practice Tests and Review

QUICK COURSE: THREE HOURS

Prepare for the Fireman Low Pressure Black Seal state examination by taking practice tests and reviewing basic concepts from the in-person preparation class.

Online: Gas Safety Awareness

QUICK COURSE: ONE HOUR

Learn how to comply with Local Law 157, requiring natural gas alarms in residential buildings. Understand how to respond to gas safety events, reduce building impact, and coordinate effectively with first responders. *Note: For an equivalent in-person course, please see the course listing on page 33.*

Online: Green Residential I: BPI Multifamily Building Operator (MFBO) Practice Tests

QUICK COURSE: THREE HOURS

Take practice tests for the BPI (MFBO) certification.

Online: Heat & Cold Weather Stress

QUICK COURSE: 2 HOURS

Learn how to recognize, prevent, and respond to heat and cold stress hazards in the workplace. Notice the signs and symptoms of heat- and cold-related illnesses. Identify risk factors, prevention strategies, and safe work practices.



Electricity Basics, Bronx, NY

Online: High School Equivalency (GED)

COURSE: 40 HOURS

Improve reading, writing, and math skills. Acquire test-taking strategies and practice for the High School Equivalency (GED) test. *Note: For an equivalent in-person or remote course, please see the course listing on page 39. Residents of certain states may be charged a fee to take the GED test. If you have a test date scheduled, ask your Site Manager about tutoring sessions.*

Online: Individual Anger Management

QUICK COURSE: ONE HOUR

Manage your anger appropriately and constructively. Apply course core elements to work-specific environments and beyond.

Online: Integrated Pest Management

QUICK COURSE: TWO HOURS

Develop an Integrated Pest Management (IPM) program for your building. Learn how to prevent and control pest infestations using methods that rely less on pesticides and more on exclusion and sanitation. *Note: For an equivalent in-person or remote course, please see the course listing on page 40.*

Online: Math & Measuring Skills for Carpentry

QUICK COURSE: TWO HOURS

Learn basic math concepts that are fundamental to the carpentry profession. Participants are guided through real-life examples using measurements, fractions, decimals, and more.

Online: Math & Measuring Skills for Electricity

QUICK COURSE: TWO HOURS

Review basic math concepts that are fundamental to the electrical profession. Participants are guided through real-life examples using measurements, fractions, decimals, and more.

Online: Math & Measuring Skills for Plumbing

QUICK COURSE: TWO HOURS

Acquire basic math concepts that are fundamental to the plumbing profession. Participants are guided through real-life examples using measurements, fractions, decimals, and more.

Key to
SymbolsEquivalent Course Available 
New Course/Location Practice Test Available Remote Learning (Zoom) Spanish Sessions Available Testing Fees Paid by Student Third-Party Certificate REGISTER AT
32BJMEMBERPORTAL.ORG

Online: Microsoft Excel: Basics

QUICK COURSE: TWO HOURS

Learn to create worksheets and effectively calculate and present your data. Get familiar with the Excel interface. Learn how to create workbooks and enter data.

Online: Microsoft Excel: Intermediate

QUICK COURSE: FOUR HOURS

Build on your knowledge of Excel with more advanced calculations and specialized actions. Develop an understanding of PivotTables and PivotCharts to analyze and present your data. Learn to filter using Slicers.

Online: Microsoft Excel: Advanced

QUICK COURSE: TWO HOURS

Learn advanced ways of collaborating with others, automate complex tasks, and predict future potential outcomes. Discover how to track, retrieve, and consolidate data. Master advanced auditing tools. Work with macros to automate tasks.

Online: Microsoft PowerPoint: Basics

QUICK COURSE: FOUR HOURS

Master the essentials of PowerPoint. Learn to create, edit, and format slides. Add text, images, and basic animations to make your presentations engaging and professional. Perfect for beginners looking to build foundational skills.

Online: Microsoft PowerPoint: Intermediate

QUICK COURSE: FOUR HOURS

Customize the user interface to improve efficiency, create customized templates, and insert SmartArt and animations. Utilize math equations, use collaborative tools, add security, and distribute your presentation in different formats.

Online: Microsoft Word: Basics

QUICK COURSE: THREE HOURS

Practice formatting text and paragraphs, managing lists, adding tables, inserting graphic objects, refining page appearance, and publishing error-free, readable documents.

Online: Microsoft Word: Intermediate

QUICK COURSE: TWO HOURS

Use tables and charts, customize formats with styles and themes, insert content using Quick Parts, automate formatting using templates, control document flow, manage long documents, and use mail merge features.

Online: Microsoft Word: Advanced

QUICK COURSE: THREE HOURS

Import and edit images, graphics, and videos. Store work on the Cloud. Remove confidential information or restrict certain access. Add and manage references, bookmarks, and hyperlinks. Create and record macros to automate repetitive tasks.

Online: Mold Awareness

QUICK COURSE: THREE HOURS

Identify mold, understand what causes it, and discover how it may affect your health. Learn how to protect yourself when cleaning and removing mold, and recognize when to hire a professional. *Note: For an equivalent in-person or remote course, please see the course listing on page 42.*

Online: Opioid Awareness

QUICK COURSE: 2 HOURS

Recognize the dangers around opioid use and understand ways to reduce the risk. Define Naloxone and learn when and how to use it. *Note: For an equivalent in-person course, please see the course listing on page 47.*

Online: OSHA 10-Hour General Industry

QUICK COURSE: TEN HOURS

Acquire the 10-hour OSHA certificate. Learn to recognize and prevent hazards in general industry settings. Study the OSHA Act and learn to prevent costly accidents, incidents, and OSHA fines at your site, and more. *Note: This online class must be completed within six months. Reenrollment is not possible, so wait to enroll until you are ready to begin immediately. For an equivalent in-person course, please see the course listing on page 47.*
Certifying Body: United States Department of Labor

Online: OSHA 30-Hour Construction

COURSE: THIRTY HOURS

Earn your 30-hour OSHA certificate. Learn all the safety rules and regulations for working on a construction site. *Note: This online class must be completed within six months. Reenrollment is not possible, so wait to enroll until you are ready to begin immediately. For an equivalent in-person course, please see the course listing on page 48.*
Certifying Body: United States Department of Labor

Online: OSHA 30-Hour General Industry

COURSE: THIRTY HOURS

Acquire the 30-hour OSHA certificate. Learn to recognize and prevent hazards in general industry settings. Study the OSHA Act and learn to work with hazardous materials, use personal protective equipment, review electrical safety, and more. *Note: This online class must be completed within six months. Reenrollment is not possible, so wait to enroll until you are ready to begin immediately. For an equivalent in-person course, please see the course listing on page 48.*
Certifying Body: United States Department of Labor

Courses & Quick Courses



Carpentry Basics, Manhattan, NY

Online: Presentation Skills

QUICK COURSE: ONE HOUR

Discover how to plan and prepare engaging presentations by gathering the right materials, structuring, and practicing the delivery of the talk.

Online: Routine and Summer Cleaning for Schools

QUICK COURSE: 1.5 HOURS

NEW

Learn effective routine and seasonal cleaning practices required in school settings, with a focus on summer deep-cleaning projects such as high dusting, wall washing, and stripping and waxing floors. The course also reviews standard daily cleaning procedures for classrooms and bathrooms to support safe, clean, and well-maintained school environments. *Note: Must be actively employed by New York City School Support Services. By employer request only.*
Partner: New York City School Support Services

Online: Safe Drivers (NJ, NY, FL)

QUICK COURSE: SIX HOURS

=

Refresh your driving knowledge and reduce points on your license while becoming eligible for a 10% discount on insurance premiums. *Note: Must have a valid New Jersey, New York, or Florida driver's license. For an equivalent in-person or remote course, please see the course listing on page 51.*

Online: Snowblower and Winter Maintenance

QUICK COURSE: SIX HOURS

NEW

Learn safe snow blower operation and essential winter safety practices to prevent injuries, reduce hazards, and maintain clear, accessible walkways and building entrances during snow and ice conditions.

Online: Time Management

QUICK COURSE: 3 HOURS

= NEW

Increase productivity by learning how to manage time more effectively. *Note: For an equivalent in-person or remote course, please see the course listing on page 57.*

Online: Tools of the Trade

QUICK COURSE: TWO HOURS

Discover which tool is appropriate for a given task. Explore the names and uses of a wide range of hand and power tools used for plumbing, electrical, and carpentry.

Online: U.S. Citizenship Exam Practice

QUICK COURSE: SELF-PACED

NEW

Prepare for the Civics portion of the United States Citizenship Exam.

Online: Workplace Harassment

QUICK COURSE: ONE HOUR

=

Identify behaviors that are considered to be harassment by law and understand the consequences of harassment for individuals and organizations. *Note: This course is based on guidance provided by the New York State Department of Labor and the New York City Commission on Human Rights, customized to the building service industry and updated with new scenarios and information on gender identity and expression, third-party contractors, and more. Available in Albanian, English, Polish, and Spanish.*

Online: Zoom Basics

QUICK COURSE: ONE HOUR

NEW

Learn how to use Zoom video conferencing to attend remote 32BJ Training Fund classes.

Key to
SymbolsEquivalent Course Available 
New Course/Location Practice Test Available Remote Learning (Zoom) Spanish Sessions Available Testing Fees Paid by Student Third-Party Certificate REGISTER AT
32BJMEMBERPORTAL.ORG

Opioid Awareness

QUICK COURSE:

ONE 2-HOUR SESSION   

Recognize the dangers around opioid use and ways to reduce the risk. Examine drug overdose data, understand how Naloxone works, and how it can be obtained. *Note: For an equivalent online course, please see the class listing on page 45.*

CONNECTICUT

Bridgeport: University of Bridgeport

Jan 30, Sat, 9-11am

Hartford: 32BJ SEIU Office

Nov 7, Sat, 9-11am

Norwalk: SONO 50

Mar 20, Sat, 9-11am

Stamford: University of Connecticut (UCONN)

Oct 10, Sat, 9-11am (Spanish)

NEW YORK

Manhattan: 32BJ SEIU Main Office

Feb 12, Fri, 6-8pm

Apr 22, Thu, 6-8pm

May 26, Wed, 5:30-7:30pm

REMOTE LEARNING (ZOOM)

May 19, Wed, 6-8pm

Jun 16, Wed, 6-8pm

OSHA 10-Hour
ConstructionQUICK COURSE: TWO 5.5 HOUR SESSIONS 

Obtain a 10-Hour OSHA Construction Certificate. Learn to identify, reduce, eliminate, and report hazards associated with construction sites. *Note: 100% attendance required. OSHA certifications do not expire, but New York City Department of Buildings requires they be current within five years.* Certifying Body: United States Department of Labor

NEW YORK

Manhattan: 32BJ SEIU Main Office

Nov 12-19, Thu, 9am-2:30pm

Feb 10-17, Wed, 9am-2:30pm

May 1-8, Sat, 11am-4:30pm

OSHA 10-Hour
General IndustryQUICK COURSE:
TWO 5.5 HOUR SESSIONS
OR THREE 3.5 HOUR SESSIONS   

Obtain a 10-Hour OSHA General Industry Certificate. Learn about the OSHA Act, industry hazards, and safety measures. *Note: 100% attendance required. For an equivalent online course, please see the class listing on page 45.* Certifying Body: United States Department of Labor

CONNECTICUT

Hartford: 32BJ SEIU Office

Oct 10-17, Sat, 9am-2:30pm (Spanish)

Mar 13-20, Sat, 9am-2:30pm

Stamford: University of Connecticut (UCONN)

Dec 5-12, Sat, 9am-2:30pm (Spanish)

Apr 17-24, Sat, 9am-2:30pm

FLORIDA

Davie: NOVA Southeastern University

Nov 7-14, Sat, 10am-3:30pm

Jan 30-Feb 6, Sat, 10am-3:30pm (Spanish)

Miami: 32BJ SEIU Office

Apr 17-24, Sat, 10am-3:30pm

May 15-22, Sat, 10am-3:30pm (Spanish)

MASSACHUSETTS

Boston: 32BJ SEIU Office

Apr 14-15, Wed & Thu, 9:30am-3pm (Spanish)

NEW JERSEY

Dover: The Organization for Hispanic Affairs

Nov 7-14, Sat, 9am-2:30pm (Spanish)

Trenton: Mercer County Community College

May 15-22, Sat, 9am-2:30pm (Spanish)

Union City: Hudson County Community College

Feb 27-Mar 6, Sat, 9am-2:30pm (Spanish)

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 24-31, Sat, 11am-4:30pm

Nov 16-23, Mon, 9am-2:30pm

Jan 26-Feb 2, Tue, 9am-2:30pm

May 14-21, Fri, 9am-2:30pm

PENNSYLVANIA

Pittsburgh: 32BJ SEIU Office

Oct 20-22, Tue & Wed & Thu, 10am-1:30pm

Oct 24-31, Sat, 10am-3:30pm

Feb 16-18, Tue & Wed & Thu, 5:30-9pm

Jun 5-12, Sat, 10am-3:30pm

VIRGINIA

McLean: International Language Academy

Nov 14-21, Sat, 11am-4:30pm (Spanish)

Feb 27-Mar 6, Sat, 11am-4:30pm (Spanish)

May 22-Jun 5, Sat, 11am-4:30pm (Spanish)

WASHINGTON, DC

Washington DC: SED Center

Nov 15-22, Sun, 11am-4:30pm (Spanish)

Feb 28-Mar 7, Sun, 11am-4:30pm (Spanish)

May 23-Jun 6, Sun, 11am-4:30pm (Spanish)

“Some knowledge is better than none—awareness, understanding, skills and education go a long way.”

Jerrie Smith

Job Title: Building Engineer**Location: Philadelphia, PA****Employer: Philadelphia School District****Courses Taken: Asbestos Awareness; CPR/AED/First Aid; Plumbing Basics, and more!**

Courses & Quick Courses



OSHA 10-Hour General Industry, Newark, NJ

OSHA 30-Hour Construction

COURSE: 11 WEEKS



Obtain a 30-Hour OSHA Construction certificate. Learn to identify, reduce, eliminate, and report hazards associated with construction sites. *Note: 100% attendance required. OSHA certifications do not expire, but New York City Department of Buildings requires they be current within five years. A NYC DOB Site Safety Card and Certificate will be issued after completion of this course along with the OSHA NYC DOB Site Safety Training course. For an equivalent online course, please see the class listing on page 45.*
Certifying Body: United States Department of Labor

NEW YORK

Manhattan: 32BJ SEIU Main Office

Sat, 1:30-4:30pm (Winter)
 Thu, 10am-1pm (Spring)
 Fri, 10am-1pm (Spring)
 Fri, 6-9pm (All Trimesters)

OSHA 30-Hour General Industry

COURSE: 11 WEEKS



Obtain a 30-Hour OSHA General Industry Certificate. Study safety rules and regulations governing residential or commercial buildings. *Note: 100% attendance required. For an equivalent online course, please see the class listing on page 46.*
Certifying Body: United States Department of Labor

NEW YORK

Bronx: Monroe University (East Fordham Road)

Tue, 6-9pm (All Trimesters)

Manhattan: 32BJ SEIU Main Office

Sat, 1:30-4:30pm (Fall, Spring)

Tue, 6-9pm (Fall)

Wed, 11am-2pm (Fall)

Wed, 12-3pm (Winter)

Wed, 6-9pm (Spring)

Thu, 6-9pm (Winter)

Fri, 1-4pm (Spring)

Queens: Queens College

Mon, 6-9pm (All Trimesters)

White Plains: 300 Hamilton Avenue

Wed, 6-9pm (Spring)

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office

Sat 9am-12pm (All Trimesters)

OSHA NYC DOB Site Safety Training: 8-Hour Fall Prevention/ 2-Hour Mental Health Awareness

QUICK COURSE: TWO 5.5-HOUR SESSIONS



Formerly known as OSHA NYC DOB Site Safety Training: 8-Hour Fall Prevention/2-Hour Drug & Alcohol

Learn how to avoid accidents and injuries while working on roofs, leading edges, and ladders. Understand OSHA and NYC Department of Buildings regulations. *Note: This is an elective course that can help fulfill the requirement for an individual applying for a Site Safety Training Card. It is an awareness-level training only and does not provide any other qualification or authorization outside of the Site Safety Training Card.*
Certifying Body: New York City Department of Buildings
Partner: Site Safety

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 22-29, Thu, 8:30am-2pm

Feb 2-9, Tue, 3:30-9pm

Feb 20-27, Sat, 9am-2:30pm

May 1-8, Sat, 9am-2:30pm

Pest Control Fundamentals: Core/ 7A Extermination

COURSE: EIGHT 4-HOUR SESSIONS



Prepare for the NYS DEC Certified Pesticide Applicator license examination for Category 7A - Structural and Rodent Control. *Note: Certification must be renewed after three years. 100% attendance required.*
Certifying Body: New York State Department of Environmental Conservation
Partner: Best@Pest Exterminating

NEW YORK

Manhattan: 32BJ SEIU Main Office

Sep 23-Nov 11, Wed, 5-9pm

Jan 27-Mar 17, Wed, 5-9pm

Apr 28-Jun 16, Wed, 5-9pm

Key to
SymbolsEquivalent Course Available 
New Course/Location Practice Test Available Remote Learning (Zoom) Spanish Sessions Available Testing Fees Paid by Student Third-Party Certificate REGISTER AT
32BJMEMBERPORTAL.ORG

Pest Control Fundamentals: Core/ 7A Extermination Refresher

QUICK COURSE: ONE 8-HOUR SESSION

Qualify to take the NYS DEC Certified Pesticide Applicator license exam for Category 7A-Structural and Rodent Control after completing the course but failing to pass the exam after three attempts. *Note: Certification must be renewed after three years. 100% attendance required.*

Certifying Body: New York State Department of Environmental Conservation
Partner: Best@Pest Exterminating

NEW YORK

Manhattan: 32BJ SEIU Main Office
Nov 7, Sat, 8:30am-4:30pm

Pest Control Fundamentals: Core/ 7G Cooling Towers

COURSE: EIGHT 4-HOUR SESSIONS



Prepare for the NYS DEC Certified Pesticide Applicator license examination for category 7G - Cooling Towers, Pulp & Paper Process. *Note: Certification must be renewed after three years. 100% attendance required.*

Certifying Body: New York State Department of Environmental Conservation
Partner: American Water Treatment Company

NEW YORK

Manhattan: 32BJ SEIU Main Office
Sep 22-Nov 10, Tue, 5-9pm
Oct 6-Nov 24, Tue, 9am-1pm
Jan 27-Mar 17, Wed, 5-9pm

Plumbing Basics

COURSE: 11 WEEKS

Prerequisites: Math Assessment,
Reading Assessment

Install and make repairs to faucets, toilets, flushometers, valves, and basins in existing structures. Work with piping and gain experience in various plumbing techniques. *Note: Must provide high school diploma or its equivalent, or pass reading and math assessment, and successfully have completed (or be enrolled in) Online: Tools of the Trade. Test out available.*

MARYLAND

Largo: Prince George's Community College
Sat, 9am-4pm (Fall, Spring)

NEW JERSEY

Bayonne: Bayonne High School
Sat, 9am-4pm (Spring)

NEW YORK

**Bronx: Monroe University
(East Fordham Road)**

Sat, 9am-4pm (All Trimesters)
Mon & Wed, 6-9pm (All Trimesters)
Tue & Thu, 6-9pm (All Trimesters)

Manhattan: 32BJ SEIU Main Office

Sat, 9am-4pm (All Trimesters)
Tue & Thu, 8:30-11:30am (All Trimesters)
Tue & Thu, 11:45am-2:45pm (Fall, Winter)
Tue & Thu, 6-9pm (All Trimesters)
Wed & Fri, 8:30-11:30am (Fall, Spring)
Wed & Fri, 11:45am-2:45pm (Winter)
Wed & Fri, 6-9pm (All Trimesters)

Queens: Queens College

Sat, 9am-4pm (All Trimesters)
Tue & Thu, 9am-12pm (All Trimesters)
Tue & Thu, 6-9pm (All Trimesters)
White Plains: 300 Hamilton Avenue
Sat, 9am-4pm (All Trimesters)
Tue & Thu, 12-3pm (All Trimesters)
Tue & Thu, 6-9pm (All Trimesters)

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office
Sat, 8am-3pm (All Trimesters)
Tue & Thu, 5-8pm (Winter, Spring)

Plumbing: Troubleshooting

QUICK COURSE: SIX 3-HOUR SESSIONS

Prerequisite: Plumbing Basics

Diagnose plumbing issues in kitchens and bathrooms. Locate, clear, and perform job follow-up for regular local and basement plumbing stoppages. Understand requirements for basic alterations in existing buildings. Learn techniques for alternative fittings and photosensors.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Nov 2-Dec 7, Mon, 11am-2pm
Nov 2-Dec 7, Mon, 6-9pm
Nov 6-Dec 18, Fri, 11:45am-2:45pm
Jan 25-Mar 8, Mon, 6-9pm
Feb 1-Mar 15, Mon, 11am-2pm
Apr 19-May 24, Mon, 6-9pm
Apr 26-Jun 7, Mon, 11am-2pm
White Plains: 300 Hamilton Avenue
Apr 7-May 12, Wed, 6-9pm

"I enjoy being in class."

Ruth Flores

Job Title: Cleaner**Location:** Miami, FL**Employer:** ABM Janitorial Services, Inc.**Course Taken:** English as a Second Language

Courses & Quick Courses

Pool Operation

QUICK COURSE: TWO 8-HOUR SESSIONS



Prepare to take the exam for the New York State Department of Health approved certification as a Pool and Spa Operator.

Certifying Body: New York State Department of Health

Partner: Aquatic Pool Management

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 3-10, Sat, 8:30am-4:30pm

Feb 23-Mar 2, Tue, 9am-5pm

Mar 15-22, Mon, 9am-5pm

May 1-8, Sat, 8:30am-4:30pm

Professionalism in the Workplace

QUICK COURSE: TWO 3-HOUR SESSIONS

Learn how to maintain strong professional relationships with coworkers, residents, and managers. Gain an understanding of appropriate workplace behavior, cultural diversity, harassment, conflict resolution, effective communication, and stress management.

Note: By employer request only.

Public Speaking for Building Service Workers

QUICK COURSE: FOUR 3-HOUR SESSIONS

Develop the skills to communicate effectively in public settings. Present to owners, management, tenants and vendors in meetings, staff trainings and safety briefings. Identify various delivery techniques, practice effective nonverbal communication, and overcome public speaking anxiety.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Nov 23-Dec 14, Mon, 6-9pm

Feb 26-Mar 19, Fri, 6-9pm



Building Automation Systems, Bronx, NY

Reading & Writing

COURSE: 11 WEEKS



Improve reading and writing skills necessary to communicate effectively in the workplace. Develop the reading level required for industry skills courses and High School Equivalency (GED) test. *Must have proven ability to speak and write English.*

CONNECTICUT

Stamford University of Connecticut (UConn)

Sat, 1-5pm (All Trimesters)

NEW JERSEY

Paterson: Passaic County Community College

Sat, 9am-1pm (All Trimesters)

Plainfield: Union County College

Sat, 9am-1pm (All Trimesters)

REMOTE LEARNING (ZOOM)

Sat, 9am-1pm (All Trimesters)

Mon & Wed, 6-8pm (All Trimesters)

Wed & Fri, 10am-12pm (All Trimesters)

Refrigerator Repair

QUICK COURSE: TWO 7-HOUR SESSIONS

Learn to troubleshoot, diagnose, and repair refrigerators.

Partner: New York City College of Technology

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)

Oct 27-Nov 3, Tue, 9am-4pm

Jan 12-19, Tue, 9am-4pm

Feb 25-Mar 4, Thu, 9am-4pm

Renovation Projects: How to Manage

QUICK COURSE: TWO 3-HOUR SESSIONS OR ONE 7-HOUR SESSION



Learn how to supervise apartment renovations so that they are on schedule and within budget.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 7-14, Wed, 6-9pm

Nov 14-21, Sat, 9am-12pm

Apr 27, Tue, 10am-5pm

REMOTE LEARNING (ZOOM)

Feb 26-Mar 5, Fri, 6-9pm

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

Roof Fan Maintenance

QUICK COURSE: TWO 7-HOUR SESSIONS

Learn the principles of roof fan operations and acquire the skills to repair and maintain them.

Partner: New York City College of Technology

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)

Dec 4-11, Fri, 9am-4pm

Mar 19-26, Fri, 9am-4pm

Apr 23-30, Fri, 9am-4pm

Safe Drivers

QUICK COURSE:
ONE 7-HOUR SESSION



Refresh your driving knowledge and reduce points on your license while becoming eligible for a 10% discount on insurance premiums.

Note: Must have a valid New Jersey or New York driver's license. For an equivalent online course, please see the class listing on page 46.

Partner: American Safety Institute

NEW JERSEY

Jersey City: Hudson County Community College

Dec 5, Sat, 9am-4pm (Spanish)

New Brunswick: Middlesex County College

Mar 6, Sat, 9am-4pm (Spanish)

Newark: 32BJ SEIU Office

Apr 24, Sat, 9am-4pm (Spanish)

NEW YORK

Manhattan: 32BJ SEIU Main Office

Sep 28, Mon, 9am-4pm

Nov 7, Sat, 9am-4pm

Dec 12, Sat, 9am-4pm

Jan 23, Sat, 9am-4pm

Mar 13, Sat, 9am-4pm

May 8, Sat, 9am-4pm

Jun 12, Sat, 9am-4pm

Queens: Queens College

Oct 17, Sat, 9am-4pm

Feb 13, Sat, 9am-4pm

May 15, Sat, 9am-4pm

REMOTE LEARNING (ZOOM)

Feb 17, Wed, 9am-4pm

Safety: Protecting Building Occupants During Construction or Renovation

QUICK COURSE: ONE 2-HOUR SESSION



Learn about construction processes, related hazards, and ways to minimize their effects on building occupants.

Partner: New York Committee for Occupational Safety & Health

REMOTE LEARNING (ZOOM)

Dec 3, Thu, 12-2pm

Feb 19, Fri, 6-8pm

May 14, Fri, 9-11am

Go Green!

See the full range of
Green Buildings courses
beginning on page 34.

Security Awareness

QUICK COURSE: ONE 3-HOUR SESSION



Improve observational skills and learn how to recognize indicators of a terrorist event. Understand the role of building workers at emergency scenes and how to communicate effectively with emergency personnel.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 22, Thu, 5:30-8:30pm

Apr 16, Fri, 5:30-8:30pm

Jun 12, Sat, 9am-12pm

REMOTE LEARNING (ZOOM)

Feb 24, Wed, 5:30-8:30pm

Mar 11, Thu, 5:30-8:30pm

May 1, Sat, 9am-12pm

"These courses are very important and very useful for helping other people. I will continue taking them."

Silvia V. Ortiz Morales

Job Title: Cleaner

Location: Stamford, CT

Employer: United Services of America

Courses Taken: CPR/AED; First Aid



Courses & Quick Courses

Security Officers

The skills and training required of Security Officers have changed immensely in recent years. Our Security courses, taught by experienced industry professionals, will aid you in acquiring the skills necessary to manage the increased interpersonal and technical responsibilities of today's security professionals.

Gain certifications, earn licenses, and learn to effectively respond to critical incidents; incorporate safe and effective verbal and physical strategies for conflict resolution; address noncompliance in unusual situations; and ultimately advance your career goals.

Security Officer: 8-Hour Annual

QUICK COURSE: ONE 8-HOUR SESSION



Refresh your knowledge of security protective methods and mandated security protocols. Renew your New York State 8-Hour Annual certification. *Note: Must have a valid New York State Security License to be presented during class. Certification must be renewed every year.*

Certifying Body: New York State Department of Criminal Justice Services

NEW YORK

Bronx: Monroe University (Jerome Ave)

Oct 3, Sat, 9am-5pm
Nov 21, Sat, 9am-5pm
Dec 5, Sat, 9am-5pm
Jan 9, Sat, 9am-5pm
Feb 13, Sat, 9am-5pm
Mar 20, Sat, 9am-5pm
Apr 3, Sat, 9am-5pm
May 22, Sat, 9am-5pm
Jun 12, Sat, 9am-5pm

Manhattan: 32BJ SEIU Main Office

Sep 26, Sat, 8:30am-4:30pm
Oct 3, Sat, 8:30am-4:30pm
Oct 8, Thu, 9am-5pm
Oct 10, Sat, 8:30am-4:30pm
Oct 14, Wed, 9am-5pm
Oct 17, Sat, 8:30am-4:30pm
Oct 19, Mon, 9am-5pm
Oct 23, Fri, 9am-5pm
Oct 24, Sat, 8:30am-4:30pm
Oct 28, Wed, 9am-5pm
Oct 31, Sat, 8:30am-4:30pm
Nov 2, Mon, 9am-5pm
Nov 6, Fri, 9am-5pm

Nov 7, Sat, 8:30am-4:30pm
Nov 13, Fri, 9am-5pm
Nov 14, Sat, 8:30am-4:30pm
Nov 21, Sat, 8:30am-4:30pm
Dec 2, Wed, 9am-5pm
Dec 4, Fri, 9am-5pm
Dec 5, Sat, 8:30am-4:30pm
Dec 9, Wed, 9am-5pm
Dec 12, Sat, 8:30am-4:30pm
Dec 16, Wed, 9am-5pm
Dec 19, Sat, 8:30am-4:30pm
Jan 9, Sat, 8:30am-4:30pm
Jan 14, Thu, 9am-5pm
Jan 16, Sat, 8:30am-4:30pm
Jan 20, Wed, 9am-5pm
Jan 22, Fri, 9am-5pm
Jan 23, Sat, 8:30am-4:30pm
Jan 27, Wed, 9am-5pm
Jan 29, Fri, 9am-5pm
Jan 30, Sat, 8:30am-4:30pm
Feb 1, Mon, 9am-5pm
Feb 3, Wed, 9am-5pm
Feb 4, Thu, 9am-5pm
Feb 6, Sat, 8:30am-4:30pm
Feb 10, Wed, 9am-5pm
Feb 12, Fri, 9am-5pm
Feb 13, Sat, 8:30am-4:30pm
Feb 17, Wed, 9am-5pm
Feb 20, Sat, 8:30am-4:30pm
Feb 25, Thu, 9am-5pm
Feb 26, Fri, 9am-5pm
Feb 27, Sat, 8:30am-4:30pm
Mar 4, Thu, 9am-5pm
Mar 6, Sat, 8:30am-4:30pm
Mar 10, Wed, 9am-5pm
Mar 12, Fri, 9am-5pm
Mar 13, Sat, 8:30am-4:30pm
Mar 18, Thu, 9am-5pm
Mar 19, Fri, 9am-5pm

Security Officer Incentive Program

Security Officers working under RAB Security Agreement terms and other contracts, including prevailing wage sites, with less than 36 months of experience, may be eligible for a pay increase of over \$3.00 per hour, to advance to the full Security Officer I rate. They can do so by completing these four courses and obtaining applicable FDNY certifications:

- FDNY: Fire Guard for Impairment Citywide (F-01)
- FDNY: Indoor/Outdoor Place of Assembly Safety Personnel (F-03 & F-04)
- Fire Safety: Building Evacuation Supervisor
- Security Officer: Professionalism & Customer Service

See the listings for each class in this catalog. For questions and to confirm eligibility, please call (888) 284-3225 or email training@32bjfunds.com. For questions regarding your workplace's eligibility for the Incentive Program, contact your Security Division representative.

Mar 20, Sat, 8:30am-4:30pm
Apr 3, Sat, 8:30am-4:30pm
Apr 9, Fri, 9am-5pm
Apr 10, Sat, 8:30am-4:30pm
Apr 17, Sat, 8:30am-4:30pm
Apr 23, Fri, 9am-5pm
Apr 24, Sat, 8:30am-4:30pm
Apr 30, Fri, 9am-5pm
May 1, Sat, 8:30am-4:30pm
May 7, Fri, 9am-5pm
May 8, Sat, 8:30am-4:30pm
May 15, Sat, 8:30am-4:30pm
May 21, Fri, 9am-5pm
May 28, Fri, 9am-5pm
Jun 5, Sat, 8:30am-4:30pm
Jun 9, Wed, 9am-5pm
Jun 11, Fri, 9am-5pm
Jun 12, Sat, 8:30am-4:30pm
Jun 17, Thu, 9am-5pm
Jun 24, Thu, 9am-5pm
Jun 25, Fri, 9am-5pm

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

White Plains: 300 Hamilton Avenue

Oct 10, Sat, 8:30am-4:30pm
Nov 14, Sat, 8:30am-4:30pm
Jan 9, Sat, 8:30am-4:30pm
Feb 13, Sat, 8:30am-4:30pm
Mar 13, Sat, 8:30am-4:30pm
Apr 10, Sat, 8:30am-4:30pm
May 8, Sat, 8:30am-4:30pm
Jun 12, Sat, 8:30am-4:30pm

REMOTE LEARNING (ZOOM)

Sep 26, Sat, 8:30am-4:30pm
Sep 28, Mon, 9am-5pm
Oct 3, Sat, 8:30am-4:30pm
Oct 5, Mon, 9am-5pm
Oct 10, Sat, 8:30am-4:30pm
Oct 17, Sat, 8:30am-4:30pm
Oct 21, Wed, 9am-5pm
Oct 24, Sat, 8:30am-4:30pm
Oct 26, Mon, 9am-5pm
Oct 30, Fri, 9am-5pm
Oct 31, Sat, 8:30am-4:30pm
Nov 4, Wed, 9am-5pm
Nov 7, Sat, 8:30am-4:30pm
Nov 9, Mon, 9am-5pm
Nov 14, Sat, 8:30am-4:30pm
Nov 16, Mon, 9am-5pm
Nov 21, Sat, 8:30am-4:30pm
Nov 23, Mon, 9am-5pm
Nov 30, Mon, 9am-5pm
Dec 5, Sat, 8:30am-4:30pm
Dec 7, Mon, 9am-5pm
Dec 11, Fri, 9am-5pm
Dec 12, Sat, 8:30am-4:30pm
Dec 14, Mon, 9am-5pm
Dec 19, Sat, 8:30am-4:30pm
Jan 9, Sat, 8:30am-4:30pm
Jan 11, Mon, 9am-5pm
Jan 13, Wed, 9am-5pm
Jan 15, Fri, 9am-5pm
Jan 16, Sat, 8:30am-4:30pm
Jan 23, Sat, 8:30am-4:30pm
Jan 25, Mon, 9am-5pm
Jan 30, Sat, 8:30am-4:30pm
Feb 6, Sat, 8:30am-4:30pm
Feb 8, Mon, 9am-5pm
Feb 11, Thu, 9am-5pm
Feb 13, Sat, 8:30am-4:30pm
Feb 19, Fri, 9am-5pm
Feb 20, Sat, 8:30am-4:30pm
Feb 22, Mon, 9am-5pm
Feb 27, Sat, 8:30am-4:30pm
Mar 1, Mon, 9am-5pm
Mar 6, Sat, 8:30am-4:30pm
Mar 13, Sat, 8:30am-4:30pm
Mar 15, Mon, 9am-5pm
Mar 20, Sat, 8:30am-4:30pm
Mar 22, Mon, 9am-5pm
Apr 3, Sat, 8:30am-4:30pm



CPR/AED, White Plains, NY

Apr 5, Mon, 9am-5pm
Apr 10, Sat, 8:30am-4:30pm
Apr 16, Fri, 9am-5pm
Apr 17, Sat, 8:30am-4:30pm
Apr 19, Mon, 9am-5pm
Apr 24, Sat, 8:30am-4:30pm
May 1, Sat, 8:30am-4:30pm
May 3, Mon, 9am-5pm
May 8, Sat, 8:30am-4:30pm
May 10, Mon, 9am-5pm
May 15, Sat, 8:30am-4:30pm
Jun 5, Sat, 8:30am-4:30pm
Jun 7, Mon, 9am-5pm
Jun 12, Sat, 8:30am-4:30pm
Jun 21, Mon, 9am-5pm

Security Officer: 40-Hour

COURSE: FIVE 8-HOUR SESSIONS 

Learn to protect and serve tenants, and assist emergency personnel. Includes the Security Officer: 8-hour Annual and CPR/AED certifications. *Note: 100% attendance is required to receive certificate. By employer request only.*

Certifying Bodies: American Heart Association and New York State Department of Criminal Justice Services

Security Officer: 8-Hour Annual Private Shelters

QUICK COURSE: ONE 8-HOUR SESSION 

Refresh your skills, knowledge, and awareness necessary to ensure the safety and well-being of shelter residents and staff. This course fulfills the annual training requirement by the DHS. *Note: By employer request only.*
Certifying Body: NYC Department of Homeless Services

Security Officer: 40-Hour Private Shelters

COURSE: FIVE 8-HOUR SESSIONS 

Learn to protect and assist shelter residents. This course meets the requirements of NYC Local Law 124. Students completing this course will also receive the Security Officer: 8-Hour Annual and CPR/AED certifications.

Note: By employer request only.

Certifying Bodies: American Heart Association, New York State Department of Criminal Justice Services and NYC Department of Homeless Services

Security Officer: Basic Tips You Can Use During Difficult Encounters

QUICK COURSE: ONE 1.5-HOUR SESSION

Explore strategies and basic tips for dealing with difficult personalities and situations.

Partner: Monroe University

NEW YORK

Bronx: Monroe University (Jerome Avenue)

Jan 25, Mon, 6-7:30pm

Manhattan (32BJ SEIU Main Office)

Oct 3, Sat, 1-2:30pm

Nov 20, Fri, 9-10:30am

Mar 6, Sat, 9-10:30am

Apr 16, Fri, 1-2:30pm

May 19, Wed, 6-7:30pm

Courses & Quick Courses

Security Officer: Bomb Threat Awareness

QUICK COURSE: ONE 3-HOUR SESSION

Discover how to x-ray property for prohibited items using facility scanners. Learn how to handle a telephone threat or a suicide bomber, and how to search for a bomb or other Improvised Explosive Devices (IED).

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 17, Sat, 1-4pm
Oct 27, Tue, 1:30-4:30pm
Apr 13, Tue, 1:30-4:30pm
May 15, Sat, 1:30-4:30pm

Security Officer: Crisis Intervention & De-Escalation Techniques

QUICK COURSE: ONE 1.5-HOUR SESSION

Learn via role-plays how to safely communicate and interact with emotionally distressed persons.

Partner: Monroe University

NEW YORK

Bronx: Monroe University (Jerome Avenue)

Oct 13, Tue, 6-7:30pm
Manhattan: 32BJ SEIU Main Office
Nov 20, Fri, 11am-12:30pm
Feb 18, Thu, 9-10:30am
Mar 13, Sat, 11am-12:30pm
Apr 24, Sat, 9-10:30am
Jun 4, Fri, 10-11:30am

Security Officer: Emergency & Disaster Management

QUICK COURSE: TWO 1.5-HOUR SESSIONS

Explore the importance of a comprehensive emergency preparedness plan and become familiar with the Department of Homeland Security's National Incident Management System (NIMS) components. Identify responses to possible emergencies and disasters in the work environment.

Partner: Monroe University

NEW YORK

Bronx: Monroe University (Jerome Avenue)

Nov 18, Wed, 6-9pm
Jun 17, Thu, 6-9pm

Manhattan (32BJ SEIU Main Office)

Oct 22, Thu, 11am-2pm
Jan 22, Fri, 12:30-3:30pm
Feb 1, Mon, 6-9pm
May 8, Sat, 12-3pm

Security Officer: Ethics for the Security Professional

QUICK COURSE: ONE 1.5-HOUR SESSION

Explore the ethical and moral challenges an officer may encounter while working. Learn the importance of professional value systems, ethical standards, and ethical decision-making.

Partner: Monroe University

NEW YORK

Bronx: Monroe University (Jerome Avenue)

Apr 15, Thu, 6-7:30pm
Manhattan: 32BJ SEIU Main Office
Nov 6, Fri, 3-4:30pm
Dec 2, Wed, 9-10:30am
Feb 16, Tue, 11am-12:30pm
Mar 15, Mon, 6:30-8pm
Jun 5, Sat, 9-10:30am

Security Officer: Event Risk Management

QUICK COURSE: ONE 1.5-HOUR SESSION

Learn how to improve strategies for managing risk and liability at public and private events. Explore crowd control, traffic management, unpredictable weather, fire hazards, aggressive and violent behaviors, staff and participant safety, and more.

Partner: Monroe University

NEW YORK

Bronx: Monroe University (Jerome Avenue)

Mar 10, Wed, 6-7:30pm
Manhattan: 32BJ SEIU Main Office
Nov 21, Sat, 12:30-2pm
Dec 3, Thu, 1-2:30pm
Feb 6, Sat, 9-10:30am
May 14, Fri, 4-5:30pm
Jun 1, Tue, 6-7:30pm

Security Officer: NJ SORA (Initial)

COURSE: THREE 8-HOUR SESSIONS



Learn the duties and responsibilities of a Security Officer in the State of New Jersey. Receive certification required to be a Security Officer in New Jersey. *Note: For more information call (212) 388-3701 or (888) 284-3225.*

Certifying Body: New Jersey State Police

Partner: New Jersey Guard Training Academy

NEW JERSEY

Newark: 32BJ SEIU Office

Nov 7-21, Sat, 9am-5pm
Feb 27-Mar 13, Sat, 9am-5pm
May 8-22, Sat, 9am-5pm

Security Officer: NJ SORA (Renewal)

QUICK COURSE: ONE 8-HOUR SESSION



Renew certification required to perform duties as a Security Officer in the State of New Jersey.

Certifying Body: New Jersey State Police

Partner: New Jersey Guard Training Academy

NEW JERSEY

Newark: 32BJ SEIU Office

Dec 12, Sat, 9am-5pm
Mar 20, Sat, 9am-5pm
Jun 5, Sat, 9am-5pm

Security Officer: Professionalism & Customer Service

QUICK COURSE: ONE 2-HOUR SESSION

Explore the security officer's role in creating a hospitable environment. Learn how to welcome and communicate effectively with tenants, employers, co-workers, and members of the public.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Sep 22, Tue, 10am-12pm
Oct 7, Wed, 10am-12pm
Oct 9, Fri, 6-8pm
Oct 10, Sat, 10am-12pm
Oct 14, Wed, 10am-12pm
Oct 23, Fri, 6-8pm
Oct 24, Sat, 10am-12pm
Nov 7, Sat, 10am-12pm
Nov 18, Wed, 6-8pm
Nov 20, Fri, 10am-12pm
Dec 5, Sat, 10am-12pm
Dec 11, Fri, 6-8pm

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

Jan 7, Thu, 6-8pm
Jan 19, Tue, 6-8pm
Jan 21, Thu, 10am-12pm
Jan 30, Sat, 10am-12pm
Feb 3, Wed, 10am-12pm
Feb 5, Fri, 6-8pm
Feb 20, Sat, 2-4pm
Feb 25, Thu, 2-4pm
Mar 1, Mon, 6-8pm
Mar 3, Wed, 10am-12pm
Mar 16, Tue, 6-8pm
Mar 20, Sat, 10am-12pm
Apr 24, Sat, 9-11am
May 3, Mon, 10am-12pm
May 7, Fri, 5:30-7:30pm
May 14, Fri, 10am-12pm

Security Officer: Report Writing

QUICK COURSE: ONE 3-HOUR SESSION

Learn how to properly write and complete incident reports. Practice recording the basics of who, what, where, why, and how in security documents.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 15, Thu, 6-9pm
Nov 24, Tue, 1:30-4:30pm
Jan 19, Tue, 12-3pm
Mar 12, Fri, 10am-1pm
Apr 21, Wed, 2-5pm
May 26, Wed, 1:30-4:30pm
Jun 2, Wed, 1:30-4:30pm

Security Officer: Security Control Room

COURSE: 11 WEEKS

Prerequisite: Computer: Basics/New Users

Understand the principles of Closed Circuit Television (CCTV) surveillance and access control including system components and operational procedures. Gain hands-on experience, analyze footage, and know how to respond appropriately to security incidents.

NEW YORK

Manhattan: 32BJ SEIU Main Office

Sat, 10am-1pm (Fall)
Tue, 6-9pm (Fall)
Wed, 10am-1pm (Winter)
Wed, 6-9pm (Spring)
Thu, 10am-1pm (Spring)
Fri, 6-9pm (Winter)

Security Officer: Terrorism Awareness & Prevention Strategies

QUICK COURSE: ONE 1.5-HOUR SESSION

Learn how to become more aware of domestic and international terrorist threats and activities. Explore prevention and intervention strategies.

Partner: Monroe University

NEW YORK

Bronx: Monroe University (Jerome Avenue)

Jan 27, Wed, 6-7:30pm

Manhattan: 32BJ SEIU Main Office

Oct 19, Mon, 3-4:30pm

Nov 7, Sat, 9-10:30am

Mar 18, Thu, 1:30-3pm

Apr 13, Tue, 6-7:30pm

Jun 7, Mon, 12-1:30pm

Self-Defense

QUICK COURSE: ONE 4-HOUR SESSION, TWO 4-HOUR SESSIONS, OR ONE 8-HOUR SESSION



Practice strategies to defuse potentially confrontational situations. Develop defensive skills and techniques through instructor demonstration and role-play for those instances where de-escalation efforts are unsuccessful. *Note: Although there is no contact involved, the class is physical, so wear comfortable clothing and shoes. Overall length of course is dependent on the class location.*

Partner: Center for Anti-Violence Education

CONNECTICUT

Bridgeport: University of Bridgeport

Feb 20, Sat, 9am-5pm (Spanish)

Danbury: Leaders for Educational

Advocacy and Diversity

Oct 31, Sat, 9am-5pm

New Haven: Leaders for Educational

Advocacy and Diversity

Apr 17, Sat, 9am-5pm (Spanish)

Stamford: University of

Connecticut (UConn)

Jun 12, Sat, 9am-5pm

FLORIDA

Miami: 32BJ SEIU Office

Oct 17, Sat, 9am-5pm

Feb 20, Sat, 9am-5pm (Spanish)

MARYLAND

Baltimore: Coppin State University

Mar 6, Sat, 12:30-4:30pm (Spanish)

Hyattsville: Prince George's

Community College

Feb 20, Sat, 12:30-4:30pm (Spanish)

Rockville: Montgomery College

Nov 21, Sat, 12:30-4:30pm (Spanish)

May 8, Sat, 12:30-4:30pm (Spanish)

Silver Spring: Montgomery College

Oct 31, Sat, 12:30-4:30pm (Spanish)

May 1, Sat, 12:30-4:30pm (Spanish)

MASSACHUSETTS

Boston: 32BJ SEIU Office

Nov 13, Fri, 9am-5pm (Spanish)

May 12, Wed, 9am-5pm (Spanish)

Worcester: Worcester State University

Feb 27, Sat, 9am-5pm (Spanish)

NEW JERSEY

Elizabeth: Union County College (Kellogg)

May 8, Sat, 1-5pm (Spanish)

Plainfield: Union County College

Nov 7, Sat, 1-5pm (Spanish)

Trenton: Mercer County

Community College

Mar 13, Sat, 1-5pm (Spanish)

NEW YORK

Manhattan: 32BJ SEIU Main Office

Oct 7, Wed, 9am-1pm

Oct 23, Fri, 1-5pm

Nov 14, Sat, 10am-2pm

Dec 18, Fri, 10am-2pm

Jan 22, Fri, 10am-2pm

Feb 24, Wed, 9am-1pm

Feb 27, Sat, 10am-2pm

Mar 9, Tue, 1-5pm

Mar 12, Fri, 5-9pm

Mar 13, Sat, 10am-2pm

Mar 20, Sat, 10am-2pm

May 26, Wed, 9am-1pm

PENNSYLVANIA

Pittsburgh: 32BJ SEIU Office

Oct 3, Sat, 9am-5pm

Jan 22-29, Fri, 10am-2pm

Apr 10-17, Sat, 10am-2pm

VIRGINIA

Arlington: Syphax Adult Education Center

Oct 24, Sat, 12-4pm (Spanish)

Jan 23, Sat, 12-4pm (Spanish)

Apr 17, Sat, 12-4pm (Spanish)

McLean: International Language Academy

Oct 17, Sat, 12-4pm (Spanish)

Jan 30, Sat, 12-4pm (Spanish)

Apr 24, Sat, 12-4pm (Spanish)

WASHINGTON, DC

Washington DC: SED Center

Oct 18, Sun, 12-4pm (Spanish)

Jan 31, Sun, 12-4pm (Spanish)

Apr 25, Sun, 12-4pm (Spanish)

Courses & Quick Courses

Spanish for the Workplace I & II

COURSE: 11 WEEKS



Communicate more effectively with Spanish-speaking coworkers and tenants. Engage in a variety of conversational activities ranging from small talk to job-specific discussions, and learn to read and write basic Spanish. *Note: Students will be assessed to ensure placement in the correct level.*

CONNECTICUT

Hartford: Capital Community College
Sat, 9am-1pm (All Trimesters)

NEW YORK

Manhattan: 32BJ SEIU Main Office
Wed & Fri, 6-8pm (All Trimesters)

PENNSYLVANIA

Pittsburgh: 32BJ SEIU Office
Tue & Thu, 12-2pm (All Trimesters)

REMOTE LEARNING (ZOOM)

Sat, 9am-1pm (All Trimesters)
Tue & Thu, 6-8pm (All Trimesters)

Steam Distribution

QUICK COURSE: TWO 7-HOUR SESSIONS

Review the basics of steam distribution and learn the proper procedures to operate a steam system safely.

Partner: New York City College of Technology

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)
Jan 9-16, Sat, 9am-4pm
May 8-15, Sat, 9am-4pm

Steam: Theory

QUICK COURSE: ONE 4-HOUR SESSION

Prerequisite: Reading Assessment

Learn how steam is delivered to buildings in New York City. Identify piping and equipment found in a steam room and discuss workplace safety. *Note: Must provide high school diploma or its equivalent or pass reading assessment.*

NEW YORK

Manhattan: 32BJ SEIU Main Office
Nov 10, Tue, 4:30-8:30pm
May 20, Thu, 4:30-8:30pm

On-Site Classes

Want training at your place of employment? If you have 10 or more colleagues, we can come to you! Speak to your employer to make arrangements.

Stress Management

QUICK COURSE: FOUR 2-HOUR SESSIONS



Learn to differentiate between good and bad stress, understand its physical effects, and discover workplace stress management strategies. Explore mindfulness to reduce stress, improve health, communication, and relationships, and respond effectively rather than react impulsively.

Partner: 32BJ Health Fund

NEW YORK

Manhattan: 32BJ SEIU Main Office
Sep 29-Oct 20, Tue, 9-11am
Oct 31-Nov 21, Sat, 10am-12pm
Feb 6-27, Sat, 10am-12pm
Mar 1-22, Mon, 6-8pm
May 17-Jun 14, Mon, 6-8pm

PENNSYLVANIA

Philadelphia: 32BJ SEIU Office
May 1-22, Sat, 10am-12pm
Pittsburgh: 32BJ SEIU Office
Oct 6-27, Tue, 1-3pm
Feb 4-25, Thu, 1-3pm
May 5-26, Wed, 5:30-7:30pm

REMOTE LEARNING (ZOOM)

Oct 14-23, Wed & Fri, 6-8pm
Nov 11-20, Wed & Fri, 6-8pm
Jan 27-Feb 5, Wed & Fri, 6-8pm
Mar 3-12, Wed & Fri, 6-8pm
Apr 26-May 5, Mon & Wed, 6-8pm
May 17-26, Mon & Wed, 6-8pm

Success in the Workplace

QUICK COURSE: THREE 2-HOUR SESSIONS

Learn essential skills and techniques to communicate and work effectively with coworkers and customers. Develop professional habits and understand what it takes to collaborate in creating a healthy work environment. *Note: By employer request only.*

Superintendent: Habits of Highly Effective Supers

QUICK COURSE: TWO 3-HOUR SESSIONS



Identify best practices to succeed in the superintendent position, including juggling priorities, supervising staff, and interacting with residents.

NEW YORK

Manhattan: 32BJ SEIU Main Office
Nov 7-14, Sat, 1:30-4:30pm
Apr 22-29, Thu, 6-9pm

REMOTE LEARNING (ZOOM)

Jan 22-29, Fri, 9am-12pm
Jun 7-14, Mon, 6-9pm

Superintendent: How to Become One

QUICK COURSE: ONE 3-HOUR SESSION



Explore various paths and advancement strategies in the building service industry that can lead to becoming a superintendent/resident manager.

NEW YORK

Manhattan: 32BJ SEIU Main Office
Oct 17, Sat, 1:30-4:30pm
Oct 30, Fri, 6-9pm
Dec 4, Fri, 6-9pm
Feb 4, Thu, 6-9pm
Mar 4, Thu, 6-9pm
Mar 20, Sat, 1:30-4:30pm
May 5, Wed, 6-9pm
Jun 10, Thu, 6-9pm

REMOTE LEARNING (ZOOM)

Apr 24, Sat, 1:30-4:30pm

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG

Time Management

QUICK COURSE: TWO 2-HOUR SESSIONS OR ONE 4-HOUR SESSION 

Increase productivity by learning how to manage time more effectively. *Note: For an equivalent online course, see the class listing on page 46.*

FLORIDA

Miami: 32BJ SEIU Office
Mar 20, Sat, 10am-2pm

NEW YORK

Manhattan: 32BJ SEIU Main Office
Nov 12-19, Thu, 6-8pm
Feb 16-23, Tue, 6-8pm
May 5-12, Wed, 2-4pm

Vacuum Tank & Pump

QUICK COURSE: TWO 7-HOUR SESSIONS

Review pump, motor, and tank overhaul procedures and learn to troubleshoot tank parts. Get hands-on experience with various equipment models.

Partner: New York City College of Technology

NEW YORK

Brooklyn: New York City College of Technology (Jay Street)
Nov 14-21, Sat, 9am-4pm
Jun 5-12, Sat, 9am-4pm

Variable Frequency Drive (VFD) Basics

QUICK COURSE: ONE 3-HOUR SESSION 

Prerequisite: Electricity Basics

Understand Variable Frequency Drive (VFD) fundamentals and components. Assess VFD building applications and safe operations, including start/stop procedures and speed adjustments, that optimize motor-driven systems for energy savings. Identify VFD alarms and troubleshooting steps.

NEW YORK

Manhattan: 32BJ SEIU Main Office
Oct 19, Mon, 6-9pm
Dec 4, Fri, 6-9pm
Feb 13, Sat, 1-4pm
Mar 22, Mon, 6-9pm
May 8, Sat, 1-4pm
Jun 7, Mon, 6-9pm

Violation Removal

QUICK COURSE: ONE 3-HOUR SESSION 

Understand the different types of New York City Notices of Violations (NOV), Violation Certifications, what happens after certification is received, and how to have violations removed from property records after conditions have been corrected.

NEW YORK

Manhattan: 32BJ SEIU Main Office
Mar 5, Fri, 6-9pm
REMOTE LEARNING (ZOOM)
May 7, Fri, 9am-12pm

Visual Assessment & Local Law 1

QUICK COURSE: ONE 3-HOUR SESSION 

Learn about New York City Local Law 1 and how to manage lead-based paint hazards, including notifying residents, proper documentation, and methods of remediation.

NEW YORK

Manhattan: 32BJ SEIU Main Office
Oct 16, Fri, 6-9pm
Nov 18, Wed, 6-9pm
Feb 19, Fri, 6-9pm
Mar 16, Tue, 10am-1pm
Apr 29, Thu, 6-9pm
Jun 11, Fri, 9am-12pm

REMOTE LEARNING (ZOOM)

Apr 22, Thu, 10am-1pm
May 25, Tue, 6-9pm
Jun 2, Wed, 6-9pm

Yoga for the Workplace

COURSE: 11 WEEKS 

Reduce workplace stress and promote health by attending a yoga class. The class will leave you in a centered frame of mind with which to tackle your work.

NEW YORK

Manhattan: 32BJ SEIU Main Office
Wed, 5:30-6:30pm (Fall)
Mon, 5:30-6:30pm (Winter, Spring)



“Having access to these types of courses is beneficial to me not only professionally, but in my everyday life, as well!”

Shannon Pressey

Job Title: Asbestos Worker

Location: Philadelphia, PA

Employer: Philadelphia School District

Courses Taken: CPR/AED/First Aid; Plumbing Basics

Courses & Quick Courses

Window Cleaners

To take any Window Cleaning courses, you must be currently employed in the Window Cleaning Division and/or have completed the Apprenticeship Program. All listings below are by employer request only.

Window Cleaners: Aerial Lift Safety Awareness Training

QUICK COURSE: ONE 4-HOUR SESSION

Learn the basic rules and regulations for operating an aerial lift. Understand safety guidelines regarding controls, preoperational inspection, and evaluation of the surrounding area and ground level. *Note: This course does not provide ANSI A92 certification.*

Window Cleaners: 8-Hour Basic Safety

QUICK COURSE: ONE 8-HOUR SESSION OR TWO 4-HOUR SESSIONS

Review the basic safety rules and regulations for supported and suspended scaffolds. Understand proper use of personal fall protection equipment. *Note: This course is recommended for all new employees.*

Window Cleaners: General Cleaning & Safety Procedures

QUICK COURSE: ONE 4-HOUR SESSION

Learn the rules and regulations regarding the use of belt, ladder, scaffold, chemicals, and PPE. Develop a greater understanding of supported and suspended scaffolds and aerial lift safety.

Window Cleaners: 32-Hour Supported Scaffold Installer & Remover

COURSE: EIGHT 4-HOUR SESSIONS

Learn the basic rules, regulations, and procedures necessary to obtain the certification for 32-Hour Supported Scaffold Installer & Remover. *Certifying Body: New York City Department of Buildings*

Window Cleaners: 8-Hour Supported Scaffold Installer & Remover Refresher

QUICK COURSE: ONE 8-HOUR SESSION OR TWO 4-HOUR SESSIONS

Review the basic rules, regulations, and procedures for installing/removing supported scaffolds. Reexamine the hazards of working above ground level. Must have 32-Hour Supported Scaffold Installer & Remover certification. *Note: Certification must be renewed every four years. Refresher course must be completed within 12 months before the current card's expiration date.* *Certifying Body: New York City Department of Buildings*

Window Cleaners: 4-Hour Supported Scaffold User & Refresher

QUICK COURSE: ONE 4-HOUR SESSION

Review the basic rules, regulations, and procedures for supported scaffolds. Reexamine the hazards of working above ground level. *Note: Certification must be renewed every four years. Refresher course must be completed within 12 months before the current card's expiration date.* *Certifying Body: New York City Department of Buildings*

Window Cleaners: NYS DOL Multi-story Window & Building Surface Cleaners Apprenticeship

COURSE: 18 MONTHS

Acquire the skills and knowledge of safety procedures necessary to operate in this highly specialized industry through combined classroom and on-the-job training. Window Cleaner Apprentices complete 216 hours of classroom training over 18 months and 3,000 hours of hands-on training. *Note: Must provide high school diploma or its equivalent or pass reading and math assessment, and be able to speak English fluently or provide proof of concurrent enrollment and satisfactory completion in English classes throughout the program. For more information call (212) 539-2906. By employer request only. Next Apprenticeship enrollment is for 2028. Certifying Body: New York State Department of Labor*

Window Cleaners: 32-Hour Suspended Scaffold Supervisor

COURSE: EIGHT 4-HOUR SESSIONS

Learn the basic rules, regulations, and procedures necessary to obtain the license for 32-Hour Suspended Scaffold Supervisor. *Certifying Body: New York City Department of Buildings*

Key to Symbols

Equivalent Course Available 
New Course/Location 

Practice Test Available 
Remote Learning (Zoom) 
Spanish Sessions Available 

Testing Fees Paid by Student 
Third-Party Certificate 

REGISTER AT
32BJMEMBERPORTAL.ORG



Workplace Harassment

QUICK COURSE: ONE 3-HOUR SESSION

Note: By employer request only.

Florida

Learn about various forms of workplace harassment and the steps workers can take if they believe they are victims of harassment. Topics include hostile workplace environments and the reporting process. Created with different scenarios and interactive exercises.

New Jersey

Learn about various forms of workplace harassment and the steps workers can take if they believe they are victims of harassment. Topics include hostile work environments, workplace accommodations, and the reporting process. Created with different scenarios and interactive exercises with the guidance of the New Jersey Department of Civil Rights.

New York

Learn about various forms of workplace harassment and the steps workers can take if they believe they are victims of harassment. Course based on guidance provided by the New York State Department of Labor and Division of Human Rights. Available in Albanian, Polish, and Spanish. For an equivalent self-paced course see our online listings on page 46.

Washington, DC

Identify behaviors legally defined as harassment and understand their consequences for individuals and organizations. This course follows guidance from the DC Office of Human Rights and is tailored to the building service industry.

Window Cleaners: 8-Hour Suspended Scaffold Supervisor Refresher

QUICK COURSE: ONE 8-HOUR SESSION OR TWO 4-HOUR SESSIONS 

Review the basic rules, regulations, and procedures for suspended scaffold supervisors. Reexamine the hazards of working above ground level. Must have 32-Hour Suspended Scaffold Supervisor license. Note: Certification must be renewed every four years. Refresher course must be completed within 12 months before the current card's expiration date.

Certifying Body: New York City Department of Buildings

Window Cleaners: 16-Hour Suspended Scaffold User

QUICK COURSE: FOUR 4-HOUR SESSIONS 

Learn the basic rules, regulations, and procedures necessary to obtain the 16-hour Suspended Scaffold User certification.

Certifying Body: New York City Department of Buildings

Window Cleaners: 8-Hour Suspended Scaffold User Refresher

QUICK COURSE: ONE 8-HOUR SESSION OR TWO 4-HOUR SESSIONS 

Reexamine the basic rules, regulations and procedures for suspended scaffold users. Review the hazards of working above ground level. Note: Certification must be renewed every four years. Refresher course must be completed within 12 months before the current card's expiration date. Certifying Body: New York City Department of Buildings

Window Cleaners: Rope Safety

QUICK COURSE: ONE 4-HOUR SESSION

Learn the rules and regulations concerning rope safety including the life expectancy of nylon rope, and the tying of knots and planning for anchorage points.

Locations

Registration

Fall Trimester

Tuesday,
August 11, 2026

Winter Trimester

Tuesday,
November 10, 2026

Spring Trimester

Wednesday,
February 17, 2027

Online Registration

Log in to
32bjmemberportal.org

Connecticut

SITE MANAGER: RAQUEL MERCADO

cttraining@32bjfunds.com
(203) 721-5732

Phone Registration
(203) 721-5732 or (888) 284-3225 (toll-free)

Bridgeport

University of Bridgeport
230 Park Avenue
Bridgeport, CT 06604

Danbury

**Leaders for Educational
Advocacy and Diversity**
358 Main Street
Danbury, CT 06810

Hartford

32BJ SEIU Office
885 Wethersfield Avenue
Hartford, CT 06114

Capital Community College
950 Main Street
Hartford, CT 06103

New Haven

**Leaders for Educational
Advocacy and Diversity**
100 Crown Street
New Haven, CT 06510

Norwalk

SONO 50
50 Washington Avenue
Norwalk, CT 06854

Norwich

**Leaders for Educational
Advocacy and Diversity**
48 Franklin Street
Norwich, CT 06360

Stamford

University of Connecticut (UConn)
1 University Place
Stamford, CT 06901

Florida

SITE MANAGER: MAGGIE CRUZ-LEDON
fltraining@32bjfunds.com
(305) 807-8467
Phone Registration
(305) 807-8467 or (888) 284-3225 (toll-free)

Davie

NOVA Southeastern University
3300 S. University Drive
Ft. Lauderdale, FL 33328

Miami

32BJ SEIU Office
1313 NW 36th Street, Suite 501
Miami, FL 33142

Maryland

SITE MANAGER: RAFAEL BÓSQEZ
mdtraining@32bjfunds.com
(202) 557-1226
Phone Registration
(202) 557-1226 or (888) 284-3225 (toll-free)

Baltimore

Coppin State University
2500 West North Avenue
Baltimore, MD 21216-3698

Hyattsville

Prince George's Community College
6505 Belcrest Road
Hyattsville, MD 20782

Largo

Prince George's Community College
301 Largo Road
Largo, MD 20774

Rockville

Montgomery College
51 Mannakee Street
Rockville, MD 20850

Silver Spring

Montgomery College
930 King Street
Silver Spring, MD 20910

Massachusetts

SITE MANAGER:
MARGARITA GONZALEZ GIRALDO
matraining@32bjfunds.com
(617) 878-7483
Phone Registration
(617) 878-7483 or (888) 284-3225 (toll-free)

Boston

32BJ SEIU Office
26 West Street
Boston, MA 02111

Brockton

Massasoit Community College
1 Massasoit Boulevard
Brockton, MA 02302

Framingham

Framingham State University
93 State Street
Framingham, MA 01701

Lawrence

Northern Essex Community College
414 Common Street
Lawrence, MA 01840

Lowell

First United Baptist Church
99 Church Street
Lowell, MA 01852

REGISTER AT
32BJMEMBERPORTAL.ORG

Lynn

Lynn Vocational Technical Institute
80 Neptune Boulevard
Lynn, MA 01902

Marlborough

Assabet Valley Collaborative
28 Lord Road
Marlborough, MA 01572

Waltham

Waltham Community and Cultural Center
510 Moody Street
Waltham, MA 02453

Worcester

Worcester State University
486 Chandler Street
Worcester, MA 01602

New Jersey

SITE MANAGER: JHOANNA CAMPOS
njtraining@32bjfunds.com
(973) 733-9670
Phone Registration
(973) 733-9670 or (888) 284-3225 (toll-free)

Bayonne

Bayonne High School
669 Avenue A
Bayonne, NJ 07008

Bound Brook

Community Middle School
120 East 2nd Street
Bound Brook, NJ 08805

Camden

Camden County College
200 North Broadway
Camden, NJ 08102

Dover

The Organization for Hispanic Affairs
95-97 Bassett Highway
Dover, NJ 07801

Elizabeth

Union County College (Kellogg)
40 West Jersey Street
Elizabeth, NJ 07202



Self-Defense, New Haven, CT

Hackensack

Bergen County Technical Schools
190 Hackensack Avenue
Hackensack, NJ 07601

Jersey City

Hudson County Community College
2 Enos Place
Jersey City, NJ 07306

Lincroft

Brookdale Community College
765 Newman Springs Road
Lincroft, NJ 07738

Morristown

Morristown High School
50 Early Street
Morristown, NJ 07960

New Brunswick

Middlesex County College
140 New Street
New Brunswick, NJ 08901

Newark

32BJ SEIU Office
494 Mayor Kenneth A. Gibson Boulevard,
3rd Floor
Newark, NJ 07102

Paterson

Passaic County Community College
1 College Boulevard
Paterson, NJ 07505

Perth Amboy

Middlesex College
60 Washington Street
Perth Amboy, NJ 08861

Plainfield

Union County College
232 East 2nd Street
Plainfield, NJ 07060

Trenton

Mercer County Community College
102 North Broad Street
Trenton, NJ 08608

Union City

Hudson County Community College
4800 Kennedy Boulevard West
Union City, NJ 07087

Locations

New York

Bronx

SITE MANAGER: JOE CUNNINGHAM

bronxtraining@32bjfunds.com
(845) 494-9297

Phone Registration

(845) 494-9297 or (888) 284-3225 (toll-free)

Association for Energy Affordability



105 Bruckner Boulevard
Bronx, NY 10454

Monroe University (East Fordham Road)

29 East Fordham Road
Bronx, NY 10468

Monroe University (Jerome Avenue)

2501 Jerome Avenue
Bronx, NY 10468

Brooklyn

SITE MANAGER: DONALD WINGATE

brqli@32bjfunds.com
(347) 638-3482

Phone Registration

(347) 638-3482 or (888) 284-3225 (toll-free)

**New York City College of
Technology (Jay Street)**

300 Jay Street
Brooklyn, NY 11201

Hempstead

SITE MANAGER: DONALD WINGATE

brqli@32bjfunds.com
(347) 638-3482

Phone Registration

(347) 638-3482 or (888) 284-3225 (toll-free)

Hofstra University

1000 Hempstead Turnpike
Hempstead, NY 11549

Manhattan

SITE MANAGERS:

SHA'RON BURDEN/MANNY CANTRES

training@32bjfunds.com
(212) 388-3701

Phone Registration

(212) 388-3701 or (888) 284-3225 (toll-free)

32BJ SEIU Main Office

25 West 18th Street
Manhattan, NY 10011



English as a Second Language, Framingham, MA

New Rochelle

SITE MANAGER: HENRY CASTILLO

westchestertraining@32bjfunds.com
(718) 612-5708

Phone Registration

(718) 612-5708 or (888) 284-3225 (toll-free)

Monroe University

434 Main Street
New Rochelle, NY 10801

Queens

SITE MANAGER: DONALD WINGATE

brqli@32bjfunds.com
(347) 638-3482

Phone Registration

(347) 638-3482 or (888) 284-3225 (toll-free)

Con Edison Learning Center

4382 Vernon Boulevard
Queens, NY 11101

Queens College

65-30 Kissena Boulevard
Queens, NY 11367

White Plains

SITE MANAGER: HENRY CASTILLO

westchestertraining@32bjfunds.com
(718) 612-5708

Phone Registration

(718) 612-5708 or (888) 284-3225 (toll-free)

300 Hamilton Avenue

300 Hamilton Avenue
White Plains, NY 10601

Yonkers

SITE MANAGER: HENRY CASTILLO

westchestertraining@32bjfunds.com
(718) 612-5708

Phone Registration

(718) 612-5708 or (888) 284-3225 (toll-free)

SUNY Westchester Community College

843 Kimball Avenue
Yonkers, NY 10704

REGISTER AT
32BJMEMBERPORTAL.ORG

Pennsylvania

Philadelphia

SITE MANAGER: TY-JAMAR RYAN

ptraining@32bjfunds.com
(215) 907-2611

Phone Registration

(215) 907-2611 or (888) 284-3225 (toll-free)

32BJ SEIU Office

455 North 5th Street
Philadelphia, PA 19123

Pittsburgh

SITE MANAGER: SERENA RIVERA

pittsburghtraining@32bjfunds.com
(412) 639-1329

Phone Registration

(412) 639-1329 or (888) 284-3225 (toll-free)

32BJ SEIU Office

912 Fort Duquesne Boulevard
Pittsburgh, PA 15222

Rhode Island

SITE MANAGER:

MARGARITA GONZALEZ GIRALDO

matraining@32bjfunds.com
(617) 878-7483

Phone Registration

(617) 878-7483 or (888) 284-3225 (toll-free)

Providence

Rhode Island School of Design

(Washington Place)

20 Washington Place
Providence, RI 02903

Virginia

SITE MANAGER: JOSE GONZALEZ

vatraining@32bjfunds.com
(202) 658-8282

Phone Registration

(202) 658-8282 or (888) 284-3225 (toll-free)

Arlington

Syphax Adult Education Center

2110 Washington Boulevard
Arlington, VA 22204

McLean

International Language Academy

8000 Westpark Drive, Suite 160
McLean, VA 22102

Washington, DC

SITE MANAGER: JOSE GONZALEZ

dctraining@32bjfunds.com
(202) 658-8282

Phone Registration

(202) 658-8282 or (888) 284-3225 (toll-free)

Washington DC

SED Center

4110 Kansas Avenue NW
Washington, DC 20011

Registration

Fall Trimester

Tuesday,
August 11, 2026

Winter Trimester

Tuesday,
November 10, 2026

Spring Trimester

Wednesday,
February 17, 2027

Online Registration

Log in to
32bjmemberportal.org

"I am 73 years old and the Training Fund gave me the opportunity to go back to school!"

Mamadou Lamine Dabo

Job Title: Security Officer

Location: Manhattan, NY

Employer: FJC Security

Courses Taken: Boiler Feed Water Testing & Treatment; Computer: Hardware;

FDNY: Supervision of Fire Alarm Systems, and many more!



Scholarships Available for You and Your Eligible Dependents

Applications for scholarships are available via the Member Portal November 1.

The 32BJ Training Fund awards a limited number of scholarships in the amounts of:

- ➡ up to \$20,000 toward an undergraduate (bachelor's) degree
- ➡ up to \$32,000 toward a graduate degree

For general information, eligibility requirements, and to apply online go to 32bjmemberportal.org or call (888) 284-3225. Completed applications and supporting documents must be submitted by January 31. Questions? Email scholarships@32bjfunds.com.



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Site Manager names and
contact information are
listed on pages 60-63.



32BJ Benefit Funds

25 West 18th Street
New York, NY 10011-4676
32bjmemberportal.org
(888) 284-3225 Training Information
(800) 551-3225 Benefits Information

**“Educating workers to build environments
where you want to live and work.”**



There are Many Ways to Access Your Training Fund!

- ➔ Visit the Member Portal online and register or log in.
- ➔ Visit the Member Portal app, available for Apple and Android!
- ➔ In a remote class? Launch your session from your Member Portal account, via desktop, laptop, or app.

For assistance, contact us at (888) 284-3225 or training@32bjfunds.com.

